

# Byron Shire Council Meeting Summary and Actions

**Name of Group: Place Planning Collective**

Doc #E2020/33119

<b>Date:</b> 5 May 2020	<b>Time:</b> 2pm	<b>Venue:</b> Zoom (JD host)
<b>Chair:</b> David Brown		<b>Minutes:</b> AF
<b>Purpose of Meeting: Budget and Funding Options and Arts &amp; Industry Presentation</b>		

**Attendees:** David Brown, Madeleine Faught, Clare Hopkins, Jenny Bird, Jack Dods, Natalie Eggenberger, Stevey Ginger, Penny Leonard, Ella Bancroft  
 BSC Staff: Shannon Burt (Director Sustainable Environment and Economy), Sharyn French (Manager Environmental and Economic Planning), Evan Elford (Manager Works, Infrastructure Services) Rob van Iersel (Major Projects), Andrew FitzGibbon (Place Liaison),

**Apologies:** Sasha Mainsbridge, Nicholas Hall, Rachel Heaton

No.	Item and Action Required	Who	Timing
1.	<b>Meeting Opened</b>		
2.	<b>Actions from Previous Meeting</b>		
	<ul style="list-style-type: none"> <li>Agreed that previous minutes can be posted online</li> <li>Agreed to Place Planning Collective Charter (May 2020 version) to be presented to Council on 21 May for endorsement. Motion moved by Jenny Bird. Seconded by David Brown. Agreed by all Collective members present.</li> </ul>		
3.	<b>Byron Arts &amp; Industry Precinct Plan Presentation</b>	Jack	Complete
	<ul style="list-style-type: none"> <li>Refer also to presentation slides which highlight priority projects.</li> <li>Precinct plan and Lot 12 options currently on public exhibition.</li> </ul>		Exhibition closes 26 May
4.	<b>Council Budget and Funding Options</b>		
	<ul style="list-style-type: none"> <li>Discussed context to current budget planning – impacts on revenue resulting from Covid-19 lockdown; potential budget deficit; and, need to seriously manage expenditure.</li> <li>Provided overview of range of potential funding sources for master plan projects. Such as: grant funding; developer contributions; Council revenue.</li> <li>Develop an interim (quick) submission highlighting key projects we would like to have included in the budget/operational plan for 20/21. To be signed off by whole Collective.</li> <li>Collective to make a more detailed submission during budget/operational plan exhibition period.</li> <li>Priorities for Bangalow and Mullumbimby were noted in the meeting. These to be included in the interim submission noted above.</li> </ul>	Jenny, David, Jack, Andrew	1 week (by 13 May)
		All	TBC
5.	<b>Meeting Closed</b>		

### Actions Outstanding or Ongoing

Actions	Who	Timing
• Confidentiality agreements to be signed and returned	All	By 27 April
• Place making references to continue to be shared	All	Ongoing
• Agreed minutes to be uploaded onto website	Andrew	Ongoing
• Extend open invitation to Arakwal	Andrew and Rob	By next meeting
• Evaluation of PPC Process (Jenny to progress and Andrew to provide any existing examples from Council)	Jenny and Andrew	By next meeting
• Charter presented at 21 May Council meeting	Shannon	21 May
• Council agreed to start Bangalow DCP review project. Project brief to be developed with PPC input.	Andrew	22 May

### Actions Completed Since Last Meeting

Actions	Who	Timing
• Place plans still to be presented: Byron Arts & Industry; Linkages to Byron Masterplan	Jack	Complete
• Budget planning meeting	All	Complete
• Share contact member details	Andrew	Complete
• Chair rotation to be established		Complete
• Update Charter with comments from the meeting	Andrew	Complete
• Edit and final draft Charter sent to Collective	Jenny lead	Complete
• Any final Charter comments from members	All	Complete
• Council to provide list of roll over items and new bids for the next budget. Need to check what information can be shared with the group before it goes to Council.	Sharyn	Complete

### Meeting Schedule to be developed

Date and Time	Purpose	Chair	Zoom
5 May 2020, 2-4pm	Budget System and BA&I Overview	David	Jack
21 May 2020	<i>Council (Planning) Meeting – Charter and Councillor nominations</i>		
TBC	<i>Exhibition of Operational Plan &amp; Budget</i>		
9 June 2020, 2-4pm	TBC	David	Jack/Jenny
		Jack	
		Jack	
		Madeleine	
		Madeleine	