

Responses to Questions on Notice

Received at the 27 August 2020
Ordinary Meeting of Council

A handwritten signature in blue ink, appearing to read "Mark Arnold".

Mark Arnold
General Manager

QUESTIONS WITH NOTICE

1 Parking Managment Strategy3
2 Emergency Communications Plan in September 20174
3 Brunswick Heads Rescission Motion.....5
4 Occupancy Figures.....6

QUESTIONS WITH NOTICE

Question with Notice No. 1
File No:

Parking Management Strategy
I2020/1352

5

At Council's Ordinary Meeting held on 27 August 2020, Rick Collings asked the following question which was taken on notice:

You've asked us if we would ever be willing to accept paid parking, but would Council ever be willing to work with us on a parking management strategy, that doesn't involve paid parking?

Response Director Infrastructure Services:

At the 27 August 2020 Council Meeting a rescission motion was considered and Resolution **20-413** was passed. This resolution resolved to defer consideration of pay parking within the Brunswick Heads Parking Scheme until the March 2022 Ordinary Council meeting. Therefore Council is not proceeding with paid parking at this time.

Staff will continue to review parking time limits and alternate parking management strategies that don't involve paid parking in order to address some identified parking concerns in the interim.

It is anticipated this process will incorporate consultation with key community stakeholders to ensure all opinions are considered and that changes reflect community needs.

10

BYRON SHIRE COUNCIL

Question with Notice No. 2
File No:

Emergency Communications Plan in September 2017
I2020/1350

At Council's Ordinary Meeting held on 27 August 2020, Jan Barham asked the following question which was taken on notice:

The Communications Committee determined that the document titled Draft Emergency Communications Plan be reported to the October 2017 council meeting and placed on public exhibition. I can find no record of the exhibition happening or a final document on council website, could this information be clarified please? When it was reported to the Audit, Risk and Improvement committee on 30 November 2017, it was confidential.

Response General Manager:

A draft Emergency Communications Plan was written by the former Media and Communications Officer in response to the 2017 floods. It was presented to the Communications Panel by her replacement and feedback was incorporated into the document.

Shortly after, Council also began working on its business continuity framework and strategy, and the document was incorporated into this body of work.

Council now has a Business Continuity Plan (BCP) which takes into account media and communications functions. The emergency communications plan is part of this emergency management component of the BCP framework, which has a community element, with a community focus in particular on the safety and protection of life, assets, and the environment.

In addition, Council is finalising the development of an emergency dashboard which provides information from the Bureau of Meteorology (BOM), State Emergency Service (SES), Rural Fire Service (RFS), Council, etc, from a central website. For an example of the functions of this website go to Tweed Shire Council's emergency dashboard.

In the last 12 months Council has experienced bushfires, floods, drought, and a pandemic and processes in place with respect to communication in emergency situations, which have been reviewed and refined in respect to each event, taking into account the differing circumstances.

BYRON SHIRE COUNCIL

Question with Notice No. 3
File No:

Brunswick Heads Rescission Motion
I2020/1353

At Council's Ordinary Meeting held on 27 August 2020, Cameron Wills asked the following question which was taken on notice:

Why would any councillors want to reverse the unanimous and compassionate decision made on 25 June, when our Bruns businesses are hurting so badly and it's going to take most of us at least or more than a year, to recover?

Response Director Infrastructure Services:

At the 27th August 2020 Council Meeting a rescission motion was considered and Resolution **20-413** was passed. This resolution resolved to defer consideration of any changes to the Brunswick Heads Parking Scheme until the March 2022 Ordinary Council meeting.

Resolved:

1. *That in relation to consideration of proposed Parking Scheme changes within Brunswick Heads, Council:*
 - a) *Note the recommendations in the TPS Report - Brunswick Heads Parking Scheme Review 2020 (E2020/29468) including the recommendation "that Council should undertake a cost/benefit analysis with the objective to introducing metered parking into Brunswick Heads in order to address the capacity and compliance issues identified in this project"; and*
 - b) *Defer consideration of any changes to the Brunswick Heads Parking Scheme until the March 2022 Ordinary Council meeting due to the current impacts of the COVID-19 crisis.*
 - c) *Continue to monitor parking demand within Brunswick Heads and parking occupancy rates within the existing 1P and 2P time limited areas and the area east of South Arm Bridge; and*
 - d) *Not introduce pay parking to the CBD and Beach Precincts as identified in Figure 1.1b and Table 1.2b until parking occupancy rates return to 90% within the CBD Precinct.*

2. *That the report to the March 2022 Ordinary in response to the Recommendation from the TPS Report - Brunswick Heads Parking Scheme Review 2020 (E2020/29468) include a cost/benefit analysis and implementation plan for the introduction of a Pay Parking Scheme for Brunswick Heads incorporating:*
 - a) *Delivery Program;*
 - b) *Meter and sensor layouts;*
 - c) *Relevant time limit modifications;*
 - d) *Signs and line plan;*
 - e) *Permit system;*
 - f) *Business case with recommended pay parking fee rate and months over which the pay parking scheme should operate; and*
 - g) *Media and communications plan*

BYRON SHIRE COUNCIL

Question with Notice No. 4
File No:

Occupancy Figures
I2020/1351

At Council's Ordinary Meeting held on 27 August 2020, Kim Rosen asked the following question which was taken on notice:

Have you received the memo from Council staff advising of the errors in the occupancy figures that went into the Staff Report, and given to you to use in your decision making?

Response Director Infrastructure Services:

Yes Council has received information regarding the errors in the occupancy rates.

Prior to the 27th August Ordinary Council meeting Councillors received a memo that addressed several questions raised at the previous 25th June Ordinary Council meeting. This memo included an explanation on the cause of some unexpectedly high occupancy rates.