



BYRON SHIRE COUNCIL

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Office Use Only

Application No: **61.20** **1**

Parcel No:

Date Received/...../.....

CM9 (E2018/69226) CATEGORY 1 2 3 (See back page)

Liquid Trade Waste Registration Form (DISPOSE OF WASTE INTO SEWER)

Use this form to apply for Approval to dispose of waste to sewer under Section 68, Part C4 of the Local Government Act 1993

New Application Amend Existing Approval: Approval No.

1. Applicant details - Council will forward all correspondence to this person

Title	Applicant Name	Company Name		
<input style="width: 60px;" type="text"/>	<input style="width: 340px;" type="text"/>	<input style="width: 420px;" type="text"/>		
Unit No.	House No.	Street Name / PO Box	Street Type e.g. St, Rd	
<input style="width: 60px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 450px;" type="text"/>	<input style="width: 200px;" type="text"/>	
Suburb or Town		State	Postcode	
<input style="width: 430px;" type="text"/>		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
Business Trading Name		ABN	Daytime telephone	
<input style="width: 430px;" type="text"/>		<input style="width: 100px;" type="text"/>	<input style="width: 200px;" type="text"/>	
E-mail (Mandatory)		Mobile		
<input style="width: 650px;" type="text"/>		<input style="width: 100px;" type="text"/>		

2. Location and title description of the property / business premises

Unit No.	House No.	Street Name	Street Type
<input style="width: 60px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 450px;" type="text"/>	<input style="width: 200px;" type="text"/>
Suburb or Town		State	Postcode
<input style="width: 430px;" type="text"/>		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
Lot No.	DP No.	Sec No.	Owner/s Name
<input style="width: 60px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 530px;" type="text"/>

3. Trade waste category - tick one or more boxes that best describes your business

Compulsory Registration (nil / minimal pre-treatment)	<input type="checkbox"/> Hairdresser / Barber / Beautician <input type="checkbox"/> Bed & Breakfast <10 person <input type="checkbox"/> Animal Grooming Pet Shop <input type="checkbox"/> Dentist / Medical Centre (no X-ray)	<input type="checkbox"/> Optical Services <input type="checkbox"/> Fruit & Veg Retail <input type="checkbox"/> Florist <input type="checkbox"/> Motel (no food or laundry)	<input type="checkbox"/> Jewellery / Craft Activity / Studio <input type="checkbox"/> Day Care (no food) <input type="checkbox"/> Industrial/Commercial Development (no tenant) <input type="checkbox"/> Other:
Category 1 (minimal/limited pre-treatment)	<input type="checkbox"/> Vet (no X-ray) <input type="checkbox"/> Public Swimming Pool <input type="checkbox"/> Laundry (less than 5 kL/day) <input type="checkbox"/> Bulk Food Shop	<input type="checkbox"/> Mixed Business (minimal hot food) <input type="checkbox"/> Community Hall (minimal hot food) <input type="checkbox"/> Hotel /Motel /Nightclub (minimal hot food) <input type="checkbox"/> Bakery (bread only)	<input type="checkbox"/> Juice Bar / Coffee Shop (no cooking) <input type="checkbox"/> Sandwich Shop / Sushi Takeaway (no cooking) <input type="checkbox"/> Delicatessen / Salad bar (no cooking) <input type="checkbox"/> Other:

Category 2 (requires pre-treatment)	<input type="checkbox"/> Mechanic	<input type="checkbox"/> Engineering workshop	<input type="checkbox"/> Takeaway Food
	<input type="checkbox"/> Wash bay	<input type="checkbox"/> Hospital / Nursing Home	<input type="checkbox"/> Restaurant / Café / Bistro
	<input type="checkbox"/> Bus / Coach Depot	<input type="checkbox"/> Shopping Complex	<input type="checkbox"/> Sushi
	<input type="checkbox"/> Supermarket (hot food prep)	<input type="checkbox"/> Butcher	<input type="checkbox"/> Fish / Chicken Shop
	<input type="checkbox"/> Registered Club	<input type="checkbox"/> Community Hall Kitchen	<input type="checkbox"/> Pizzeria
	<input type="checkbox"/> Hotel / Motel	<input type="checkbox"/> Canteen with Kitchen	<input type="checkbox"/> Bakery (pies, etc.)
	<input type="checkbox"/> Boarding House / Hostel Kitchen	<input type="checkbox"/> Commercial Kitchen / Caterer	<input type="checkbox"/> Doughnut Shop
Category 2S	<input type="checkbox"/> Septic Tank Waste	<input type="checkbox"/> Portable Toilet Waste	<input type="checkbox"/> Caravan Dump Point
Category 3	<input type="checkbox"/> Food Processing	<input type="checkbox"/> Beverage Production	<input type="checkbox"/> Laboratory
	<input type="checkbox"/> Engine / Gearbox Reconditioning	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Electro Plating

4. Trade waste composition and quantity - tick one or more boxes that best describes your waste

Describe your trade waste. What is in your liquid trade waste?

