

Byron Shire Council Meeting Minutes

Name of Group: Place Planning Collective

Doc #E2020/86482

Date: Tues 27 October 2020	Time: 3pm	Venue: Council Chambers or Zoom
Chairperson: Sasha		Minutes: Isabelle
Purpose of Meeting: Project Updates and Next Steps		

Invitees:	<u>Community Members:</u> David Brown, Sasha Mainsbridge, Madeleine Faught, Jack Dods, Natalie Eggenberger, <u>Councillor Members:</u> Cr Michael Lyon, Cr Sarah Ndaiye, Cr Simon Richardson <u>BSC Staff:</u> Rob van Iersel (Major Projects), Isabelle Hawton (Place Liaison), Kirk Weallans (Project Engineer) <u>Greenspine Consultants:</u> Darren and Steve from Hansen
Apologies:	<u>Community Members:</u> Clare Hopkins, Jenny Bird, Nicholas Hall, Stevey Ginger, Ella Bancroft <u>Councillor Members:</u> Cr Basil Cameron, Cr Jan Hackett <u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy), Sharyn French (Manager Environmental and Economic Planning), Evan Elford (Manager Works, Infrastructure Services), Andrew FitzGibbon (Place Liaison)

No.	Item and Action Required	Who	Timing
1.	Meeting Opened	Chair	3pm
	<ul style="list-style-type: none"> Acknowledgment of Country Temporary zoom recording Any pecuniary interests noted 		
3.	Main Discussion Items	Chair	
	<ul style="list-style-type: none"> Stuart Street Greenspine presentation <p>An overview of the project was given by the consultants, Darren and Steve. Parking – no net loss of parking. A predicted increase in parking based on the concept plans.</p> <p>General feeling that the plans align well with the Talking Street Work</p> <p>Applaud the move of the bicycle paths so that they're not behind the reversing cars.</p> <p>Concerns about pedestrians and cyclists sharing space so option with separation preferred.</p> <p>Compliments on the choice of tree species</p> <p>Question about loss of kerb and flooding – Kerb alignment would be replaced by a grated drain –still ample opportunity for the water to be captured. Also may allow for re-grading of footpaths to improve the crossfall of the footpaths. Can adjust the drains sub-surface to be wider to allow for drainage.</p>	Hansen Consultants	45 min
	<ul style="list-style-type: none"> Evaluation survey and member support going forward <p>Postponed</p>	Jenny / Isabelle	15 min

	<ul style="list-style-type: none"> Bayshore Drive Pocket Park Concept Design <p>Generally the plan looks good Suggestion to incorporate another east-west path across the site to allow for freedom of movement between the additional flowpath work and Santos.</p>		
	<ul style="list-style-type: none"> Proposed Methodology to Refine Priorities (refer Attachment A below) - Postponed 	Andrew	15 min
4.	Active Projects List	Andrew/Rob	
	<ul style="list-style-type: none"> Mullumbimby: Stuart Street Greenspine – Refer Action 7 		
	<ul style="list-style-type: none"> Mullumbimby: Talking Street Trial – Refer Action 6 		
	<ul style="list-style-type: none"> Mullumbimby: Lot 22, Saltwater Creek Precinct – Refer Action 26 Report going to Flood Planning Committee this week and on to Council November meeting 		
	<ul style="list-style-type: none"> Mullumbimby: Hospital Site – Refer Action 28 		
	<ul style="list-style-type: none"> Mullumbimby: Heritage Park upgrades 		
	<ul style="list-style-type: none"> Bangalow: DCP and Triangle Structure Plan Review – Refer Page 5 of Implementation Plan 		
	<ul style="list-style-type: none"> Bangalow: Deacon Street and Byron Street Shared Paths – Refer Initiative 3.1.5 		
	<ul style="list-style-type: none"> BA&IE: Lot 12, Bayshore Drive – Refer Action CE2 		
	<ul style="list-style-type: none"> BA&IE: Shared path on drainage corridor – Refer Action LU1 		

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> BA&IE: Pocket Park, Bayshore Drive – Refer Action EC1 		
	<ul style="list-style-type: none"> BA&IE: One Way Trial, Centennial Circuit – Refer Action MA3 		
	<ul style="list-style-type: none"> Federal Community-led Masterplan 		
5.	Other Projects on Exhibition		
	<ul style="list-style-type: none"> NA 		
6.	Next Meetings		
	<ul style="list-style-type: none"> Planning for end of year / social event 		5 min
7.	Think Tank	Madeleine	
8.	Meeting Closed		4.30pm

