



2017/2018 Annual Report



Byron Shire Council

Acknowledgement of Country

In preparation of this document Council acknowledges the Bundjalung of Byron Bay - Arakwal People are the Traditional Custodians of the land in Byron Shire, and form part of the wider Aboriginal nation known as the Bundjalung.

Byron Shire Council and the Traditional Custodians acknowledge the Tweed Byron Local Aboriginal Land Council and the Jali Local Aboriginal Land Council under the Aboriginal Land Rights Act 1983.

Council also acknowledges all Aboriginal and Torres Strait Islander people who now reside within the Shire and their continuing connection to country and culture.



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How to read this document



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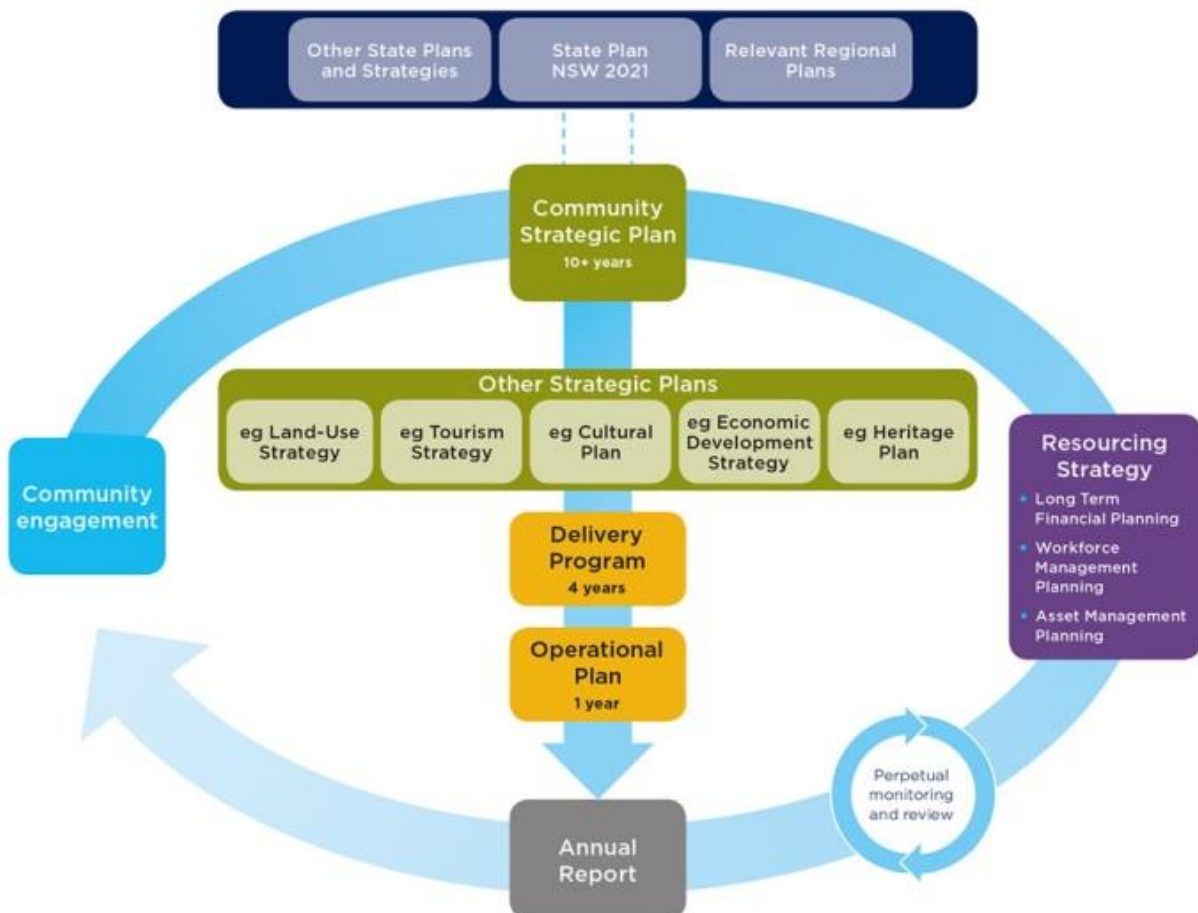
This Annual Report has been prepared in accordance with the *Local Government Act 1993* and includes the information prescribed in the *Local Government (General) Regulation 2005*. Information that is required by the Local Government Act and Regulation, or any other legislative requirement is denoted with reference to the relevant legislation in bold.

For Example:

Activities to Advance Recognition of Carers

Carers (Recognition) Act 2010 Section 8

In addition to the prescribed information, this Annual Report is one of the key points of accountability between Council and our community. The Annual Report contains some of our achievements in implementing the Delivery Program over the last year and the effectiveness of each of the activities in achieving the overarching objectives in the Community Strategic Plan.



The report is structured according to the *Community Strategic Plan 2017-2027*.

CORPORATE MANAGEMENT

Effective leadership and ethical and accountable decision making

ECONOMY

A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims

SOCIETY AND CULTURE

Resilient, creative and active communities with a strong sense of local identity and place

ENVIRONMENT

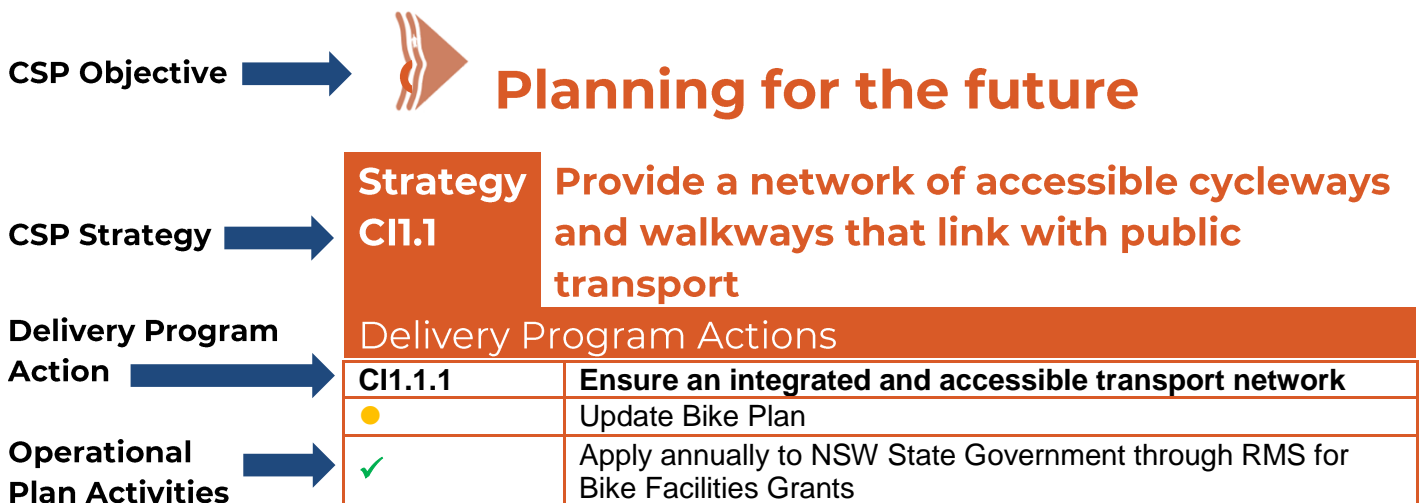
Our natural and built environment is improved for each generation

COMMUNITY INFRASTRUCTURE

Services and infrastructure that sustains, connects and integrates our communities and environment

The Annual Report focuses on the Council's implementation of the Delivery Program and Operational Plan. Throughout the report, the progress of each activity from the 2017/2018 Operational Plan is noted as either ✓ *Achieved* ● *Substantially achieved* ✗ *Not achieved*

Each of the chapters above are further broken down in accordance with the Integrated Planning and Reporting framework hierarchy.



Message from the Mayor

The Byron Shire is a great place to live and it is an honour to be the Mayor of such a vibrant, passionate and creative community and I know this sentiment is shared by my fellow Councillors who once again worked extremely hard to make sound decisions to reflect the social, economic and environmental priorities of the residents we represent.

