BYRON SHIRE COUNCIL PO Box 219 Mullumbimby NSW 2482 Ph : (02) 6626 7000 E: council@byron.nsw.gov.au W: www.byron.nsw.gov.au	***Office Use Only*** APP No: 29.
REQUEST FOR DEVE	#E2016/13950 LOPMENT RELATED ADVICE
Step 1 Type of Request	
Written Advice	Meeting with Technical Officer
Step 2 Description of Request Please de	escribe in detail the nature of your request and any specific queries

					*Continued over page
Step 3 Location and Title Description of the Property We need this to correctly identify the pro-			nis to correctly identify the property		
Unit No.	House No.	Street Nan	ne		Street Type e.g. St, Rd
Suburb or Town	-				Postcode
Lot No	Sec No	DP No			
Step 4 Details of the	he Applicant/s		Council will contact a	nd send all	related information to this address
Given Name Surname /		/ Company Name			
Unit No.	House No.	Street Name / PO Box		Street Type e.g. St, Rd	
Suburb or Town			State		Postcode
Contact Name (*if different from Applicant Name)				Daytime Telephone	
Mobile		E-mail for Applicant and/or Contact Person			

Step 2 Continued	
Note	

Payment Info

- 1. The appropriate application fee <u>must be paid</u> at the lodgment in accordance with Council's current adopted fees and charges.
- 2. Payment can be made via an Authority to Charge Credit Card Payment Form, cheque, EFTPOS or cash.
- 3. Byron Shire Council cannot guarantee that the requested information is available and in the instance that your search is unsuccessful, the application fee is non-refundable.

Preparation

When submitting a request the following is advised:

- Examine Council's Codes, Policies and Planning Instruments to determine whether your proposal would comply with relevant Council requirements. For advice regarding applicable regulations please contact Council's Development Support Team on 6626 7025 or email <u>dso@byron.nsw.gov.au</u>.
- Undertake a site analysis that identifies constraints and opportunities for the site. For general information regarding constraints and development potential contact Council's Development Support Team on 6626 7025 or email dso@byron.nsw.gov.au.
- Consider development options for the site to demonstrate the suitability of the site and the preferred option.
- Prepare preliminary plans. These plans must be submitted to Council with your application.
- Two (2) copies of the site analysis, preliminary plans and supporting information are to be submitted.

For further information please contact Byron Shire Council's Development Support Team on 6626 7025 or email <u>dso@byron.nsw.gov.au</u>.

Attention: Applicant/Owner - Privacy Notification Form

Protection Act 1998 ("the Act"). The information may only be made available throu The intended recipients of the personal information are officers within the Council.						
The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will be						
unable to process your application. Council is collecting this personal information from you in order to process this req	uest for planning information					
You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your						
personal information from a public register. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be addressed to the Information Service Department of Council. Council is to be regarded as the agency that holds the information.						
	cins to be regarded as the agency that i					
Signed Applicant/Owner	Dated///					
Office Use						
		□ Yes				
Office Use Is additional information required for lodgement of this application?		□ Yes □ No				
	Team Leader Review:					