

**2023-2024**

## APPLICATION for PERPETUAL INTERMENT RIGHT

### Cremated Remains - Burial Plot or Wall Niche

<input type="checkbox"/> Burial Plot <input type="checkbox"/> Columbarium Wall Niche	Is there a pre-existing Reservation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you require an Adjoining <b>Niche</b> reservation	<input type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes</b> , complete additional Interment Application
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### 1. Proposed Location

Cemetery	
Section/Denomination	
Plot Number	
Niche Number	

### 2. Applicant(s) Details

*Holder(s) listed below have sole authority concerning all actions in regards to the noted above interment location.*

Holder 1 (required)

*One holder is sufficient however there is provision for an optional second holder.*

Title	<input type="checkbox"/> Executor and <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Dr			
Name in full				
Address				PC
Phone	Home		Mobile	
Email				
Relationship to Deceased (where applicable)			Date of Birth	

Holder 2 (optional)

Title	<input type="checkbox"/> Executor and <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Dr			
Name in full				
Address				PC
Phone	Home		Mobile	
Email				
Relationship to Deceased (where applicable)			Date of Birth	

### 3. Proof of Identity

**Holder/s** Provide two (2) identification documents, one of which must be photo identification. Copies permissible.

<input type="checkbox"/> Drivers Licence (both sides)	<input type="checkbox"/> Medicare Card	<input type="checkbox"/> Statutory Declaration (as required)
<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Passport	<input type="checkbox"/> Pension / Healthcare / ID Card

#### 4. Contact/ Next of Kin

*This person has no claim over the Interment Right - but may assist Council to contact Holder where contact details may have changed.*

Title	<input type="checkbox"/> Executor and <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Dr			
Name in full				
Address				PC
Phone	Home		Mobile	
Email				
Relationship to Deceased (where applicable)				

#### 5. Deceased Details

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Dr			
Name in full			Nee	
Last known address				PC
Place of death				
Date of birth		Age		
Date of death		Marital status		
Date of interment		Religion		
Name of Predeceased * if <b>REOPEN</b> of Gravesite				

#### 6. Interment of Cremated Remains Details

Funeral Home/Crematorium			
Date of Interment		Time of interment	
Select Document Type	<input type="checkbox"/> MCDC/Coroners Certificate <input type="checkbox"/> Birth/Death Certificate		

#### 7. Columbarium Wall Plaque Inscription details

Is this plaque required to match an adjoining existing plaque ☐ Yes ☐ No

Line 1	
Line 2	
Line 3	
Line 4	
Line 5	
Line 6	
Line 7	
Line 8	

## 8. Acknowledgement

I, the undersigned declare that I have the authority to request Council for the order for interment as I am the  
(relationship/role) \_\_\_\_\_ of the deceased/deceased's estate.

### Consent to Reopen a Gravesite.

I give my consent to reopen the gravesite of the predeceased, being the Late \_\_\_\_\_  
to enable the interment of \_\_\_\_\_ who is the \_\_\_\_\_ of the predeceased.  
(deceased) (relationship)

#### A note about your personal information

The personal information you provide in this form (like your name and contact details) is received by Council for the purpose of exercising its functions under the laws regarding cemeteries and maintaining accurate records regarding these functions. Without having this information, Council cannot provide the interment rights you are seeking in your application. The privacy laws applying to Council regulate your access to the personal information that Council holds. Please Council contact if you have questions about your personal information.

I acknowledge that the nature of this interment right is set out in section 46 of the *Cemeteries and Crematoria Act 2013* and that all other matters regarding the care, control and management of the nominated interment site are at the discretion of Byron Shire Council.

**HOLDER #1** \_\_\_\_\_  
SIGNATURE DATE

**HOLDER #2** \_\_\_\_\_  
SIGNATURE DATE

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**Payment Details** - Please refer to Cemetery Fees and Charges available on the Byron Shire Council website.

23-24 Fee Payable			
Interment Right -Burial Plot -Single Depth	<input type="checkbox"/>	\$3,431.00	
Interment Right -Burial Plot -Dual Depth	<input type="checkbox"/>	\$4,302.00	
Interment Right -Columbarium Wall Niche	<input type="checkbox"/>	\$ 803.00	
Order of Interment -Cremated Remains	<input type="checkbox"/>	\$ 660.00 -60 Minutes	<input type="checkbox"/> \$537.00 -30 Minutes
Columbarium Wall Vase	<input type="checkbox"/>	\$ 142.00	
Transfer -Right of Burial Holder	<input type="checkbox"/>	\$ 194.00	

Surcharges may apply

# Byron Shire Council Cemeteries

## Ashes Interment Information

In NSW there are two types of Interment Rights: Perpetual or Renewable. Byron Shire Council offer Perpetual Interment Rights meaning, never ending -for the entirety of its lifetime.

### DEFINITIONS

#### **Applicant(s)**

Refers to the person who is authorised to lodge the Interment Application, usually a family member or Executor of the Estate.

#### **Interment**

Refers to the act or process of interring/burying a deceased persons cremated remains (ashes).  
The final resting place, a place to visit, remember and honor them.

#### **Right of Interment Holder**

Refers to the legal right granted to an individual(s) via the Interment Application.  
The Applicant(s) is known as the 'Holder'(s). The 'Holder' has the rights to determine who is interred, responsible for keeping contact information up to date and the placement and maintenance of the headstone/plaque.

#### **Order for Interment**

Refers to the part of the Interment Application for the interment of the deceased person. This may only be done by the 'Holder'(s). A Statutory Declaration must accompany the Perpetual Interment Application when the Applicant is different to the original Applicant/Holder.

#### **Transfer Right of Interment Holder**

An Interment Right can be transferred from the current 'Holder' to another person via Statutory Declaration/Application. This may occur if the current 'Holder' is deceased.

#### **Reservation**

One (1) adjoining Wall Niche is available for reservation at time of the 1<sup>st</sup> ash interment. Fees apply.

### PROCEDURE

1. Complete the Interment Application Form and sign (1 form per cremated remains).
2. Return the Application Form along with the 2 forms of ID **AND** the Death Certificate for processing.
3. An email will be sent out confirming the Applications approval with an invoice for payment.
4. Memorial:

#### **Niche Plaque**

- Proof will be emailed for checking/authorizing by signature -Return to Council.
- Council will order plaque from the Foundry.
- Completed plaque (approx. 8 weeks) will be delivered to the Council Office.

#### **Burial Plot Monument**

- Headstone Application is required. Fees apply \$181.00

5. You will receive an email to book in a date for interment.

### CONTACT DETAILS

Phone (02) 6626 7049

Email [cemeteries@byron.nsw.gov.au](mailto:cemeteries@byron.nsw.gov.au)

Web <https://www.byron.nsw.gov.au>

- Appointments available upon request