Actions Outstanding or Ongoing

Actions	Who	Timing
• Place making references to continue to be shared	All	Ongoing
• Provide regular updates to Arakwal as well as engaging them on a project by project basis.	Andrew	Ongoing
• Share draft design for shared path next to Lismore Road from Rifle Range Road to Bangalow town centre.	James/Evan	By next meeting
• Share Rifle Range Road intersection plan.	James/Evan	By next meeting
• Add PAMP BB011 to the 'shovel ready' infrastructure projects list.	James/Evan	By next meeting
• Lego Built Form Workshop – session 5 Nov, 3 to 5pm at Civic Hall	Rob	To Note

Meeting Schedule 2020

Date and Time	Purpose	Chair	Zoom host
24 November, 3pm-4:30pm		Sasha	
22 December, 3pm-4:30pm	End of Year Social Event		

Chair rotation list: David, Jack, Madeleine, Sasha, Jenny

Attachment A

Proposed Methodology to Refine Priorities

September 2020

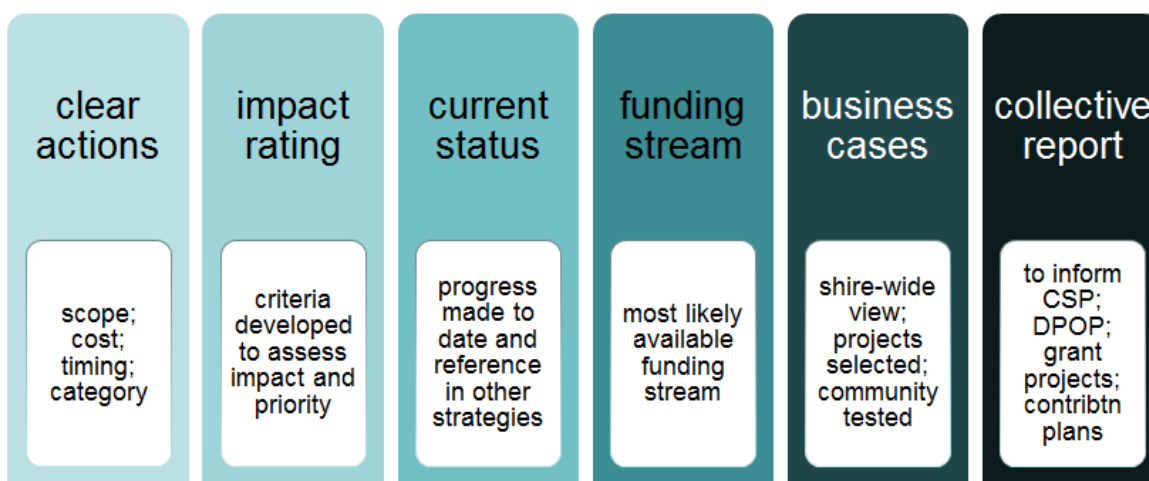
How this links to the Place Planning Collective Objectives

The objectives of the Place Planning Collective are to:

1. Take an informed, innovative and holistic approach to place planning that considers both common Shire wide issues and the diverse aspirations and needs of individual communities articulated in their place plans.
2. Prioritise projects both within and across place plans according to criteria developed and endorsed by the Collective.
3. Liaise and communicate with relevant community groups and other connections to test ideas and project priorities and identify needs and concerns.
4. Make timely recommendations to inform Council's strategic decision-making processes for budgets, Operational Plans, Delivery Programs and Community Strategic Plans.
5. Champion, support and monitor the implementation of priority projects through to their completion by encouraging and facilitating partnerships between Council, community groups and others.