2017/18 delivered some significant changes to the Byron Shire Council, with the retirement of General Manager Ken Gainger.

When Ken came to the Council in 2013 he was focused on change and financial improvement and that's exactly what we got. He wasn't scared to make hard decisions and that's why we are now spending more on roads than ever before, visitors are paying their way via parking in Byron Bay and the organisation has the courage to think of innovative solutions to challenging problems.



This year we developed a new Community Strategic Plan which sets out the vision for the Shire for the next ten years. An enormous amount of time was spent talking to people old and young, residents and visitors about their aspirations and views of our Shire. One of our great challenges continues to be how we cope with more than 2.1 million visitors a year and retain our sense of community.

This was also the year of the Community Solutions Panel – a form of deliberative democracy where we convened a panel of 31 randomly selected people representing the demographic make-up of our Shire and we gave them the job of looking at our infrastructure priorities and telling us how we should prioritise the work.

What an outstanding success this project was! It was a leap of faith for Council because we agreed to implement whatever recommendations the Panel came up with and they didn't disappoint. In the end they came up with a matrix to be applied to all work, with safety to be the number one priority when it comes to deciding what infrastructure gets fixed first.

Our community is articulate, passionate and motivated and with this in mind Council is now working with the new Democracy Foundation to develop a 'Byron' model of citizens' democracy which will underpin our engagement with the community next year and beyond.

The issue of unauthorised holiday letting was significant for Council with some 17 percent of properties in the Byron Shire listed on online accommodation platforms in late 2017. For some people this has had a serious impact on their local amenity and I am proud that we are tackling this head-on with Council taking the lead and instigating legal proceedings against several unauthorised holiday let providers.

Byron Shire is not the only place in Australia that is trying to manage tourism and I set up the National Tourism Alliance to get others in the room, who might be located in different areas but are struggling to find answers to some of their problems.

Council was successful in receiving more than \$11.6 million in grant funding in 2017/18 which will have long-lasting positive ramifications for our community. The Australian Government awarded us \$2.64 million for the construction of a roundabout at the intersection of Ewingsdale Road and Bayshore Drive through the Building Better Regions Fund. And then we found out we had received \$5.2 million from the Australian and NSW Governments for the replacement of five old bridges at Bangalow – it was hard to wipe the smiles from our faces.

The condition of our roads, in particular the potholes, continued to be a major cause of concern for our community and it is the number one source of criticism from residents and visitors. Our message is 'yes – we hear you' but to fix this problem, which is a result of historic underfunding, will take a long time and we have started but it won't happen overnight. Our annual spending on road maintenance and capital works this year was \$17 million.

I was very excited to see the 'Bringing Back the Brunswick' project launched which is one of the most exciting environmental restoration projects to be undertaken in NSW. This project, which is being done in conjunction with DPI Fisheries will see the removal or upgrade of five causeways to open up the upper reaches of the Brunswick River for native fish. When finished this project will see seven kilometres of upstream habitat opened up and a total of 27.4km of fish passage to the estuary mouth.

This annual report marks the halfway point of our term and that leaves two more years for the Council to continue with its priorities. I commend the commitment of my fellow councillors who are every bit as passionate and driven as the people they represent.

To staff, Councillors and the community – well done on a great year.



Simon Richardson

Mayor

**One of our great
challenges continues to be
how we cope with more
than 2.1 million visitors a
year and retain our sense
of community**

General Manager's Message

As the new General Manager of the Byron Shire Council it is an honour to deliver the Annual Report for 2017/18. During this period I undertook the role as Acting General Manager for a number of months, and as I reflect on our achievements, I am proud of the work we have done as an organisation.



In 2016/17 the Independent Pricing and Regulatory Tribunal (IPART) approved a Special Rate Variation (SRV) for four years, starting in 2017/18, with the extra revenue received to be spent on renewing and improving our road, bridge and other community infrastructure.

It was pleasing to see a number of projects undertaken including rebuilding The Terrace at Brunswick Heads, upgrading a section of Pine Avenue at Mullumbimby and increased drainage works across the Shire - works that would not have occurred without the money raised from the SRV.

One of the worst sections of Broken Head Road at Broken Head was rebuilt and the patchwork of potholes replaced by smooth bitumen which is a monumental improvement on what was there. This too was made possible as a result of extra revenue raised via the SRV.

The Sunrise roundabout on Ewingsdale Road at Belongil was opened and we received \$2.64 million from the Australian Government's Building Better Regions Fund to build another roundabout at the intersection of Bayshore Drive and Ewingsdale Road in recognition of the need to improve these transport connections for economic growth. Work on this vital piece of infrastructure started in May 2018.

Major structural improvements to the Belongil Bridge saw it reopen with a new 'look', painted in rainbow colours and the last twelve months have also seen a focus on the renewal of several causeways in the rural parts of the Shire. Blindmouth Creek and Durrumbul causeways have been rebuilt and now offer safer and improved access to residents especially in wet weather.

The community was asked to work with our planning teams on the development of high level strategies including the Rural Weddings and Events Strategy, Pest Animal Management Strategy, E Zones and the Coastal Zone Management Plan taking in Cape Byron to Main Beach.

It was great to see the formation of the Mullumbimby Hospital Project Reference Group (PRG) to oversee the development of aspirations and plans for the site and I look forward to the PRG reporting back in late 2018. This group is a fine example of community-led democracy.

2017/18 was not only a busy year for the Council with respect to delivery of projects, plans and strategies, but we also focused strongly on the way we engage with our community.

Two of the most significant projects delivered by the Council in 2017/18 were the *Our Byron Our Future* Community Strategic Plan and the Community Solutions Panel which took a group of randomly selected individuals and gave them all the information and expertise they needed to have a close look at our infrastructure assets and what needs to be done to prioritise projects.

Both projects were an outstanding success, particularly the Community Solutions Panel, with Council working towards a model, where this type of deliberative democracy can be embedded in the way Byron Shire Council approaches community engagement in the future.

2017/18 was not only a busy year for the Council with respect to delivery of projects, plans and strategies, but we also focused strongly on the way we engage with our community.

I thank the staff for their dedication, enthusiasm and good humour and I am looking forward to working with them to deliver even more for the Byron Shire in 2018/19.



I also take this opportunity to thank Mayor Simon Richardson, and the Councillors, for their passion, commitment to the communities they represent and for their unwavering belief in the value of making respectful, strong and informed decisions to help realise the environmental and social values for the benefit of Byron Shire and its residents.

Mark Arnold
General Manager



CORPORATE MANAGEMENT (CM)
Effective leadership and ethical and
accountable decision making



Effective governance, business, project and financial management

Our Council

Council has nine councillors and a popularly elected Mayor, who hold office for a period of four years. The following Councillors were elected in the 2016 NSW Local Government Elections for the 2016-2020 term:



Simon Richardson
Mayor

simon.richardson@cr.byron.nsw.gov.au



Basil Cameron
Deputy Mayor

basil.cameron@cr.byron.nsw.gov.au



Cate Coorey
Councillor

cate.coorey@cr.byron.nsw.gov.au



Jan Hackett
Councillor

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Alan Hunter
Councillor

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Michael Lyon
Councillor

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Jeannette Martin
Councillor

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Sarah Ndiaye
Councillor

sarah.ndiaye@cr.byron.nsw.gov.au



Paul Spooner
Councillor

paul.spooner@cr.byron.nsw.gov.au

Elected Representatives

As an elected person, the role of a Councillor is to:

- Represent the interests of the residents and ratepayers;
- Provide leadership and guidance to the community; and,
- Facilitate communication between the community and the Council.

Council has nine councillors including a popularly elected Mayor, who hold office for a period of four years.

Councillors' Remuneration

Local Government Act 1993 Section 428

Item	Amount
Mayoral Allowance	42,120
Councillor fees	173,789
Total	215,909

Local Government (General) Regulation 2005 Clause 217(1)(a1)(i)-(viii)

Item	Amount
Mayor vehicle expenses	7,900
Telephone calls made by councillors	20,758
Catering	8,717
Stationery/Equipment	14,295
Attendance of councillors at conferences and seminars	25,818
Training of councillors and provision of skill development	3,009
Intra and Inter State visits by councillors, including transport, accommodation and other out of pocket travelling expenses	16,322
Overseas visits by councillors, including transport, accommodation and other out of pocket travelling expenses	0
Expenses of any spouse, partner or other person who accompanied a councillor	0
Expenses involved in the provision of care for a child or an immediate family member of a councillor	0
Legal Expenses	0
Total	96,819

For further information refer to [Council's Councillor Expenses and Facilities Policy 2018](#). 

