

# Byron Shire Council Meeting Summary

**Name of Group: Place Planning Collective**

Doc #E2020/54574

<b>Date:</b> Tues 21 July 2020	<b>Time:</b> 3pm	<b>Venue:</b> Council Chambers or Zoom
<b>Chairperson:</b> Jack Dods		<b>Minutes:</b> AF
<b>Purpose of Meeting:</b> Budget Review		

<b>Attendees:</b>	<p><u>Community Members:</u> David Brown, Sasha Mainsbridge, Clare Hopkins, Jenny Bird, Jack Dods, Natalie Eggenberger, Nicholas Hall, Ella Bancroft</p> <p><u>Councillor Members:</u> Cr Michael Lyon, Cr Basil Cameron</p> <p><u>BSC Staff:</u> Evan Elford (Manager Works, Infrastructure Services) Rob van Iersel (Major Projects), Andrew FitzGibbon (Place Liaison)</p>
<b>Apologies:</b>	<p><u>Community Members:</u> Madeleine Faught, Stevey Ginger, Jamie Steel</p> <p><u>Councillor Members:</u> Cr Jan Hackett</p> <p><u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy), Sharyn French (Manager Environmental and Economic Planning)</p>

No.	Item and Action Required	Who	Timing
<b>1.</b>	<b>Meeting Opened</b>		
	<ul style="list-style-type: none"> <li>Acknowledgment of Country</li> <li>Temporary zoom recording agreed</li> <li>Any pecuniary interests – none noted</li> </ul>		
<b>2.</b>	<b>Actions from Previous Meeting</b>		
	<ul style="list-style-type: none"> <li>Review of any outstanding actions – refer notes on page 4</li> <li>Agreement that previous minutes can be posted online – with amendment to include “other stakeholders” in item 4.2</li> </ul>	Andrew	ASAP
<b>3.</b>	<b>Council Budget Review</b> (on exhibition 25 June to 23 July)		
	<ul style="list-style-type: none"> <li>Refer to submission reports provided in relation to Mullumbimby and Bangalow projects.</li> <li>Jenny disappointed that Byron Street footpath upgrade not included in the Operational Plan 2020/21.</li> <li>Evan confirmed that the Station Street footpath upgrade between Byron Street and Deacon Street will be part of the project to upgrade Deacon Street shared path.</li> <li>Follow up about Open Space projects in Bangalow – netball court resurfacing and carpark works near sports field.</li> <li>Discussion on Rifle Range Road shared path project in Bangalow. Evan will check on progress of the design and report back to Collective.</li> <li>Heritage Park, Mullumbimby – potential for public toilets also to be part of the design work. Collective would like to be advised on progress of this project.</li> <li>Cr Cameron: the \$44,800 budget item for Mullumbimby could also be used to implement ideas from the Community. For example the Story Trail project could use these funds. Or additionally with the Talking Street project to ensure local artistic involvement.</li> </ul>	Andrew Evan Andrew	By next meeting By next meeting To add to project list

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> <li>Update from Rob re community partnerships – Council would need to undertake a full EOI process for any community partnership project.</li> </ul>		
4.	<b>Active Projects List</b>		
	<p><b>Mullumbimby: Stuart Street Greenspine</b></p> <ul style="list-style-type: none"> <li>Refer Action 7 from Our Mullumbimby Masterplan – Funded by Federal Local Roads and Community Infrastructure Program</li> <li>Consultation underway for input into the brief. Emails and letter box drops have been used so far to communicate project.</li> </ul>		
	<p><b>Mullumbimby: Burringbar Talking Street</b></p> <ul style="list-style-type: none"> <li>Refer Action 6 from Our Mullumbimby Masterplan – Potential funding NSW Streets as Shared Spaces (Announced by 10/8/20)</li> </ul>		
	<p><b>Mullumbimby: Lot 22, Saltwater Creek Precinct</b></p> <ul style="list-style-type: none"> <li>Refer Action 26 from Our Mullumbimby Masterplan</li> <li>Aim to exhibit in October 2020.</li> </ul>		
	<p><b>Mullumbimby: Hospital Site –</b></p> <ul style="list-style-type: none"> <li>Refer Action 28 from Our Mullumbimby Masterplan</li> <li>Remediation works and testing being undertaken. Guidelines being established for what activities can be undertaken on site given remediation works. There is a consultation group in place for this project that will help with structure planning process. You can see the concept plan on the Council website: <a href="https://www.byron.nsw.gov.au/Projects-and-initiatives/Mullumbimby-Hospital-redevelopment">https://www.byron.nsw.gov.au/Projects-and-initiatives/Mullumbimby-Hospital-redevelopment</a></li> </ul>		
	<p><b>Mullumbimby: Railway Land</b></p> <ul style="list-style-type: none"> <li>Refer Action 1 from Our Mullumbimby Masterplan</li> <li>Update from Rob re railway land (Argle Street to the north) – Transport NSW in the process of transferring the land to Property NSW. Initial masterplanning work by Transport NSW is aligned with Mullumbimby Masterplan. Council has also asked for a similar process to be undertaken for Argle Street to the south. David will circulate his concept plans for the station land.</li> <li>Invite Transport NSW/Property NSW to come to a Collective meeting.</li> </ul>	Rob	By next meeting
	<p><b>Bangalow: DCP and Triangle Structure Plan Review</b></p> <ul style="list-style-type: none"> <li>Refer Page 5 of Bangalow Village Implementation Plan</li> <li>Provide Structure Plan scope area to the Collective for input.</li> </ul>	Andrew	ASAP
	<p><b>Bangalow: Shared Paths</b></p> <ul style="list-style-type: none"> <li>Refer Initiative 3.1.5 of Bangalow Village Masterplan – Funded by Federal Local Roads and Community Infrastructure Program</li> </ul>		
	<p><b>BA&amp;IE: Lot 12, Bayshore Drive</b></p> <ul style="list-style-type: none"> <li>Refer Action CE2 of Byron Arts and Industry Estate Precinct Plan</li> <li>Council resolved to develop a Site Strategy and Urban Design Protocol that would form the basis of any future EOI. To be reported to Council Meeting 13 August 2020.</li> </ul>		
	<p><b>BA&amp;IE: Shared path on drainage corridor</b></p> <ul style="list-style-type: none"> <li>Refer Action LU1 of Byron Arts and Industry Estate Precinct Plan</li> </ul>		
	<p><b>BA&amp;IE: Pocket Park, Bayshore Drive</b></p> <ul style="list-style-type: none"> <li>Refer Action EC1 of Byron Arts and Industry Estate Precinct Plan</li> </ul>		
	<p><b>BA&amp;IE: One Way Trial, Centennial Circuit</b></p> <ul style="list-style-type: none"> <li>Refer Action MA3 of Byron Arts and Industry Estate Precinct Plan</li> </ul>		
	<p><b>Next Place Plans: Community Led</b></p> <ul style="list-style-type: none"> <li>Looking at Federal as the next focus of masterplanning. Will be reporting to Council about this in August/September 2020.</li> </ul>		

