

## Byron Shire Council Meeting Minutes

<b>Name of Group: Place Planning Collective</b>
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<b>Date:</b> Tuesday 13 June 2023	<b>Time:</b> 3:30pm – 5pm	<b>Venue:</b> Zoom / Council Office
<b>Chairperson:</b> David Brown		<b>Minutes:</b> Isabelle
<b>Purpose of Meeting:</b> Place Planning Collective Monthly Meeting		

<b>Invitees:</b>	<u>Community Members:</u> David Brown, Madeleine Faught, Lauren Julian, Mercedes Mambort, Dale Emerson, Elle Davidson <u>Councillor Members:</u> Cr Duncan Dey <u>BSC Staff:</u> Andrew FitzGibbon (Place Planning Coordinator), Isabelle Hawton (Place Liaison) Kristie Hughes (Project Planner), Roseanna Meech (Planner)
<b>Apologies:</b>	Alan Goldstein, Jenny Bird, Pippa Noble, Cr Michael Lyon, Cr Sarah Ndiaye, Cr Mark Swivel, Jack Dods, Brooke Crowle, Joanne Millar, Shannon Burt (Director Sustainable Environment and Economy), Phil Holloway (Director Infrastructure Services), Sharyn French (Manager Environmental and Economic Planning), Infrastructure Services, James Flockton (Infrastructure Planning Coordinator), Jim Roberts (Coordinator Open Space), Judd Cornwall (Traffic & Transport Engineer)

No.	Item and Action Required	Who	Timing
1.	<b>Meeting Opened</b>	Chair	3:30pm
	<ul style="list-style-type: none"> <li>Acknowledgment of Country</li> <li>Temporary zoom recording noted</li> <li>Any pecuniary interests noted</li> <li>Confirmation of previous meeting minutes Confirmed</li> </ul>		
2.	<b>Actions from Previous Meeting</b> (refer below if any)	Chair	10 min
3.	<b>Main Discussion Items</b>		
	<ul style="list-style-type: none"> <li>Welcome new Federal PPC member - Mercedes</li> </ul>	Kristie	
	<ul style="list-style-type: none"> <li>July Recess</li> <li>PPC member gathering</li> <li>Ideas for any activity (social) for the July recess. Date 11 July</li> <li>Group to consider and get back to Kristie with any ideas</li> </ul>	Kristie	
	<ul style="list-style-type: none"> <li>Meeting Times moving forward, trial alternating time slots?</li> <li>Potential to trial early and later sessions (alternating).</li> <li>Councillor involvement.</li> <li>Stay on Tuesday.</li> <li>How to encourage more people to attend committee/times/days).</li> <li><b>ACTION:</b> Kristie to send out a doodle poll or similar OR discussion with the wider group.</li> </ul>	Kristie	

No.	Item and Action Required	Who	Timing
	<b>Masterplan priorities updates</b>  <b>Mullum</b> <ul style="list-style-type: none"> <li>Staff checked in about Burringbar St Brief that was distributed – who should be included.</li> <li>Madeleine noted that the group that has been meeting for the story trail has been very good.</li> <li>Duncan suggested that parking needs to be considered alongside any brief.</li> <li>Elle suggested on the street discussion for the project (out on Burringbar Street).</li> <li><b>ACTION</b> – Discuss how PPC might engage better with broader community? At next meeting.</li> </ul>	Andrew Kristie	
	<b>Project and community updates from each Place Plan</b>  <b>Mullum</b> <ul style="list-style-type: none"> <li>Have been meeting with Creative Mullum, Historical Society and PPC Reps to progress Story Trail.</li> <li>Madeleine suggested more events like the ‘blue’ event a few weeks ago.</li> <li>Commentary on the Landscape Plan for Heritage Park – currently on exhibition</li> <li>PCC Reps overall happy with the plan but some amendments required.</li> </ul> <b>Bangalow</b> <ul style="list-style-type: none"> <li>Rifle range road intersection is going ahead.</li> <li>Safety focussed.</li> <li>Finished by end of calendar year 2023.</li> <li>Raftons road have your say has finished (meeting with Alex and Shelley on site) – issues with gutter and path impinging on the potential peripheral carpark area (could restrict use of peripheral parking area). Lauren suggests other options including crossing the street.</li> <li><b>ACTION</b> - Lauren to send comments through to Kristie to that Place Planning Team can speak with IS about project.</li> <li>Some discussion happened with PPC but then subsequent changes have occurred.</li> </ul>	Staff and reps	
	<ul style="list-style-type: none"> <li>Focus for next financial year. Bring some ideas. Who would you like to hear from/ Topics to explore?</li> <li>Any sort of ideas that can be stimulated in sessions – place planning and community amenity.</li> <li><b>ACTION</b> Standing agenda item? Time to share some photos or inspiration?</li> </ul>	All	
4.	<b>Other Projects on Exhibition / Going to Council Meeting</b>		5 min
	<ul style="list-style-type: none"> <li><a href="#">Have your say: Draft Landscape Masterplan for Heritage Park Mullumbimby</a> closes 23 June 2023.</li> </ul>		
	<ul style="list-style-type: none"> <li>Council meeting 22 June (Agenda released 13 June).</li> </ul>		
	<ul style="list-style-type: none"> <li>Elle wanted to applaud St John's Zebra Crossing works.</li> </ul>		

No.	Item and Action Required	Who	Timing
5.	Meeting Closed	Chair	5pm

### Actions Outstanding or Ongoing

Actions Completed	Who	Timing
<ul style="list-style-type: none"> <li>Raftons Road shared path – community consultation to include those previously consulted by the PPC.</li> </ul>	James/ consultant	
<ul style="list-style-type: none"> <li>PPC Group to make a request through the budget process</li> </ul>	PPC members	
<ul style="list-style-type: none"> <li>Investigation to update elements of Charter (Keeping a list of amendments will action when new Ocean Shores Place Plan process begins)</li> </ul>	Kristie	
Actions Outstanding		
<ul style="list-style-type: none"> <li>Presentation for future meeting: TfNSW Active Transport rep / Jack Dodds. Continuous threshold treatments (Looking to have rep from TfNSW to attend this meeting – awaiting confirmation of availability)</li> </ul>	Judd/Kristie	TBC
<ul style="list-style-type: none"> <li>Bangalow PPC Members to scope Market St Pathway (considering Station Lane as per P&amp;C request) (Action has commenced – gathering some traffic use data)</li> </ul>	Bangalow PPC	TBC

### Meeting Schedule 2023

Date	Time	Chair
Tuesday 8 August	3.30-5	David
Tuesday 12 September	3.30-5	David
Tuesday 10 October	3.30-5	Elle
Tuesday 14 November	3.30-5	Elle

Chair rotation list: David, Madeleine, Jenny, Elle