Overseas Visits

Local Government Act 1993 Section 428(2)(r)

Local Government (General) Regulation 2005 Clause 217(1)(a)

There were no overseas trips undertaken by Councillors or staff during the period 1 July 2017 to 30 June 2018.

Strategy
CM1.1

Council will be efficient, transparent and accountable to all its stakeholders

Delivery Program Actions

CM1.1.1	Enhance leadership effectiveness and capacity
✓	Develop a talent management framework to support identification and development of top talent.
●	Develop a succession plan for General Manager, Director and Manager positions
CM1.1.2	Enhance customer service effectiveness
✓	Implement benchmarking Voice of the Customer measurement systems
●	Develop Customer Satisfaction Survey Action Plan
●	Develop an inclusive Customer Service Strategy with Action Plan
●	Develop and implement a customer service training program for roles with customer service responsibilities
CM1.1.3	Ensure Council's information systems are efficient, effective, resilient and accessible
✓	Implement prioritised actions from (2015- 2019) Information Systems strategic plan within resource capability
CM1.1.4	Ensure the tenure of Council owned and controlled assets are well maintained
✓	Ensure long-term licences for commercial activities on owned & managed open spaces
✓	Improve leasing & licensing rental income and concurrency of all insurances under tenure agreements.
CM1.1.5	Ensure the financial integrity and sustainability of Council through effective planning and reporting systems
✓	Internal financial controls maintained/improved.
✓	Complete annual statutory financial reports.
✓	Ensure the integrity and effectiveness of Council's Procurement Processes through the implementation of the Procurement Roadmap.
✓	Implement the Sustainable Procurement Plan, including social procurement objectives
✓	Assist in building the NOROC Council's regional procurement capacity.
✓	Ensure Council revenue billing and payments are accessible and collected.
✓	Treasury functions of Council managed to maintain cash flow and maximise return on invested funds.
✓	Identification of ethical investment opportunities with environmental and social inclusion outcomes.
CM 1.1.6	Develop and incorporate a risk management framework which is effective and accessible
✗	Develop and implement risk management framework
✗	Develop and implement Business Continuity Plan/Disaster Recovery Plan



Report it

Contact Council to report a problem such as a pothole, abandoned vehicle or request a service.



Report your information to Council in less than 90 seconds with the new 'Report it' function

Council made it easier and faster for people to get in touch with us about a wide range of issues and topics.

'Report it' is a new online service where people can easily report a problem, make a request, or seek information. It is mobile friendly and can be used on your mobile phone or tablet so it's now the quickest way to get in touch with Council.

Our Workforce

Acting General Manager

Mark Arnold

The General Manager is the most senior employee of Council. The General Manager is selected and appointed by the Council, on a renewable fixed term, performance-based contract for a maximum of five (5) years.

Under the Act, the General Manager's responsibilities include:

- Efficient and effective operation of the Council organisation and day-to-day management. This includes ensuring Council decisions and policies are implemented;
- Appointing, directing and dismissing staff in accordance with an organisation structure and resources approved by the Council; implementing the Council's equal employment opportunity Management Plan; and
- Exercising other functions as delegated by the Council.
- The General Manager may, in turn, delegate functions to other staff.



Mark Arnold
General Manager

Director Corporate and Community Services

Mark Arnold

The Director Corporate and Community Services is responsible for making a strategic contribution to the operations of the Executive Team, as well as ensuring the technical and service expertise required in their areas of responsibility outlined in the organisation structure. The position was vacant for much of the reporting period with its substantive holder, Mark Arnold, filling the General Manager position. James Brickley and Anna Vinfield acted as the Director Corporate and Community Services during this period.

Director Infrastructure Services

Phillip Holloway

The Director Infrastructure Services is responsible for making a strategic contribution to the operations of the Executive Team, as well as ensuring the technical and service expertise required in their areas of responsibility outlined in the organisation structure. The primary objective of the position is to plan, resource, strategically manage and review the effective provision of infrastructure works and services in accordance with Council's strategic asset management plans.



Phillip Holloway
Director Infrastructure Services

Director Sustainable Environment and Economy

Shannon Burt

The Director Sustainable Environment and Economy is responsible for making a strategic contribution to the operations of the Executive Team, as well as ensuring the technical and service expertise required in their areas of responsibility outlined in the organisation structure. The primary objective of the position is to plan for and promote a sustainable environment and economy through the delivery of appropriate strategic land use and natural resource planning and regulatory services.



Shannon Burt
Director of Sustainable Environment
& Economy

General Manager and Senior Management Remuneration

Local Government (General) Regulation 2005 Clause 217(1)(b)(c)

Senior staff were employed by Council during the reporting period 1 July 2017 to 30 June 2018.

Total remuneration, shown below, includes:

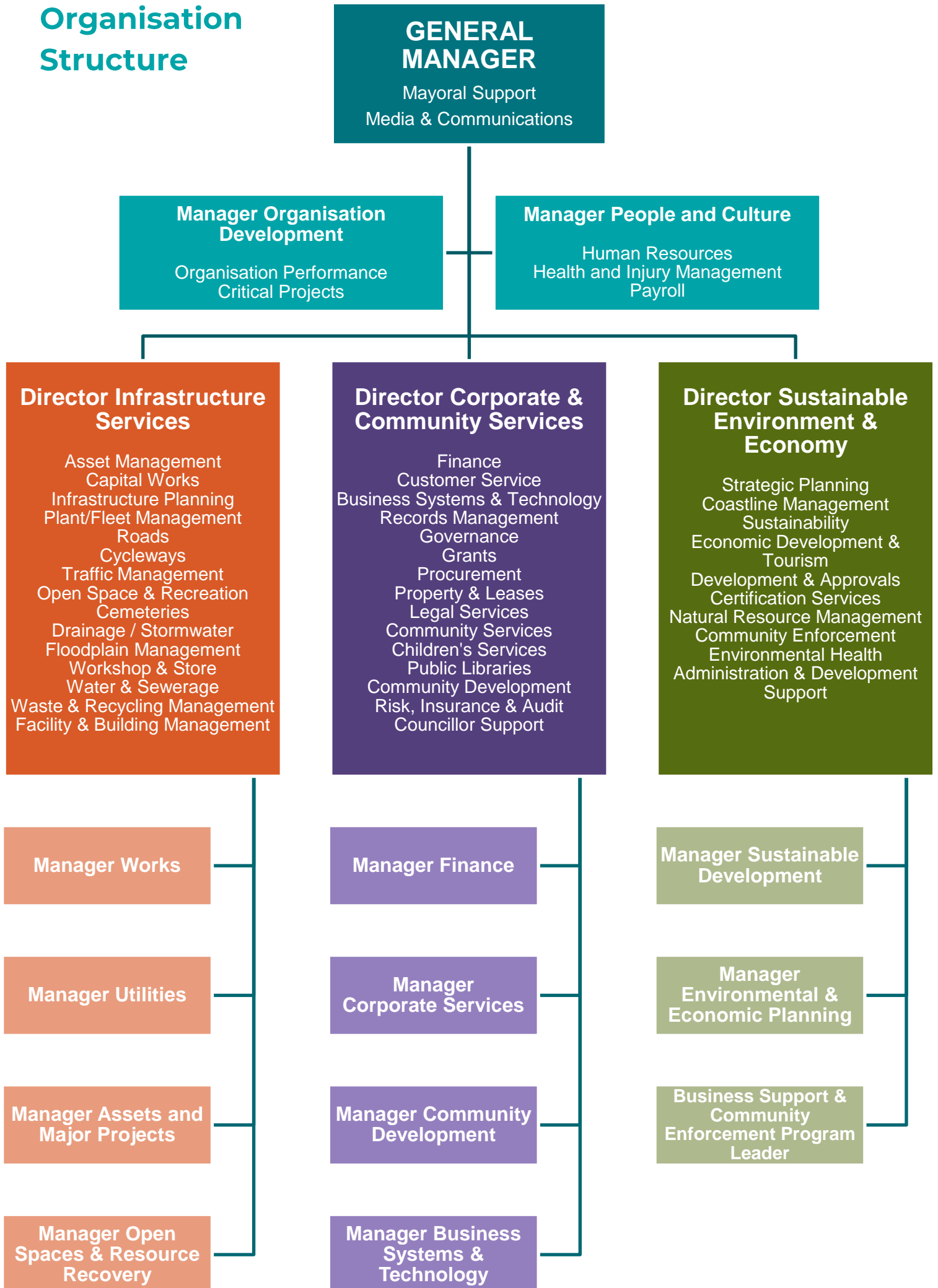
- Total value of salary component of package.
- Total amount of any bonus payments, performance or other payments that do not form part of salary component.
- Total employer's contribution to superannuation (salary sacrifice or employer's contribution).
- Total value of non-cash benefits.
- Total fringe benefits tax for non-cash benefits.

