



Owners consent to lodge an Application

Use this form to provide owners consent to lodge an application

If you need help completing this form please contact Council on: (02) 6626 7025 or dso@byron.nsw.gov.au

All owner(s) of the land to be developed must sign the application

Owners' names must match those included in Council's rates system. If you have Power of Attorney, please include with your application. If the owner is a company or corporation, then a director, secretary or authorised delegate must sign. If the land is Crown land, an authorised officer of the relevant Crown authority must sign the application. For Strata buildings, the consent of the Owners Corporation is needed for development on common property.

Please note: If Council is the land owner, you will need to obtain owner's consent prior to lodging the application.

Owner/s Declaration

As the owner(s) of the above property, I/we consent to the making of this application and authorise and consent to entry of the property site by Council officers for the purpose of processing this application and inspecting the site during development/building works. I acknowledge that the address below will not be used for the service of rates notices.

Description of proposed works:

Property address of proposed works:

Owner/s Details

Full Name/s :

Corporation name:

Address:

Email:

Mobile

Position (if signing on behalf of a corporation):

ABN/ACN:

Use of Secondary Dwelling Declaration

I/we declare that:

- a) the secondary dwelling that forms part of this application will only be used for permanent rental and not for holiday letting or tourism accommodation.
- b) where approved, I/we accept conditions of development consent stating the same.

Conflict of Interest Declaration

To ensure transparency in Council's decision making process and to avoid potential conflicts of interest owners are to make a declaration as to whether they are a Council employee or Councillor or are a friend/relative/associate of a Council employee or Councillor.

I am a Council employee or Councillor

No

Yes

I am a friend, relative or associate of a Council employee or Councillor

No

Yes

If 'Yes' state your relationship:

Signature/s

Name:

Name:

Signature

Date:

Signature

Date:

Privacy Policy

The information you provide in this application will enable your application to be assessed by the Council and any relevant state agency. Your application will be advertised to the public for comment if the development is designated development, advertised development or is required to be advertised by a development control plan. The application and all plans and supporting documentation will be kept in a register by the council that can be viewed by the public at any time. Please contact the council if the information you have provided in your application is incorrect or changes.



Guidelines for supplying owners consent

Torren Title	Individuals
	All owner/s of the property are to sign the form. If the property has multiple owners, use Attachment A to collect all signatures.

OR	
Strata Title	Where development does not affect common land
	All owner/s of the relevant strata unit are required to sign the form. If the property has multiple owners attach another page that includes all signatures.
	Where development affects common land
	All owners of the Strata Plan are required to sign the form. If the strata have multiple owners If the property has multiple owners attach another page that includes all signatures. OR Affixing the owners corporation seal. OR The Strata Managing Agent of the Owners Corporation must sign the form and affix the owner's corporation seal. Note: If the Strata Manager is a corporation, the form must be signed by the president, chairperson or other principal officer of the corporation (or by any member of the staff authorised to do so by the president, chairperson or other principal officer).

OR	
Corporations	Consent by Directors
	The consent must be given by: – Two directors of the company, or – One director and a company secretary, or – Sole Director of a proprietary company.
	Consent by Company Seal
	By affixing the company seal and consent given by: – Two directors of the company, or – One director and a company secretary, or – Sole director of a proprietary company

OR	
Other	Multiple Occupancy
	All owner/s of the property are to sign the form. If the property has multiple owners attach another page that includes all signatures.
	Community Title
	Letter of authorisation or stamp from the Community Title Neighbourhood Association.

Please note: if you recently settled on a property and council has not received notice from the LPI that you are the new owner of the property, please complete this form and provide a copy of the transfer form signed by the vendor.

*** This page is provided for information – you do not need to lodge it with your application ***