<input type="checkbox"/> Grease / fat	<input type="checkbox"/> Food scraps	<input type="checkbox"/> Detergents
<input type="checkbox"/> Oil	<input type="checkbox"/> Organic matter (yeasts etc.)	<input type="checkbox"/> Sediments
<input type="checkbox"/> Septic / chemical toilet waste	<input type="checkbox"/> Chemicals (specify below)	<input type="checkbox"/> Temperature above 38° C

Other (specify)
.....
.....

Operational Hours. When is trade waste likely to be discharged into the Council sewer?
.....

Quantity of trade waste (indicate if estimated or actual):
 Trade waste discharged per day..... Water usage per day.....

Or specify the following:

Floor area of business / kitchenm² Number of Employees.....

Number of Seats / Covers per day.....

Number of guests..... Number of guest rooms.....

Number of washing machines

Number of consulting rooms / vehicles per day / customers per day

Other method of determining quantity of liquid waste discharged
.....
.....

5. Pre-treatment system details

Byron Shire Council aligns with the Sydney Water list of approved equipment which can be sourced at <http://www.sydneywater.com.au/SW/your-business/managing-trade-wastewater/grease-traps-and-treatment-equipment/index.htm> or alternatively internet search "Sydney Water Authorised Pretreatment Products".

- Grease Arrestor - Specify Size and Make
- Oil Separator - Specify Size and Make
- Cooling Pit - Specify Size and Make
- Sink & Floor Waste Screening
- Other Pre-treatment - Specify Size and Make
- Plans and Specifications (please attach if applicable)
- Safety Data Sheets (please attach if applicable)
- Reasons trade waste pre-treatment not required

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6. Privacy information

The information you provide in this application will enable your application to be assessed by Council and any relevant state agency. If the information is not provided, Council can refuse the application. Your application will be notified or advertised to the public for comment if the development is Designated Development, Integrated Development or other Advertised Development. Council will also keep the application in a Register that can be viewed by the public at any time. Please contact the Council if the information in your application is incorrect or if it changes. Information collected will be used in accordance with Council's Privacy and Personal Information Management Plan.

7. Signature of all Owners

All owners of the land must sign the application form

If you are not the owner of the land, you must have all the owner/s sign the application. If the land is Crown land, an authorised officer of the Department of Land and Water Conservation must sign the application. You can only sign on behalf of the owner/s if you have Power of Attorney or a Letter of Authority. Refer to Council's [Owners Consent Fact Sheet](#)

As the Owner/s of the above property, I/we consent to this application and consent to the Council, its servants or agents entering upon the property without first having given notice, for the purpose of carrying out all or any inspections which the Council may deem appropriate in connection with the processing of this application.

Signature	Signature
Name	Name
Date	Date

8. Signature of Applicants

The Business Operator or Property Owner may apply for approval however if the applicant is not the owner of the property, the Owner(s) written consent to lodge the application is required. Please note that the Owner of the property will be billed for water supply, sewerage and liquid trade waste services provided by Council. The Owner may arrange to recover such fees and charges through the lease arrangement which Council does not become involved with.

By signing this application, you are acknowledging that:

- You have read all the notes and instructions on this form.
- All the requested information that applies to this application has been included.
- The information provided is true and correct.
- You are aware of your obligations regarding the management of trade waste generated from business operations.
- Council has an obligation to undertake regular inspections of the operations / business in relation to this Approval.
- Should further information be required Council will contact the nominated applicant, as recorded on the front page.

Signature	Signature
Name	Name
Date	Date

9. Lodgement details

You can lodge the completed application via:	In person: 70 Station Street Mullumbimby NSW 2482 Post: PO Box 219 Mullumbimby NSW 2482 Email: council@byron.nsw.gov.au
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10. Payment options

FEES DETERMINED BY TRADE WASTE CATEGORY – SEE BACK PAGES

Council's Administration Office accepts payments by cash, bank cheque, money order, EFTPOS or credit card (Visa and MasterCard only). All cheques are to be made payable to Byron Shire Council. Should you choose to mail your application package download an Authority to Charge Credit Card Form from <http://www.byron.nsw.gov.au> or alternatively enclose a bank cheque or money order.

Council's current fees and charges can be found at [Fees and Charges](#)

Office use only

Received by:

Signature Date.....

Notes/comments/ additional information required prior to lodgement:

TRADE WASTE CHARGING CATEGORIES

Liquid Trade Waste is defined as 'all liquid waste other than sewage of a domestic nature'.

