

Byron Shire Council Draft Meeting Minutes

Name of Group: Place Planning Collective

Doc #E2022/94174

Date: Tuesday 27 September 2022	Time: 3:30pm – 5pm	Venue: Zoom
Chairperson: Kristie		Minutes: Andrew
Purpose of Meeting: New Member Introductions and Project Updates		

Invitees:	<p><u>Community Members:</u></p> <ul style="list-style-type: none"> • Mullumbimby: David Brown, Elle Davidson, Madeleine Faught, • Bangalow: Jenny Bird, Lauren Julian, Joanne Millar • Byron Arts and Industry Estate: Brooke Crowle, Pippa Noble • Federal: Alan Goldstein, Jenna Reed Burns <p><u>Councillor Members:</u> Cr Michael Lyon, Cr Duncan Dey</p> <p><u>BSC Staff:</u> Malcolm Robertson (Manager Open Space), Cesar Giraldo (Project Engineer), Andrew FitzGibbon (Place Planning Coordinator), Isabelle Hawton (Place Liaison) Kristie Hughes (Project Planning),</p>
Apologies:	<p><u>Community Members:</u> Jack Dods (BAIE), Dale Emerson (Mullumbimby)</p> <p><u>Councillor Members:</u> Cr Sarah Ndiaye, Cr Mark Swivel</p> <p><u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy), Phil Holloway (Director Infrastructure Services), Sharyn French (Manager Environmental and Economic Planning), Cam Clark (Manager Works), Infrastructure Services), James Flockton (Infrastructure Planning Coordinator)</p>

No.	Item and Action Required	Who	Timing
1.	Meeting Opened	Chair	3:30pm
	<ul style="list-style-type: none"> • Acknowledgment of Country • Temporary zoom recording noted • Any pecuniary interests – none noted • Confirmation of previous meeting minutes - agreed • Welcome to new Place Planning Collective members and introductions – each/staff member gave a personal introduction • Review of Charter – the charter was read out at the meeting by members 		
2.	Actions from Previous Meeting (NA for this meeting)	Chair	10 min
3.	Main Discussion Items		
	<ul style="list-style-type: none"> • Project updates from each Place Plan <ul style="list-style-type: none"> ○ Bangalow Materials Palette – consultant is drafting and will engage with community reps in October ○ Mullumbimby Hospital – Council report ○ Mullumbimby Heritage Park – ACTION: Malcolm Robertson agreed to share the plan with PPC reps ○ Mullumbimby DCP Review – David asked for this to be prioritised (to be discussed at Mullum mini-meeting) ○ Mullumbimby – David noted that if there was a priority over the next two years it would be the story trail ○ Federal Village Plan – first exhibition ends 30 September ○ Federal Main Street – meeting with sub-group upcoming to progress latest revision 	Staff and reps	

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> ○ Byron Arts and Industry Estate – pocket park events noted (Pippa noted potential for additional shade trees). ACTION: Review shading in pocket park. ○ Byron Arts and Industry Estate – David noted opportunity of the depot site relocation. ML noted that no specific resolution right now but could be a medium term goal. ○ Byron Arts and Industry Estate – Brook raised that the timber on Rainbow Bridge that crosses Belongil Creek is hazardous. This is outside of the BAIE precinct, however worth reporting to Council via other avenues. ACTION: Send link to 'Report it' which will ensure that it is reported to the right area. ● Process points <ul style="list-style-type: none"> ○ ACTION: Agreed to setup mini-meetings with each place plan reps (Duncan asked if Crs could be invited) 		
	<ul style="list-style-type: none"> ● Discussion on how PPC reps connect with their communities <ul style="list-style-type: none"> ○ Jenny has mapped out how this works in Bangalow. They work especially closely with the Bangalow Progress Association. Also Jenny has a monthly article in the Bangalow Herald as an update for whole community. ACTION: Jenny's document describing how PPC reps connect with community to be shared with the PPC. ○ Alan noted that they are looking to establish a Masterplan Implementation Group post masterplan completion. ○ Madeline noted that at the moment the Mullum model is more casual – connecting with people from the chamber, shop keepers, artists etc. ○ ACTION: each place plan group to review how they are connecting with community groups and the community and share their plans at the next meeting. 		
	<ul style="list-style-type: none"> ● Meeting times moving forward – remainder of this year looks OK but greater involvement in meeting dates next year requested 	Chair	
	<ul style="list-style-type: none"> ● Chair rotation list – see below 	Chair	
4.	Other Projects on Exhibition / Going to Council Meeting		5 min
	<ul style="list-style-type: none"> ● Short-term rental accommodation Planning Proposal – on exhibition till 31 October 		
	<ul style="list-style-type: none"> ● Federal Village Draft Masterplan – on exhibition till 30 September 		
	<ul style="list-style-type: none"> ● Mullumbimby to Brunswick Heads cycleway route options – on exhibition till 7 October 		
	<ul style="list-style-type: none"> ● Next Place Plan EOI open to end of September. 		
5.	Meeting Closed	Chair	5pm

Actions Outstanding or Ongoing

Actions	Who	Timing
<ul style="list-style-type: none"> ● PPC member evaluation report – Add to agenda for next meeting 	Jenny & Kristie	
<ul style="list-style-type: none"> ● Malcolm Robertson agreed to share the plan with PPC reps (via Kristie) 	Malcolm	After the meeting
<ul style="list-style-type: none"> ● Agreed to setup mini-meetings with each place plan reps (Duncan asked if Crs could be invited) 	Kristie	Before next PPC
<ul style="list-style-type: none"> ● Review shading in pocket park. 	Kristie and Malcolm	Before next PPC

<ul style="list-style-type: none"> Share link to 'Report it to Council' with PPC 	Kristie	After meeting
<ul style="list-style-type: none"> Jenny's document describing how PPC reps connect with community to be shared with the PPC. 	Kristie	Before next PPC
<ul style="list-style-type: none"> Each place plan group to review how they are connecting with community groups and the community and share their plans at the next meeting. 	All place plan reps	Before next PPC
<ul style="list-style-type: none"> Develop draft list of meeting dates for next year 	Kristie	For next PPC

Meeting Schedule 2022

Date	Time	Notes	Chair
1 November 2022, Tuesday	3:30-5pm		David
22 November 2022, Tuesday	3:30-5pm		David

Chair rotation list: David, Jenny, Madeleine, Elle