

BYRON SHIRE COUNCIL

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Parcel No(s):				
Referred to:				
_	Corporate Services			
_	Infrastructure Services			

E2017/30715 (Updated July 2017)

Request for consent to use and occupy Council owned land

Owners consent must be given prior to lodging an application to carry out development or an activity on land owned or managed by Council. Owners consent by Council to lodge an application does not imply or form any approval of the application. A set of relevant plans and/or reports to accompany the application for development must accompany this request for owners consent. Council will aim to advise you within 21 days of your request being made. Type of application to be lodged Step 1 You may select more than one application type **Development Application** Complying Development Certificate Application to modify a Development Application (S96) Section 68 Application ☐ Construction Certificate П Section 138 Application Temporary Event/ Use of Council Land - Unsure of Section 125/126 Application Footpath Dining/Place what approvals required Goods on Footpath Step 2 **Details of Council owned property** Street address: Lot / DP / Sec / Road Reserve (list all): Details of adjacent property to be developed (where applicable) Step 3 Street address: Lot / DP / Sec (list all): Owners name/s: Step 4 **Details of the Applicant/s** Name / Company Name Contact name: Mobile: E-mail: Step 5 **Details of proposed use** Attach additional pages if required including development plans 1. The purpose of this application is? 2. What area of Council land is Proximity to the principle development: m^2 being utilised: m 3. Is the use of Council land essential to the principal development/activity or can it be solely contained within the principal development site? 4. What alternative solutions (if any) have been considered?

Step 6	Existing Tenure / Lease / License arrangements		Provide details below	
Step 7	Previous discussions with Council	If previous discussions have been held	d, please outline below	
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Privacy Policy				
The information you provide in this application will enable your application to be assessed by Council and any relevant state agency. If the information is not provided, Council can refuse the application. Please contact the Council if the				

Signature of Applicant/s

In making this application I acknowledge that:-

Council's Privacy and Personal Information Management Plan.

 this consent request is for lodging of a development or related application only and if the consent request is supported it does not imply or form any approval of the application nor approval to occupy the Council owned or managed land which is the subject of the request; and

information in your application is incorrect or if it changes. Information collected will be used in accordance with

If Council subsequently approves the development or activity application for permit then the occupancy of the subject Council owned or managed land may be conditional on an agreement with Council being placed on the land title for the principal development and may be subject to a lease or annual licence and fee.

Signature	Signature
Name	Name
Date	Date

Guidelines for completing the application for consent to lodge and application on council owned land

Step 1 Type of application to be lodged

Select the type of application you to lodged once owners consent has been given. You may select more than one application type. If unsure select the "Temporary Event/ Use of Council Land" box

Step 2 Details of Council owned property

Provide the street address and description, including Lot/DP/Sec and/or Reserve No.

Step 3 Details of adjacent property to be developed

Provide the address details of the adjacent property to be developed, where applicable.

Step 4 Details of the Applicant/s

Provide the name and contact details of the person making the application.

Step 5 Details of Proposed use

- 1. State the purpose of the proposed use/occupation/development on Council owned land.
- 2. Give a description of the area and proximity to the principle development.
- 3. Provide a full set of development plans for Councils consideration.
- 4. State reasons why the proposed use/occupation/development needs to be located on Council owned land
- 5. State what alternatives have been considered to avoid utilisation of Council land.

Step 6 Existing Tenure / Lease / License arrangements

Provide details of any existing tenure, lease or license arrangement that are held over the property.

Step 7 Previous discussions

Provide details of any previous discussions held with Council staff, noting who the staff member was, when the discussions were held and provide copies of any correspondence relevant to the request for owners consent.

Assessment of Owners Consent request		(Office use only)		
Relevant matters for consideration:				
Necessity of request:				
Public safety and risk				
Traffic and sight distances				
Amenity/streetscape/appropriate use of p	ublic land			
Other				
Recommendations and requirements:				
Decision				
In respect of the application and the assessment detailed above:				
☐ I Decline the request for owners cons				
☐ I Support the request for owners con				
Name:	Signature	Date:		
Title				