

Byron Shire Council

Draft Meeting Minutes

Name of Group: Place Planning Collective

Date: Tuesday 7 February 2023	Time: 3:30pm – 5pm	Venue: Zoom
Chairperson: Madeleine		Minutes: Isabelle
Purpose of Meeting: Place Planning Collective Monthly Meeting		

Invitees:	<p><u>Community Members:</u> David Brown, Elle Davidson, Dale Emerson, Madeleine Faught, Brooke Crowle, Jack Dods, Pippa Noble, Lauren Julian,</p> <p><u>Councillor Members:</u> Cr Duncan Dey</p> <p><u>BSC Staff:</u> Andrew FitzGibbon (Place Planning Coordinator), Isabelle Hawton (Place Liaison) Kristie Hughes (Project Planner) Roseanna Meech (Planner).</p>
Apologies:	Jenny Bird, Jim Roberts (Open Spaces Coordinator) Cr Michael Lyon, Cr Sarah Ndiaye, Cr Mark Swivel, Shannon Burt (Director Sustainable Environment and Economy), Phil Holloway (Director Infrastructure Services), Sharyn French (Manager Environmental and Economic Planning), Infrastructure Services), James Flockton (Infrastructure Planning Coordinator), Joanne Millar, Alan Goldstein

No.	Item and Action Required	Who	Timing
1.	Meeting Opened	Chair	3:30pm
	<ul style="list-style-type: none"> Acknowledgment of Country 		
	<ul style="list-style-type: none"> Temporary zoom recording noted 		
	<ul style="list-style-type: none"> Any pecuniary interests noted 		
	<ul style="list-style-type: none"> Confirmation of previous meeting minutes Minutes confirmed. 		
2.	Actions from Previous Meeting (refer below if any)	Chair	10 min
	See below		
3.	Main Discussion Items		
	<p>End of 2022. Council meeting outcomes after last PPC meeting. Run through and questions.</p> <ul style="list-style-type: none"> Federal Masterplan was adopted in December 'Fedsheds' DA was refused Ocean Shores will be next in line for Place Plan, followed by South Golden Beach and then Brunswick Heads (Council Resolution available here). 	Staff and reps	
	<ul style="list-style-type: none"> Project and community updates from each Place Plan <p>BA&IE</p> <ul style="list-style-type: none"> Parking issues on edge of Banksia drive. Rotary club sign being re-done Can we add parking opportunities (small scale) to priorities list? TAFE CLC is 95% done Subdivision of Lot 12 has been approved and conditions are being enacted. Plans to prioritise access to the Cavanbah Centre are in the concept plan for Lot 12. James F also looking at potentially connecting through Centennial circuit. 	Staff and reps	

No.	Item and Action Required	Who	Timing
	<p>Mullumbimby</p> <ul style="list-style-type: none"> Shift in priorities – <ol style="list-style-type: none"> Mullumbimby Hospital Site. Some concern that the community hasn't been as well informed as they could have been. PPC reps would like more information. Heritage Park – second priority (with remainder of Stuart Street Greenspine) Brunswick Terrace Tincogan Street Intersection – sight lines as mentioned earlier. Review of DCP as it applies to Mullumbimby (secondary dwellings, use of rear lanes etc). Action: Follow up on questions relating to crossing location with James F. Questions relating to Temporary Housing at Prince Street. Discussion of MOU with TAHE Clarification was sought as to where the Burringbar Talking Street project sits now. PPC reps set that aside when distilling further priorities under the assumption it was a given. Still number one priority. Mullumbimby Hospital Site – Council report in December. Next step is more in-depth conversation with community – working towards concept for the first half of this year. Community keen for further involvement. Council added an Arts and Culture Hub to the resolution in December. <p>Bangalow</p> <ul style="list-style-type: none"> Byron Street pathway – James's updates provided in priorities list that was sent out. Raftons road proposed for budget for next financial year. Rail corridor – Infrastructure Services are trying to seek a licence over the rail corridor. Proving difficult. Market St pathway – PPC Reps to scope this up. James to check funding program year. Lauren working with Judd (traffic engineer) on long disabled parking spaces. DA application for 6-10 Station Street on pre-DA consultation at the moment. 		
	<ul style="list-style-type: none"> Community awareness of PPC members – Contact details available Kristie is going to make contact details available on the web. Mullum looking to approach community groups to share information better once priorities are determined. Bangalow working to tap into younger spread of people (improved representation of community). 	Kristie	
	<ul style="list-style-type: none"> EOI process for Federal PPC reps Federal - 3 things left – Video, implementation group, evaluation of the masterplan group (to come in first half of 2023). Federal main street concept design is with engineering team to develop up and Place Planning team is working with them to enact Council resolution. 	Kristie	

5.	Other Projects on Exhibition / Going to Council Meeting		5 min
	<ul style="list-style-type: none"> Independent Planning Commission (IPC) hearing for STRA Planning Proposal – Public hearing 21-23 February 2023. Make a submission or register to speak at the IPC website. 		
	<ul style="list-style-type: none"> MoU between TAHE and Council – at 9 Feb 2023 Council Meeting 		
	<ul style="list-style-type: none"> Official names of Byron Shire Beaches – have your say closing February 16 		
6.	Meeting Closed	Chair	5pm

Actions Outstanding or Ongoing

Actions Completed	Who	Timing
Explore land acquisition maps/pathways for securing longer term connections in the BA&IE (and potentially other locations) with Infrastructure Services	Shannon Burt with Place Planning Staff and Infrastructure Services Staff	Discussions have commenced
Work with Council's Comms team to provide an update in the next e-news on the Federal Landslip	James Flockton	For next e-news
Actions Outstanding		
Mullumbimby Heritage Park Plan; Will be shared prior to Councillor Meeting (has been moved to 23 March Council Meeting - Planning)	Kristie	March
Reach out to Elle and Rob Appo to further next grant application for Cultural Heritage mapping	Shannon Burt	Early 2023
Ask about splays on corners to improve angles for pathway on eastern side of Bayshore drive Concept	James Flockton	Before concept is finalised
Confirm whether the Bayshore drive Concept will need to go to LTC and consider changing the pedestrian crossing point at corner of Bayshore and Banksia drive.	James Flockton	Before concept is finalised
Mark up vegetated verge areas (problem areas) in BA & IE for consideration of what can be done.	Brooke & Jim Roberts	Before next meeting

Meeting Schedule 2023

Date	Time	Chair
Tuesday 7 March	3.30-5	Madeleine
Tuesday 4 April	3.30-5	Jenny
Tuesday 9 May	3.30-5	Jenny
Tuesday 13 June	3.30-5	Elle
Tuesday 8 August	3.30-5	Elle
Tuesday 12 September	3.30-5	David
Tuesday 10 October	3.30-5	David
Tuesday 14 November	3.30-5	Madeline

Chair rotation list: David, Madeleine, Jenny, Elle