Senior Staff	Total Remuneration \$
General Manager*	223,442
Other Senior Staff	646,223

* The former General Manager of Council resigned on 31 January 2018 and the remuneration disclosed in the table above includes payment of accrued leave entitlements paid upon termination. For the period 1 February 2018 to 30 June 2018, the Director of Corporate and Community Services was appointed as Acting General Manager.



Organisation Structure



Workforce Statistics

Employment Type	Number of Employees as at 30 June 2018
Fulltime Equivalent	304.75
Permanent Fulltime	238
Permanent Part-Time	42
Casual	33



■ Fulltime Equivalent ■ Permanent Fulltime ■ Permanent Part-Time ■ Casual



Number of **apprentices, trainees and cadet** positions grew from 5 in 2016/17 to **12 in 2017/18**

46% of our workforce are **women**

(up from 42% last year and 37% in 2014)



■ 16-34 ■ 34+

20% of our workforce is aged between **16 – 34** (up from 14% last year)

Strategy CM1.2 Ensure Council decision making supports the fair allocation of resources, services and facilities

Delivery Program Actions

CM1.2.1	Incorporate wellbeing framework within organisation to inform decision making
✓	Undertake community wellbeing project
✓	Facilitate annual Community Donations Program
CM1.2.2	Enhance the financial capability and acumen of Council.
✓	Financial reporting as required provided to Council and Management.
✓	Support the organisation in identifying financial implications of projects, proposals and plans.
CM1.2.3	Monitor decision making to ensure alignment with corporate documents as adopted or endorsed by Council
✓	Maintain corporate document register and monitor draft policies, procedures and other corporate documents
●	Continue policy review process
✓	Incorporate access and inclusion considerations into policy review process

Procurement

Key Achievements for 2017/18



#1

Implementation of Tenders Online providing, for the first time, a single place where all of Council's goods/works/services contracts information can be found



#2

Introduction of purchasing cards, reducing the administrative burden of low value purchases



#3

Improved social and sustainability outcomes from our procurement activities

\$ 1.2M saved

(over 3% of materials and contracts budget)

Major Contracts Awarded

Local Government (General) Regulation 2005 cl 217(1)(a2)

The following major contracts (greater than \$150,000) were awarded by Council during the reporting period 1 July 2017 to 30 June 2018:

Contractor	Nature of goods/services supplied	Amount payable under Contract
Jamie Steet PO Box 73, MULLUMBIMBY NSW 2482	Flood Remediation Works Community Learning and Innovation Centre Mullumbimby	\$168,978
SeamlessCMS Level 8, 50 Market Street MELBOURNE	Byron Shire Council Website and Intranet	\$208,500 (ex GST)
Ledonne Constructions 43 Planthurst Road Carlton NSW 2218	Construction of Sewerage Pump Station SPS5004 Ocean Shores	\$946,114
Quadracon Building PO Box 249 Suffolk Park NSW 2481	Byron Shire Council Administration Centre Front Foyer Renovation Works	\$344,490
Liberty OneSteel Recycling 61 Anton Road Hemmant Qld 4178	Purchase and Removal of Scrap Metal from Byron Resource Recovery Centre and Byron Shire Council Depot	Schedule of Rates >\$150,000
Asplundh Tree Expert Unit 1, 197 Power Street Glendenning NSW	Tree Works	Schedule of rates >\$150,000
2761 Byron Bay Tree Services PO Box 644 Mullumbimby NSW		
2482 Choppy Chop Tree Services 8 Centennial Cct Byron Bay NSW		
2481 Powerclear 63 Tweed Valley Way Murwillumbah NSW 2484		
Hart Tree Lopping 266 Mafeking Rd Goonengerry NSW 2482		

Contractor	Nature of goods/services supplied	Amount payable under Contract
WMA Water 160 Clarence Street SYDNEY NSW 2000	North Byron Floodplain Risk Management Study and Plan	\$164,600
SEE Civil P/L 24A Ozone Street CHINDERAH NSW 2487	Replace 5 Bridges	\$4,721,174
Quadracon Building PO Box 249 Suffolk Park NSW 2481	Suffolk Park Community Hall Upgrade	\$197,037
SEE Civil P/L 24A Ozone Street CHINDERAH NSW 2487	Construction of Concrete Roundabout and Road Reconstruction at the intersection of Bayshore Drive and Ewingsdale Road, Byron Bay	\$9,958,204
G&R Brown and Sons P/L 144 Latrobe Terrace BRISBANE CITY QLD 4064	Blindmouth Creek Crossing	\$988,772
PJ Warner P/L 67 Mustang Drive RUTHERFORD NSW 2320	Landslip Remediation	\$1,067,010
Ardill Payne and Partners 45 River Street BALLINA NSW 2478	Contract Administration for Bayshore Drive Roundabout	\$375,000



**Strategy
CM1.3**

Improve organisational sustainability (economic, social, environmental and governance)

Delivery Program Actions

CM1.3.1	Develop workplace innovation and creativity to enable sustainability
●	Develop an outcomes framework for Council activities
✓	Initiate education and training and pilot implementation for outcomes measurement across the organisation
●	Identify evidence based opportunities to enable creativity and innovation in local government
CM1.3.2	Develop a culture of continuous improvement
●	Develop Service Guarantees for key council services
✓	Implement Business Effectiveness Action Plan
✓	Develop performance measures for council services
●	Expand Financial Sustainability Plan to achieve quadruple bottom line sustainability outcomes.



Byron Council's Donna Tucker takes out National Team Leader of the Year Award

Friendly, helpful, and passionate about delivering excellence in customer service, Byron Shire Council's Donna Tucker has won the National Team Leader of the Year award at the 2017 National Local Government Customer Service Awards.

In her time at Council, Donna has lead an array of projects and initiatives, such as introducing extended hours of operation for Council, opening a pop-up office, increasing digital services for customers, and introducing a mystery shopper program to identify problem areas and improve customer service throughout the organisations.

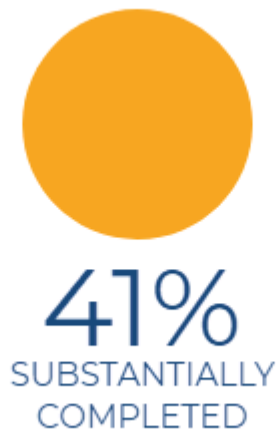
**Strategy
CM1.4**

Comply with NSW State government legislation for local government integrated planning and reporting

Delivery Program Actions

CM1.4.1	Implement best practice in Integrated Planning and Reporting
✓	Comprehensive review and consultation for the new Community Strategic Plan for the next ten years to 2028
✓	Increase staff awareness of the Integrated Planning and Reporting Framework
✓	Coordinate the capture of baseline data for Delivery Program Actions
CM1.4.2	Develop an improved inclusive and integrated Resourcing Strategy.
●	Implement inclusive Workforce Plan management strategies
●	Monitor, review and update Long Term Financial Plan.
✓	Update Strategic Asset Management Plan including access considerations and other emerging issues
✓	10 year capital plans and programs reviewed annually and projects developed and scoped.