Compulsory Registration – dischargers requiring nil/minimal pre-treatment, for example

The following dischargers are exempt from requiring a Trade Waste Approval but must register with Council and meet minimum requirements for pre-treatment. No Trade Waste fees apply.

Commercial activities: Beautician, hairdresser, barber, community hall (no food), day care centre (no food), bed & breakfast (< 10 people) motel (no cooking or laundry facilities), pizza shop (reheating only no-preparation or washing up on site), dental / doctor surgery / medical centre (no plaster casts, digital X-ray only), optical services, pet shop, fruit & vegetable (retail), jewellery shop, florist, nut shop, animal grooming, mobile cleaning units, venetian blind cleaning.

New Commercial / Industrial premises: All new commercial / Industrial premises are to be registered for Trade Waste discharge to sewer before construction. This does not cover any business activities carried out. Businesses generating Trade Waste must obtain separate approval to discharge before occupation.

Category 1 – dischargers requiring minimal/limited pre-treatment, for example

Commercial food preparation activities that does not generate an oily/greasy waste: Bakery (only bread baked on-site), café / coffee shop / coffee lounge (no cooking - take-away sandwiches, etc.), canteen (minimal hot food preparation) community hall (minimal hot food preparation), day care centre (minimal hot food preparation), delicatessen (no cooking), hotel / motel / nightclub (minimal hot food preparation) ice cream parlour (take away only), juice bar, mixed business, potato peeling (small operation), sandwich shop/salad bar/ sushi (no cooking).

Other commercial activities: Craft activities < 1000 L/d (includes surfboard manufactures/repairs), dental / doctor surgery / medical centre (plaster casts, digital X-ray only), dry cleaning, funeral parlour, mobile cleaning units, morgue, plants retail (no nursery), public swimming pool, photographic (tray work / manual development), veterinary (digital X-ray only), boiler blowdown, cooling tower, industrial boilers, laboratory (analytical / pathology / tertiary institution), laundry, primary and secondary school (minimal hot food preparation) vehicle washing.

Category 2 – dischargers with prescribed pre-treatment, for example

Commercial food preparation activities that generates an oily / greasy waste: bakery (pies, sausage rolls, quiches, cakes, pastries with creams or custards), bistro, boarding house / hostel kitchen, butcher, café / coffee shop / coffee lounge, cafeteria, canteen, fast food outlet, chicken / poultry shop, club, community hall, commercial kitchen / caterer, nursing home, patisserie, supermarket, doughnut shop, fish shop (cooking on-site), function centre, hotel / motel, ice cream parlour, nightclub, pizza cooking, restaurant, sandwich shop / salad bar, take away food outlet.

Other commercial activities: Auto dismantler, bus / coach depot, car detailing, craft activities > 1000 L/d, construction equipment maintenance and cleaning, dental / doctor surgery / medical centre with X-ray, equipment hire, maintenance and cleaning, glass cutting and grinding, graphic arts, hospital (with or without X-ray), lawnmower repairs, mechanical workshop, optical services (at medical or educational facilities, workshops), oyster processing-shucking, panel beating, photographic lab, radiator repairer, screen printing, shopping complex, stone working, veterinary (with X-ray), waterless / water wash mini-lab, X-ray radiologist.

Category 2S – septic tank, pan and ship-to-shore waste, for example

Bus / rail coaches / caravan / motor home / caravan park waste dump points, mooring / marina dump points, ship-to-shore pump-outs, pan waste, portable chemical toilet waste, septage, septic tank effluent.

Category 3 – large (>20kL/d), industrial dischargers and businesses not fitting above Categories, for example

Abattoir, bakery (wholesale), brewery, industrial cooling towers, cosmetics / perfumes manufacture, dairy processing (milk / cheese / yoghurt / ice cream / etc.), food processing (cereals / cannery / condiments / confectionary / edible oils / fats / essence / flavours / fish / fruit juice / gelatine / honey / meat / pickles / smallgoods / tea and coffee / vinegar / yeast manufacture / etc.), fruit and vegetable processing, flour milling, glue manufacture, egg processing, pet food processing, plants nursery (open areas), potato processing, poultry processing, saleyards, seafood processing, soft drink / cordial manufacture, starch manufacture, sugar refinery, tanker washing, tip leachate, transport depot / terminal, water treatment backwash, wholesale meat processing, winery, wine / spirit bottling.

Please note – Council is required to forward Category 3, Category 2S and High-Risk Category 2 applications to the NSW Department of Industry which will incur additional processing time.

Further information is available at

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0010/147088/trade-waste-management-guidelines.pdf or search “Liquid Trade Waste Management Guidelines (nsw.gov.au)”