



A. Statement of Compliance - Licence Details

ALL Licence holders must check that the Licence details in Section A are correct.

If there are changes to any of these details, **you must advise Environment Protection Authority (EPA) and apply as soon as possible for a variation to your Licence or for a Licence transfer.**

Licence variation and transfer application forms are available on the EPA website at: <http://www.epa.nsw.gov.au/licensing-and-regulation/licensing> or from regional offices of the EPA, or by contacting by telephone 02 9995 5700.

If you are applying to vary or transfer your Licence, you must still complete and submit this Annual Return.

A1. Licence holder

Licence number : 13127
Licence holder : BYRON SHIRE COUNCIL
Trading name (if applicable) :
ABN : 14 472 131 473
ACN :
Reporting period : From: 4-8-2022 To: 3-8-2023

A2. Premises to which Licence Applies (if applicable)

Common name (if any) : Byron Resource Recovery Centre
Premises : 115 The Manse Road MYOCUM 2481 NSW

A3. Activities to which Licence Applies

Composting
Resource recovery
Waste storage

A4. Other Activities (if applicable)

A5. Fee-Based Activity Classifications

Note that the fee based activity classification is used to calculate the administrative fee.

Fee-based activity	Activity scale	Unit of measure
Composting	> 5,000.00 - 50,000.00	T annual capacity to receive organics



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Waste storage - other types of waste	> 0.00	other types of waste stored
Recovery of general waste	> 0.00	general waste recovered

A6. Assessable Pollutants (if applicable)

Note that the identification of assessable pollutants is used to calculate the **load-based fee**.

The following assessable pollutants are identified for the fee-based activity classifications in the licence:

B. Monitoring and Complaints Summary

B1. Number of Pollution Complaints

Pollution Complaint Category	Complaints
Air	0
Water	0
Noise	0
Waste	0
Other	0
Total complaints recorded by the licensee during the reporting period	0

B2. Concentration Monitoring Summary

For each concentration monitoring point identified in your licence, details are displayed below. If concentration monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

Note that this does not exclude the need to conduct appropriate concentration monitoring of assessable pollutants as required by load-based licensing (if applicable).

Monitoring Point 6

Landfill gas monitoring, All buildings and other enclosed structures within 250 metres of waste filled areas and leachate storage at the premises.

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Methane	percent by volume					

Monitoring Point 7

Landfill gas monitoring, All waste filled areas with intermediate or final capping in place.

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Methane	parts per million by volume					

Name of the uploaded file containing point data ▼

Gas Emissions data 2022-23.pdf

B3. Volume or Mass Monitoring Summary

For each volume or mass monitoring point identified in your licence, details are displayed below. If volume or mass monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

Note that this does not exclude the need to conduct appropriate volume or mass monitoring of assessable pollutants are required by load-based licensing (if applicable).

C. Statement of Compliance - Licence Conditions

C1. Compliance with Licence Conditions

Were all conditions of the licence complied with (including monitoring and reporting requirements)?	No
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C2. Details of Non-Compliance with Licence

Licence condition number not complied with ▼
L3.1
Summary of particulars of the non-compliance ▼
Noise limits exceeded the noise limit threshold on one occasion at monitoring points 8 (N1), 9 (N2), 11 (N4) and 12 (N5).
Further details on particulars of non-compliance, if required ▼
The noise level at point 8 (N1) exceeded the noise limit of 43 dB(A) by 19 dB(A); The noise level at location 9 (N2) exceeded the noise limit of 43 dB(A) by 7 dB (A); The noise limit at location 11 (N4) exceeded the noise limit of 43 dB(A) by 17 dB (A); The noise limit at location 12 (N5) exceeded the noise limit of 43 dB(A) by 3 dB (A);
Number of times occurred ▼
1
Date(s) when the non-compliance occurred, if applicable ▼
28/02/2023



Cause of non-compliance ▼
Green waste grinding operations.
Action taken or that will be taken to mitigate any adverse effects of the non-compliance ▼
Grinding operations will only occur on weekdays between 9:00am and 4pm. Grinding operations will only occur once a calendar month for no more than 4 days in a row. Noise sensitive receivers will be notified of grinding operations 14 days in advance.
Action taken or that will be taken to prevent a recurrence of the non-compliance ▼
Noise agreements drawn and signed by all 5 noise sensitive receivers. Licence variation submitted and approved on 5 May 2023, new condition L3.3 indicates noise limits identified in L3.1 do not apply at residential properties (N1, N2, N3, N4, N5) subject to a current written noise level agreement between the licensee and the property occupiers. With the noise agreements signed and condition L3.3 in place, noise non-compliances are not expected to occur. Noise monitoring program occurred on July 23 did not indicate non-conformances.
Uploaded Document Name ▼
Signed noise agreements.pdf
Uploaded Document Description ▼
Noise agreement letters

D. Statement of Compliance - Load Based Fee Calculation

If you are not required to monitor assessable pollutants by your licence, **no data** will appear below.