Operational Plan Progress



Council has made significant progress against its operational plan. Each of the tables in this report illustrate our progress against each action.

The progress is noted as either ✓ *Achieved* ● *Substantially achieved* ✗ *Not achieved*

Delivery Program Actions

CM1.5.1	Ensure the physical and mental health and wellbeing of the entire organisation
●	Develop and implement a health and wellbeing program including resilience training
✓	Review current employee assistance provider (EAP) arrangements to maximise service offering and utilisation
●	Improve capability and confidence of managers, team leaders and supervisors in managing all staff health and wellbeing, including social, emotional, physical and psychological wellbeing
CM1.5.2	Develop targeted initiatives to increase employee engagement and implement tools to measure improvements in staff satisfaction, culture and morale.
●	Partner with Directors and Managers in implementing action plans based on feedback from 2016 staff survey including key actions to address identified issues
●	Develop a cross organisational culture change strategy model
✓	People and Culture staff to become accredited practitioners in Human Synergistics' Organisational Culture Inventory and Organisational Effectiveness Inventory tools
✓	Implement revised performance commitment plan and review template at Director and Manager levels
✓	Develop 'Let's Talk' performance framework to replace existing performance management system 'empower' for all staff below Manager level

Activities to Implement EEO Management Plan

Local Government (General) Regulation 2005 cl 217(1)(a9)

Byron Shire Council is committed to the principles of Equal Employment Opportunity (EEO), the prevention of discrimination and ensuring employees and the community understand the principles of EEO and their application.

Council continued to ensure compliance with EEO based recruitment and selection, targeted training and development, merit based transfers, non-discriminatory employment and employment separation and supporting flexibility for employees who have family and carer responsibilities.

Council's Workforce Plan 2017-21 includes a number of activities that support our goal of attracting and retaining a diverse workforce (Aboriginal people, people from a culturally and linguistically diverse background, people with disability, women and young people). During this year, Council advanced its Disability Action and Inclusion Plan and has increased the number of apprenticeships, traineeships and cadet positions by seven from our 2016/17 base. We have also increased the percentage of our workforce aged between 16 and 34 by 6% compared to 2016/17.

Activities to Advance Recognition of Carers

Carers (Recognition) Act 2010 Section 8

Council has continued to raise awareness of the Carers (Recognition) Act and NSW Carers Charter by displaying materials throughout its worksites and distribution of information in staff newsletters, memos and emails. Council captures data in relation to employees with caring responsibilities on commencement of employment and also in our Staff Surveys. Council provides support to carers through its Employee Assistance Program which provides employees with access to up to five free counselling sessions per year. Council is committed to implementing contemporary workforce management policies that promote and encourage flexibility and ensuring employees who are carers are provided with appropriate workplace support and flexibility.



Informed and engaged community



Community Vision

Culturally rich, thriving communities living in harmony, responding positively to the challenges of our world, and leading by example

Council's values

Council staff have embedded the following important values into their everyday tasks and contact with each other and the community. These words and images help staff focus on what is important to them about values. We have built these values into the staff recognition and acknowledgement programs.



WE LEAD WITH ENTHUSIASM
AND PURPOSE



WE ARE OPEN, HONEST
AND RESPECTFUL



WE FOSTER WELLBEING
AND CREATIVITY



WE ACHIEVE OUR GOALS AND
SUCCEED TOGETHER



Byron Shire Profile

Location

Byron Shire is located on the far north coast of NSW and shares its boundaries with the Tweed, Lismore and Ballina Local Government Areas (LGAs). Brisbane is approximately 200 kilometres north and Sydney approximately 800 kilometres to the south. The Shire is 556 square kilometres in size and is famed for its rural beauty and beaches.





Population

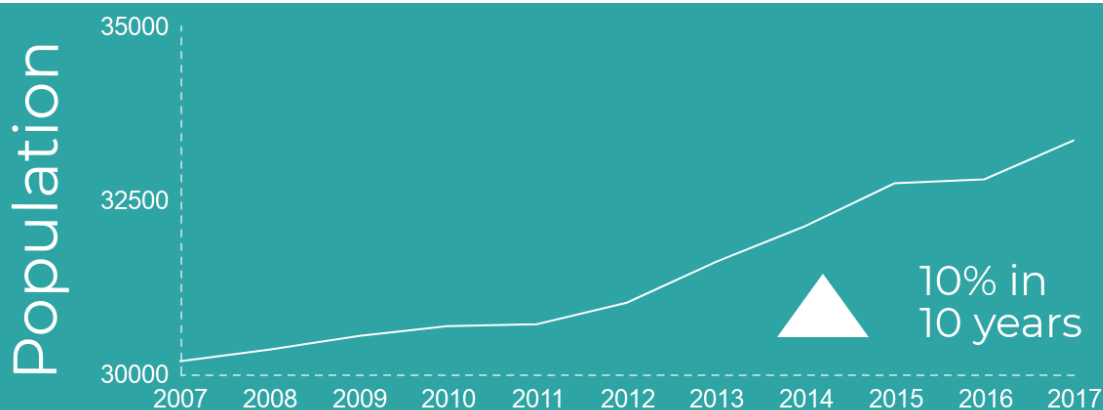
The official population of Byron Shire as of 30 June 2017 is 33,339.

Estimated Resident Population (ERP)

Byron Shire

Year (ending June 30)	Number	Change in number	Change in percent
2003	29,952		
2004	30,141	+189	+0.63
2005	30,130	-11	-0.04
2006	30,125	-5	-0.02
2007	30,174	+49	+0.16
2008	30,347	+173	+0.57
2009	30,537	+190	+0.63
2010	30,664	+127	+0.42
2011	30,712	+48	+0.16
2012	31,024	+312	+1.02
2013	31,609	+585	+1.89
2014	32,119	+510	+1.61
2015	32,723	+624	+1.94
2016	32,790	+67	+0.20
2017	33,339	+549	+1.65

Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented in profile.id



Social Characteristics

The Byron Shire community is a diverse and colourful mix of people. Each of the towns and rural villages has its own distinctiveness with a mix of cultural values, embracing both traditional and alternative lifestyles and philosophies.

Economy and Industry

Byron Shire's Gross Regional Product was \$1.56 billion in the year ending June 2016, growing 2.5% since the previous year. Retail trade is the largest employer, generating 2,069 local jobs in 2015/16.

Tourism is a major economic driver. In 2015/16, the total tourism and hospitality sales in Byron Shire was \$418.4m, the total value added was \$204.3m. In 2011, there were 1,366 people who made up the tourism and hospitality workforce in Byron Shire, of this 41.5% worked full-time and 52.6% worked part-time.

Roads

Roads are an important part of life in a rural area. Council maintains a total of 496km of urban and rural roads. The high levels of rainfall and tourist traffic on local roads makes maintenance and repair that much more challenging.

Transport

Transport provides significant challenges to residents living in the Shire. Public transport is limited, and most people rely on passenger vehicles or are restricted in their access to essential services and educational facilities which are often located outside the Shire.

Health

Hospital services in Byron Shire were consolidated in 2016 in the Byron Central Hospital facility. The Byron Central Hospital is a purpose built hospital that replaces the Mullumbimby and Byron Bay hospitals. General hospitals are located at Lismore and Tweed Heads with Gold Coast and Brisbane emergency and specialist services accessible to the north. Private hospitals are located in Lismore and on the Gold Coast.

Universities and Vocational Colleges

Southern Cross University and the North Coast Institute of TAFE offer a wide-ranging selection of courses through a variety of campuses. Distance programs are available through the institutions.

High Schools and Primary Schools

The Byron Shire community is well-served by a range of public and private schools providing a diversity of educational opportunity.

Children's Services

Council's Sandhills Early Childhood Centre provides long day care for children between six weeks to five years. Council operates After School Care and Vacation Care services at Byron Bay, Mullumbimby and Brunswick Heads. Council also supports Federal Community Preschool, Lillypilly Pre-school at Brunswick Heads, Ocean Shores Community Pre-school, Bangalow Long Day Care Centre, Durrumbul Preschool, Byron Bay Preschool, Suffolk Park Integrated Children's Centre, Mullumbimby Community Preschool and Periwinkle Preschool by providing land and/or buildings for the delivery of services for children aged three to five years.