No.	Item and Action Required	Who	Timing
<b>5.</b>	<b>Other Business</b>		
	<ul style="list-style-type: none"> <li>• Role of Collective going forward</li> </ul>	Held Over	
<b>6.</b>	<b>Next Meetings</b> – Dates and Chairs confirmed as per table below		
<b>7.</b>	<b>Meeting Closed</b>		4.45pm

### Meeting Schedule 2020

Date and Time	Purpose	Chair
18 August, 3pm-4:30pm		Madeleine
22 September, 3pm-4:30pm		Madeleine
27 October, 3pm-4:30pm		Sasha
24 November, 3pm-4:30pm		Sasha
22 December, 3pm-4:30pm		Jenny

Chair rotation list: David, Jack, Madeleine, Sasha, Jenny

## Actions Outstanding or Ongoing

Actions	Who	Timing
<ul style="list-style-type: none"> <li>Confidentiality agreements to be signed and returned</li> </ul>	Ella, Jamie	By next meeting
<ul style="list-style-type: none"> <li>Place making references to continue to be shared</li> </ul>	All	Ongoing
<ul style="list-style-type: none"> <li>Provide regular updates to Arakwal as well as engaging them on a project by project basis.</li> </ul>	Andrew	Ongoing
<ul style="list-style-type: none"> <li>Priority Projects: Proposed methodology for refining and prioritising actions presented by Andrew. Additional information to be provided to the group and item to be added to the agenda for discussion at 18 August meeting.</li> </ul>	Andrew	18 August meeting
<ul style="list-style-type: none"> <li>The Collective would like to be informed of relevant projects that are being exhibited at each meeting (eg. DCP amendments).</li> </ul>	Andrew	Ongoing
<ul style="list-style-type: none"> <li>Discussion was had on the role of the Collective going forward and openness to hearing from and assisting the community about other place making/activation initiatives. Members to reflect on this and to be added to the next meeting agenda. It was noted that the objectives of the Collective's charter relate to place plan actions only.</li> </ul>	All	Next meeting

## Actions Completed

Actions	Who	Note
<ul style="list-style-type: none"> <li>Council agreed to start Bangalow DCP review project. Project brief to be developed with PPC input.</li> </ul>	Andrew	As per update at 21 July Meeting
<ul style="list-style-type: none"> <li>Individuals to review the budget and then discuss any key points at next meeting. The Collective should also be noting items that we support as well as any additional considerations to be raised.</li> </ul>	All	Budget discussion as per 21 July Meeting
<ul style="list-style-type: none"> <li>Suggestion that when the budget is reviewed that the key questions to consider are: 1) are the main projects the group intends to work on funded? 2) are the supporting services/staff well enough resourced? 3) are there funds for necessary community consultation?</li> </ul>	All	Budget discussion as per 21 July Meeting
<ul style="list-style-type: none"> <li>When the budget is approved – it would be good to promote that the Collective has had meaningful input into the development of the budget.</li> </ul>	TBC	Budget discussion as per 21 July Meeting
<ul style="list-style-type: none"> <li>Greenspine and Bangalow Shared Paths: Collective strongly advises that it is crucial for the community to be involved at the early design stages for both of these projects. Suggest input into the brief as well as at inception meeting with project manager/designer.</li> </ul>	Andrew	As per update at 21 July Meeting
<ul style="list-style-type: none"> <li>Greenspine and Bangalow Shared Paths: Need to confirm that appropriate funding is listed in the budget as advertised to support these projects.</li> </ul>	Andrew/Evan	As per update at 21 July Meeting
<ul style="list-style-type: none"> <li>Greenspine and Bangalow Shared Paths: Would like to be informed of project manager and project program when established.</li> </ul>	Andrew	Regular updates will be given at each meeting
<ul style="list-style-type: none"> <li>Priority Projects: Suggestion to add a stage for formal acquittal type of process as a feedback loop that links back to scope, impact and costing.</li> </ul>	Andrew	Noted
<ul style="list-style-type: none"> <li>Bangalow DCP – Andrew noted that a brief is being developed and that the aim is to discuss this with relevant community members as soon as possible.</li> </ul>	Andrew	As per update at 21 July Meeting