If assessable pollutants have been identified on your licence, the following worksheets for each assessable pollutant will determine your load based fee for the licence fee period to which this Annual Return relates.

Loads of assessable pollutants must be calculated using any of the methods provided in EPA's Load Calculation Protocol for the relevant activity. A Load Calculation Protocol would have been already sent to you with your licence. If you require additional copies, you can download the Protocol from the EPA's website or you can contact us on telephone 02 9995 5700.

You are required to keep all records used to calculate licence fees for four years after the licence fee was paid or became payable, whichever is the later date.

E. Statement of Compliance - Requirement to Prepare PIRMP

Have you prepared a Pollution Incident Response Management Plan (PIRMP) as required under section 153A of the Protection of the Environment Operations (POEO) Act 1997?	Yes
Is the PIRMP available at the premises?	Yes
Is the PIRMP available in a prominent position on a publicly accessible website?	Yes

Address of the web page where the PIRMP can be accessed ▼	
https://www.byron.nsw.gov.au/Services/Waste-and-recycling/Byron-Resource-Recovery-Centre	
Has the PIRMP been tested?	Yes
The PIRMP was last tested on	31-8-2023
Has the PIRMP been updated?	Yes
The PIRMP was last updated on	6-9-2023
Number of times the PIRMP was activated in this reporting period?	1
The PIRMP was activated on	23/02/2023

F. Statement of Compliance - Requirement to Publish Pollution Monitoring Data

Are there any conditions attached to your licence that require pollution monitoring to be undertaken as required under section 66(6) of the Protection of the Environment Operations (POEO) Act 1997?	Yes
Do you operate a website?	Yes
Is the pollution monitoring data published on your website in accordance with the EPA's written requirements for publishing pollution monitoring data?	Yes
Address of the web page where the pollution monitoring data can be accessed ▼	
https://www.byron.nsw.gov.au/Services/Waste-and-recycling/Byron-Resource-Recovery-Centre	

G. Statement of Compliance - Environment Management System and Practices

Do you have an ISO 14001 certified Environmental Management System (EMS) OR any other system that EPA considers is equivalent to the accountability, procedures, documentation and record keeping requirements of an ISO 14001 certified EMS?	No
Have you conducted an assessment of your activities and operations to identify the aspects that have a potential to cause environmental impacts and implemented operational controls to address these aspects?	Yes
Have you established and implemented an operational maintenance program, including preventative maintenance?	Yes
Do you keep records of regular inspections and maintenance of plant and equipment?	Yes
Do you conduct regular (at least yearly) environmental audits at the premises that are conducted by a competent and independent person?	No



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Have you undertaken an independent environmental audit covering documented environmental practices, procedures and systems in place during the annual return period?	No
Have you established and implemented an environmental improvement or management plan?	Yes
Do you train staff in environmental issues that may arise from your activities and operations at the premises and keep records of this?	Yes

H. Signature and Certification

This Annual Return may only be signed by person(s) with legal authority to sign it as set out in following categories: an Individual, a Company, a Public authority or a Local council.

It is an offence under section 66 of the Protection of the Environment Operations Act 1997 to supply any information in this form that is false or misleading in a material respect, or to certify a statement that is false or misleading in a material respect. There is a maximum penalty of \$250,000 for a corporation and \$120,000 for an individual.

I/We

- declare that the information in the Monitoring and Complaints Summary in Section B of this Annual Return application is correct and not false or misleading in a material respect, and
- certify that the information in the Statement and Compliance in sections A, C, D, E, F, G and H and any other pages attached to Section C is correct and not false or misleading in a material respect.

Signed by: General Manager

Name	Mark Arnold
Position	General Manager
Email Address	marnold@byron.nsw.gov.au
Phone Number	0266267155

Signature	
Name	
Position	
Date	/ /



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Declaration

I declare that the information in the Monitoring and Complaints Summary in section B of this Annual Return is correct and not false or misleading in a material respect, and

I certify that the information in the Statement of Compliance in section A,C,D,E,F and G and any pages attached to Section C is correct and not false or misleading in a material respect.