**Strategy
CM2.1**

Use a range of effective communication to engage the community and support transparent and accountable Council decision making

Delivery Program Actions

CM2.1.1	Enhance staff capacity in community engagement
●	Community Satisfaction Survey conducted
✓	Increased number of IAP2 accredited staff
CM2.1.2	Incorporate inclusive community consultation and stakeholder engagement in Council decision making
●	Support development and implementation of inclusive communication strategies for projects and issues
✓	Revise Engagement Policy and strategic framework to drive improved community satisfaction with engagement
✓	Seek input from diverse community representatives through Council’s advisory groups, including Committees, Panels and Project Reference Groups
CM2.1.3	Provide timely, accessible and accurate information to the community
✓	Develop digital framework to support plain English community engagement.



Community Solutions Panel delivers recommendations on infrastructure spending

Twenty-eight hours of deliberations, two Council briefings, a review of a 120 page briefing book, consideration of 41 submissions from the community, and requests for 17 extra information pieces underpinned the Byron Shire’s first Community Solutions Panel determination on infrastructure spending priorities.

The 31-person panel delivered a succinct report detailing its considerations and decision making approach which informed Council on its four-year delivery program considerations. The panel identified values that should inform our decisions about infrastructure into the future – including safety, community well-being, connectivity, equity, environmental consciousness and excellence in design, with ‘safety and risk’ at the top of the list.



**Strategy
CM2.2**

Provide education, engagement and feedback initiatives

Delivery Program Actions

CM2.2.1	Enhance community access through digital technologies which broaden participation and support inclusion
✓	Corporate website aims to meet Web Content Accessibility Guidelines (WCAG) 2.0
✓	Develop and launch new website with increased residential and ratepayer opportunities to conduct business and engage
✓	Provide online engagement platform and build subscriber database.
CM2.2.2	Facilitate meaningful and inclusive community participation
✓	Encourage and support development and implementation of inclusive communication strategies for projects and issues
●	Engagement Strategy adopted and actions implemented across the organisation.



Can we help you?



Report it

Contact Council to report a problem such as a pothole, abandoned vehicle or request a service.



Make a payment

Pay your rates, water notice and other Council bills online quickly and easily



Check local works

Check out Council's list of current roadworks and other works projects happening in your local area.



Apply for a parking permit

Need an e-permit? Apply for or renew your e-permit online today.



Find a Development Application

You can find DAs online and view DAs on exhibition.



Check your rubbish and recycling dates

Check your bin pick-up dates online.



Apply for a job at Council

Work with a Council declared Fit for the Future.



Hold an event

Apply for an event, book your wedding, and apply to film in Byron Shire.



Book a community venue

Find and book venues and sports fields for your next event or meeting.

Effective partnerships with all levels of government



Strategy CM3.1 Implement collaborative partnerships that support efficient use of resources

Delivery Program Actions

CM3.1.1	Develop effective partnerships with colleagues in neighbouring Councils for the purpose of sharing knowledge and expertise
✓	Engage with payroll teams in Lismore, Tweed, Ballina and Richmond Valley to share strategies around streamlining of service through system and processing improvements.
✓	Represent NOROC on the State Government's North Coast Careers Pathway Project Control Group
CM3.1.2	Develop an inclusive organisational Partnership Strategy
●	Initiate strategy development
CM 3.1.3	Develop an effective process for strategic grant management
●	Develop a proactive cross organisational grant application strategy



Byron Shire Council looking at innovative ways to deliver community outcomes

Byron Shire Council is looking at ways to delivery services and projects for residents sooner.

Byron Shire Mayor, Simon Richardson, said delivering better services and outcomes for the community was a key priority of the Council.

Council developed a *Supporting Partnerships Policy* that establishes a framework to assess if there is a genuine benefit to the community to deliver projects that will provide economic, social, environmental and cultural outcomes.

Grants

Grant	Funds won
Social Access Solar Gardens (Australian Renewable Energy Agency - Australian Government)	\$194,970
0.85Km length of Coolamon Scenic Drive (NSW Safer Roads)	342,100
Jonson St Byron Bay Safety Treatments (NSW Safer Roads)	\$199,000
Combatting Illegal Dumping (NSW Environmental Protection Authority)	\$79,400
Enviro-poles for cigarette litter (NSW Environmental Protection Authority)	\$100,000
Heritage House (NSW Stronger Country Communities Fund Round 1)	\$320,154
Sandhills Child Care (NSW Stronger Country Communities Fund Round 1)	\$255,763
Waterlily Park (NSW Stronger Country Communities Fund Round 1)	\$418,608
Habitat Action Grant (NSW DPI – Fisheries)	\$40,000
Flagship Fish Habitat Rehabilitation Program (NSW DPI – Fisheries)	\$274,600
Bridges for the Bangalow Agricultural Area (NSW Fixing Country Roads)	\$2,588,908
Byron Trails, (Northern Rivers Business Recovery Program)	\$8,609
Northern Rivers Food Masterclasses, (NSW Northern Rivers Business Recovery Program)	\$13,636
Billinudgel is Back in Business, (NSW Northern Rivers Business Recovery Program)	\$69,545
3D Mapping Tool, Smart Cities and Suburbs, (Australian Government)	\$143,125
Shark Smart Alert and Advice System, Shark Management Strategy Program (NSW Government)	\$52,218
Koala Corridors Project, Saving Our Species (NSW Office of Environment and Heritage)	\$40,000
Building Capacity in Byron's Community Halls, Building Better Regions Fund Community Investments, (Australian Government)	\$20,000
Blindmouth Creek Crossing replacement, Bridges Renewal Programme, (Australian Government)	\$570,275
Bridges for the Bangalow Agricultural Area, Bridges Renewal Programme, (Australian Government)	\$2,588,908
North Byron Coastline Management Plan, Coastal and Estuary Grants Program (NSW Government)	\$75,000
Coolamon Scenic Drive Safety Treatments, Safer Roads, NSW Roads and Maritime Services	\$362,000
L-Bin Collection and drop off systems, Resource Recovery Facility Expansion and Enhancement Program	\$119,000
Northern Byron Coastal Creeks Flood Study (Floodplain Grants Scheme, NSW and Australian Government)	\$130,000
Upgrade of 11 Byron Shire bus shelters (Country Passengers Transport Infrastructure Grant, NSW Government)	\$110,000
Bayshore Drive Roundabout (Building Better Regions Fund Infrastructure Stream, Australian Government)	\$2,640,254
Byron Habitat Corridors (Restoration and Rehabilitation, NSW Government)	\$99,850
Arakwal reconciliation week events (National Reconciliation Week, Australian Government)	\$5,000


11,605,160
 Worth of grants awarded to Council

External Bodies Exercising Council Functions

Local Government (General) Regulation 2005 cl 217(1)(a6)

Under the Local Government Act 1993 Section 355, Council is able to delegate some of its functions to a committee of Council. Council uses this delegation and appoints community members to manage its facilities, or functions, through a committee or board of management.

The committees provide a mechanism by which interested persons can have an active role in the provision / management of Council facilities or services. This provides a twofold benefit by giving protection to the committee operating under the banner of Council, and by providing Council with assistance in the carrying out of its functions. Memberships consist of a Councillor and community representatives.

From 1 December 2016, there were 11 Section 355 Committees and two Boards of Management managing Council's facilities which are shown on the left (see list on www.byron.nsw.gov.au/Council/Committees-and-groups/Section-355-Committees-and-Boards-of-Management).

As of 1 July 2016, Far North Coast Weeds and Richmond River County Council merged with Rous County Council. Rous County Council also performs functions delegated by Council. They are commissioned to provide bulk water supply, noxious weed eradication and flood mitigation and catchment management services on behalf of their constituent councils. The County Council Executive is comprised of eight councillors, two nominated from each of the constituent councils of Ballina, Byron, Lismore and Richmond Valley.

Controlling Interests in Companies

Local Government (General) Regulation 2005 cl 217(1)(a7)

Council had no controlling interest in any company during the reporting period 1 July 2017 to 30 June 2018.