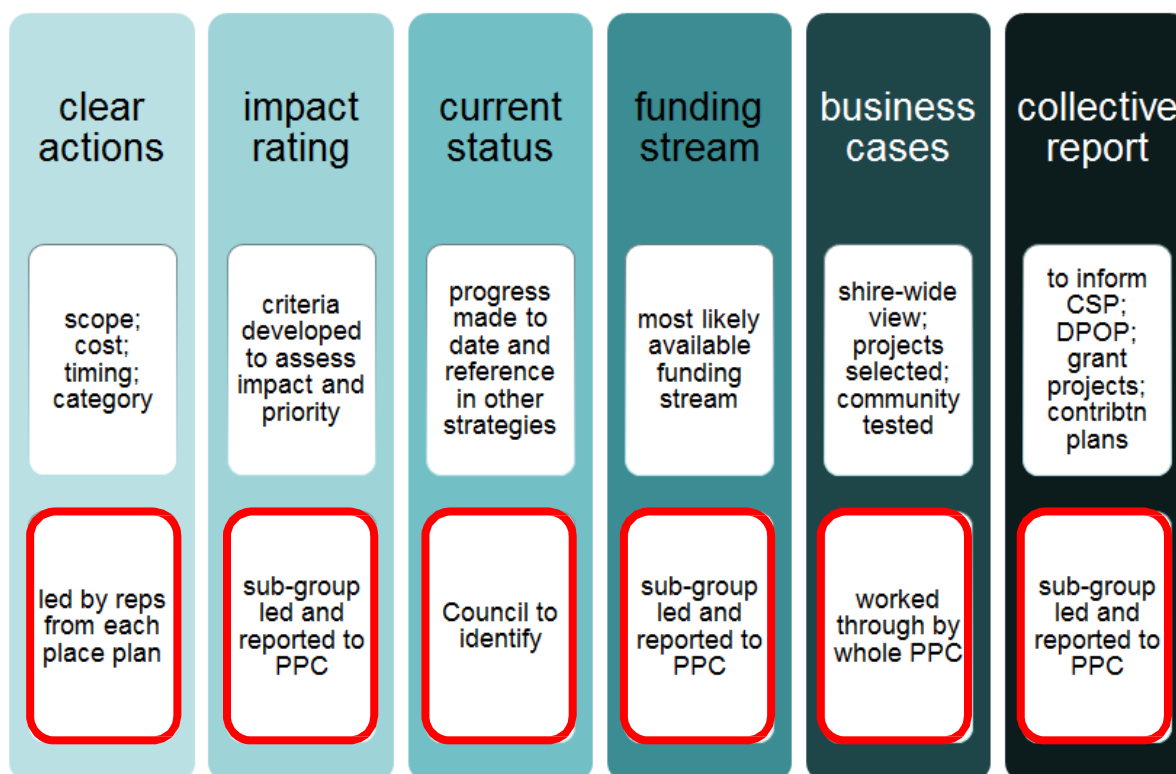
Methodology

The following process is proposed to help the Collective to achieve these objectives. It outlines a way forward for refining, prioritising, preparing and promoting the actions listed in the place plans.



- A. **Clear Actions:** Ensure that each action listed in the place plans is defined enough to broadly understand the scope, have a rough cost estimate, consider any timing implications, and be categorised.
- B. **Impact Rating:** Develop criteria and assess the impact/priority of each action. This could include considerations such as how many people are affected by the change, degree of impact, catalyst potential, impact on vulnerable/minority groups etc.
- C. **Current Status:** Identify any progress already made or timeline in place. Also noting where actions are also in other strategies such as the PAMP and Bike Plan.
- D. **Funding Streams:** Identify generally what funding streams or potential funding streams are available. Link each action to potential funding (for scoping, design and implementation stages).
- E. **Business Cases:** Based on the above, identify projects to develop business cases for. This is done from a Shire wide perspective. This direction could be tested with the wider community through Place Planning Collective networks. Pending feedback, business cases would then be developed.
- F. **Collective Report:** Complete a Place Planning Collective report by TBC 2020 to inform Council's Budget, DPOP, CSP, Grant/Fund Nominations, Developer Contributions Plan etc. This report could also reference completed projects and if they have been achieved in accordance with the intention and detail of the relevant master/village plan.

How to undertake this work



Stage	Who	Timing
Clear Actions	<ul style="list-style-type: none"> Review could be led by representatives from each place plan. Categorisation could be done by one person for all actions. 	
Impact Rating	<ul style="list-style-type: none"> Criteria could be proposed by a small group for the Collective to then confirm. Assessment could be carried out by a small group of three people for the Collective to then confirm. 	
Current Status	<ul style="list-style-type: none"> Council to identify. 	
Funding Streams	<ul style="list-style-type: none"> Review of existing and potential funding stream options could be done by a small group led by Council. Linking each action to potential funding could be done by a small group for the Collective to then confirm. 	
Business Cases	<ul style="list-style-type: none"> Whole Collective to decide on which projects to progress to business case stage. Collective members to engage wider networks as appropriate. Business case development – example to be provided by Council and then work to be shared within the group. 	
Collective Report	<ul style="list-style-type: none"> Small group to lead the development of this report for review and confirmation by the Collective. 	