Partnerships, Cooperatives and Joint Ventures

Local Government (General) Regulation 2005 cl 217(1)(a8)

Council was involved in the following partnerships and joint ventures during the reporting period 1 July 2017 to 30 June 2018:

- 1.** Arts Northern Rivers is the peak body for Arts and Cultural sector in the region. Arts Northern Rivers is an independent not for profit organisation, supported by Arts NSW and the seven local governments of the region. Since 2003/04 financial year Council has allocated an annual contribution to Arts Northern Rivers.
- 2.** Local Government NSW (LGNSW) is the peak body for local government in NSW. It represents the views of councils through:
 - presenting council views to governments
 - promoting local government to the community
 - providing specialist advice and services
- 3.** The Northern Rivers Regional Organisation of Councils (NOROC) was voluntarily dissolved and transitioned to the Northern Rivers Joint Organisation (NRJO), which was proclaimed on Monday 14 May 2018. The principal functions of the Northern Rivers Joint Organisation will be to:
 - establish strategic regional priorities for the joint organisation area and develop strategies and plans for delivering these priorities
 - provide regional leadership for the joint organisation area and to be an advocate for strategic
 - identify and take up opportunities for inter- governmental cooperation on matters relating to the joint organisation area
- 4.** North East Waste Forum - Council is a member whose objective is to identify common problems and issues in waste minimisation and management for the Northern Rivers Region.
- 5.** North East Weight of Loads Groups - Council is a member whose objective is to generally promote the aims of reducing damage to Council and classified roads by the policing of vehicle weight limits.
- 6.** NSW Cancer Council - Council in 2006 resolved to be in a community partnership with the NSW Cancer Council which confirms Council's commitment to reduce the impact of cancer on the local community. By entering into a formal relationship, Council has easy access to the full range of Cancer Council programs and activities.
- 7.** The Australian Coastal Councils Association Inc. (formerly The National Sea Change Taskforce) was established in 2004 as a national body to represent the interests of coastal councils and communities experiencing the effects of rapid population and tourism growth.
- 8.** Richmond-Tweed Regional Library - A joint funding relationship through the Richmond-Tweed Regional Library (involving Lismore, Ballina, Tweed and Byron Shire Councils) to provide library services to the Shire.
- 9.** My Road Info - A regional community information initiative developed by Northern Rivers councils, now expanded to include the Mid North Coast and North West Slopes region.
- 10.** Southern Cross University (SCU) - Council has an MoU with SCU which includes collaboration on a range of issues including tourism, coastal management and establishing Byron-based educational facilities as well as sponsoring internships for under-graduates.



Community compliance with statutory requirements

Council is responsible for the implementation of a significant amount of legislation, including the Local Government Act, Environmental Planning and Assessment Act, Protection of the Environment Operations Act, and the Food Act to name a few.

Strategy CM4.1 Promote community compliance with Acts, Regulations, Instruments and Council policies and standards

Delivery Program Actions

Refer to Society and Culture Action SC2.2.2

Compliance with the Companion Animals Act 1998

Local Government (General) Regulation 2005 – Reg 217(1)(f)

The following statement is on activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation for the period 1 July 2017 to 30 June 2018.

Council's Animal Enforcement and Support Officers contributed to the control and management of companion animals over the 2017/18 financial year. Their focus included:

- Rehoming abandoned animals
- Micro-chipping and lifetime registration
- Roaming and straying dogs
- Animal noise complaints
- Nuisance dogs
- Reducing incidents of dog attacks
- Community education and awareness of responsible pet ownership



These Officers also provide a 24/7 on-call service to respond to incidents of dog attacks.

This service is provided to improve public safety and reduce the incidence of accidents and injury to the public and animals.

The rehoming of impounded or surrendered animals is a priority for Council. The rate of rehoming is high thanks to the continued hard work of staff liaising with animal rescue and welfare groups.

Promote and assist in the de-sexing of companion animals

Council's policy is to de-sex all companion animals re-homed from the Council Pound. This reduces unwanted litters and supports the current low rate of animal euthanasia. Staff actively encourage the community to have their cats and dogs de-sexed through brochures, media promotion and advice from staff.

Impounded Animals

An annual report detailed the number of animals arriving at the Pound and the way they were released. It was sent to the Division of Local Government on 2 August 2017. It showed an increase in the number of animals entering the Pound. The funds spent on companion animals for the year was \$36,500.

Lodgement of Dog Attack Reports

It is mandatory for all dog attack data to be lodged with the Office of Local Government (OLG) in accordance with the Companion Animals Act. This legislation requires a dog attack incident to be reported to the OLG within 72 hours of the incident.

20 incidents of dog attack were reported during the period. Of these, 15 involved attacks on animals and four on humans. Council has declared one dog dangerous and two dogs as menacing over the course of the 2017/18 financial year.

Community Education Programs

Council appreciates the important role companion animals play in our community and the need to minimise any potential negative impacts on the local environment, non-pet owners and the wider community of Byron Shire.

Our objectives include:

- Encourage and promote responsible pet ownership through community education Identify and accommodate the needs of companion animals and their owners
- Reduce adverse impacts of companion animals on local residents and the environment
- Reduce the numbers of unwanted and abandoned companion animals.

Community education initiatives during the 2017/18 financial year included:

- Faeces reduction campaign
- Distribution of companion animal information brochures
- Companion animal information on Council's website
- Media releases including newspaper articles
- Proactive patrols of complaint areas
- RSPCA EMU bus visits to local schools
- Launch of the Cat Bib initiative



Off Leash Areas

Byron Shire provides eight off leash areas as per Council's Companion Animal Exercise Areas Policy 5.31. These areas are Main Beach / Belongil area, Brunswick Heads, New Brighton, South Golden Beach, Mullumbimby, Bangalow, Tallow Beach and the Public Reserve Beech Drive Suffolk Park.

Community Enforcement Team Achievements in Innovation and Technology

In the 2017/2018 financial year Council's Community Enforcement team has implemented a comprehensive program of innovation and technology. The implementation and deployment of new technology has greatly enhanced the team's ability to work safely and productively in the field. The program has also streamlined back office systems for ease of use and effectiveness. These achievements in innovation and technology include the following:

- Training and implementation of AXON Body Worn Surveillance Cameras for all Enforcement Officers
- Training and implementation of Zebra android handheld devices for the issuing of infringements
- Full upgrade and integration of the enhanced LPR (Licence Plate Recognition) system
- Introduction of a second integrated LPR system and vehicle
- Implementation of upgraded Pinforce Manager and new Pinforce Web for managing the full array of enforcement products and the associated reporting capabilities
- The introduction of E-Bikes (Electric Peddle Assist Bicycles) for patrols of parks, reserves, car parks and streets within Byron Bay during peak periods

The adoption of these technologies has enabled officers to perform their duties in the field with the latest cutting edge tools that promote greater efficiency, safety and customer service.

New technologies have resulted in fast and efficient retrieval of data for reporting and investigation purposes, and as supporting systems that can feed information into other Council projects, such as the Traffic Management Scheme, where Traffic Engineers are using relevant data from these systems to gauge and assess their own projects.

These endeavours have positioned the Byron Shire Community Enforcement Team as one of the most effective teams in NSW when benchmarked against other 'like' teams from both regional and city-based Councils. The benchmarking data, drawn from Revenue NSW, suggests that this team is statistically near the top with some of the highest infringement rates per officer coupled with one of the lowest comparable error rates in the state.





10/10

CAUR



ECONOMY (EC)

**A sustainable and diverse economy
which provides innovative employment
and investment opportunities in
harmony with our ecological and social
aims**



A diverse inclusive economic base and support for local businesses

Launch of Easy to Do Business program in partnership with ServiceNSW

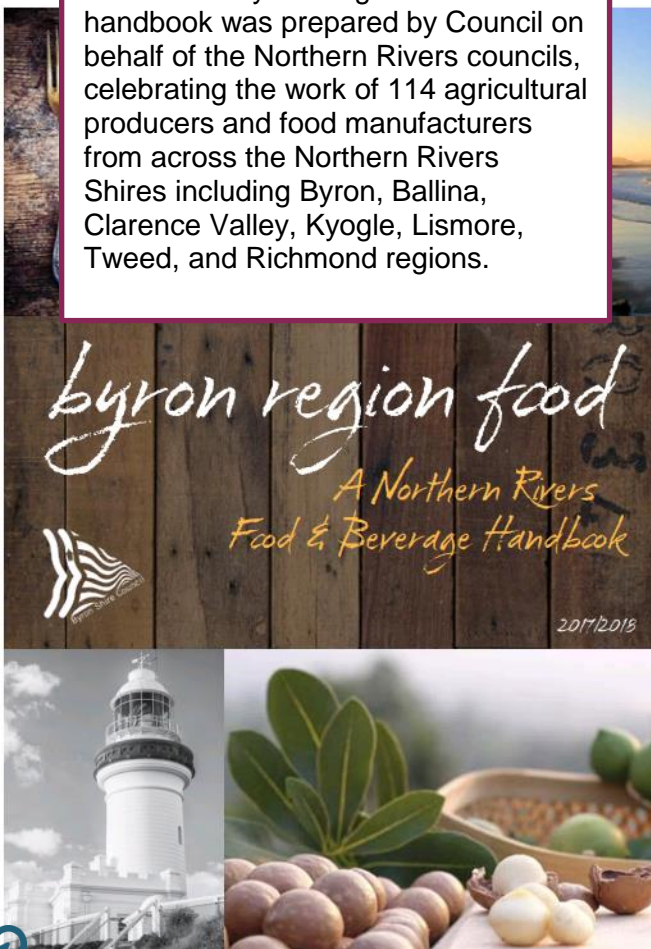
Council signed a Memorandum of Understanding with ServiceNSW to make the process of opening a cafe or small bar in the Byron Shire easier.

'Easy to do Business' is an online platform that tackles the time, complexity and duplication issues that businesses can face when starting or growing a business in NSW. The service offers:

- Business concierges – personalised support and step-by-step guides tailored specifically for your business
- How-to Guides – online information to help you understand government licensing, approvals and regulations
- My Business Navigator – an online tool that guides you through what you need to do

Byron Region Food booklet

A new free Byron Region Food handbook was prepared by Council on behalf of the Northern Rivers councils, celebrating the work of 114 agricultural producers and food manufacturers from across the Northern Rivers Shires including Byron, Ballina, Clarence Valley, Kyogle, Lismore, Tweed, and Richmond regions.



Byron Unfolded – Trail Map

A shire-wide 'Byron Unfolded' map was designed to help visitors discover hidden gems and attractions spread across the whole of the Byron Shire. The free DL size pocket-map was part-funded by the NSW State Government through the flood recovery program, together with industry and Byron Shire Council.



s356 Contributions/Donations

Local Government (General) Regulation 2005 cl 217(1)(a5)

Moneys distributed under Policy Assistance to Festivals and Community Organisations	Donation \$
Name of Community Organisations or Individual / Purpose	
Byron Youth Service	3,750.00
Shedding Community Workshop	3,750.00
Sprung! Integrated Dance Theatre	3,750.00
TOTAL	11,250.00

Moneys distributed under Policy Section 356 Donations to Community Group – Reimbursement of Applications Fees paid	Donation \$
TOTAL	0.00

Section 356 Donations from the Mayor's Discretionary Funds	Donation \$
Name of Community Organisations or Individual	
Byron Bay High School	200.00
Mullumbimby High School	181.82
Byron Rudolf Steiner School	200.00
Mullumbimby Shearwater School	181.82
Ocean Shores Art Expo	300.00
Byron Library Exhibition Space	750.00
Buddi Byron Inc	1,000.00
Sasha Mainsbridge	250.00
TOTAL	3,063.64

Section 356 Donations – As adopted in 2017/2018 Budget	Donation \$
Name of Community Organisations or Individual / Purpose	
North Coast Academy of Sport	3,800.00
Tweed/Byron Life Education	3,100.00
Westpac Rescue Helicopter	5,000.00
Brunswick Valley Rescue	5,000.00
NAIDOC Week	1,000.00
Brunswick Volunteer Marine Rescue	5,000.00
Staff Christmas Party	14,319.50
Supporting International Relations	2,027.46
TOTAL	39,246.96

Festivals and Community Organisations \$11,250



Waiving of Application Fees \$0



Mayor's Discretionary Fund \$3,064



As adopted by 17/18 Budget \$39,247



Donations - Rates, Water, and Sewerage Charges \$114,666



TOTAL
\$168,226

Monies donated under Policy Section 356 Donations – Rates, Water and Sewerage Charges		Donation \$
Name of Centre/Hall	Assess. No.	
Bangalow CWA Hall 31 Byron Street BANGALOW	735803	2,468.14
Bangalow Heritage House Ashton Street BANGALOW	1097997	1,151.00
Bangalow Parks (Showground) Station Street BANGALOW	1204411	3,217.00
Bangalow RSL Hall 19 Station Street BANGALOW	930800	3,766.38
Billinudgel School of Arts 4 Wilfred Street BILLINUDGEL	1038702	1,770.00
Broken Head Hall 536 Broken Head Road BROKEN HEAD	1164516	1,604.30
Brunswick CWA Hall Park Street BRUNSWICK HEADS	782102	4,887.30
Brunswick Heads Memorial Hall 24 Fingal Street BRUNSWICK HEADS	374603	4,375.88
Brunswick Heads Scout Hall 36 South Beach Road BRUNSWICK HEADS	928309	998.00
Bangalow A & I Hall 3 Station Street BANGALOW	931709	1,236.00
Brunswick Valley Community Centre South Beach Road BRUNSWICK HEADS	1103449	8,005.57
Brunswick Valley Historical Society Stuart Street MULLUMBIMBY	1079219	998.00
Brunswick Heads RSL Hall 24 Fawcett Street BRUNSWICK HEADS	356006	3,602.92
Byron Bay Community Centre 69 Jonson Street BYRON BAY	466300	22,374.20
Marvel Street Hall (Former Senior Citizen's Hall) 37 Marvel Street BYRON BAY	1097096	998.00
Cook Pioneer Centre (Senior Citizens Mullumbimby) 32 Gordon Street MULLUMBIMBY	428508	998.00
Coorabell Hall Coolamon Scenic Drive COORABELL	279406	2,068.68
Durrumbul Preschool (Old Hall) Coolamon Scenic Drive COORABELL	590208	44.00
Eureka Hall 500 Eureka Road EUREKA	356204	1,199.37
Ewingsdale Hall William Flick Lane EWINGSDALE	758805	835.88
Federal Hall Federal Drive FEDERAL	358903	1,099.06

Island Quarry Ewingsdale Road BYRON BAY	1101963	970.00
Kohinur Hall 1296 Main Arm Road UPPER MAIN ARM	587204	1,284.81
Mullumbimby Neighbourhood Centre 55 Dalley Street MULLUMBIMBY	1197268	3,165.95
Mullumbimby Civic Hall 55 Dalley Street MULLUMBIMBY	1197276	2,523.56
Mullumbimby CWA Hall 15 Tincogan Street MULLUMBIMBY	999409	998.00
Mullumbimby Cultural Centre (Old Drill Hall) 4 Jubilee Avenue MULLUMBIMBY	476804	3,151.39
Mullumbimby Scout and Guides Hall Burringbar Street MULLUMBIMBY	220103	998.00
Ocean Shores Community Centre 1 Jarrah Crescent OCEAN SHORES	831800	4,174.39
South Golden Beach Community Centre Pacific Esplanade SOUTH GOLDEN BEACH	1128339	6,219.67
Suffolk Park Community Centre Alcorn Street SUFFOLK PARK	1117605	3,502.95
Tyagarah Hall Pacific Highway TYAGARAH	1139278	747.00
Byron Youth Centre 34 Gordon Street MULLUMBIMBY	1183771	1,770.00
Wilson's Creek Hall 724 Wilson's Creek Road WILSONS CREEK	1181577	987.61
Byron Bay Surf Club Bay Street BYRON BAY	95802	9,049.00
Brunswick Heads Surf Club South Beach Road BRUNSWICK HEADS	928705	2,111.00
Bush Fire Brigade Mullumbimby 34 A Gordon Street MULLUMBIMBY	1183789	5,315.00
TOTAL		\$114,666.01



**Strategy
EC1.1**

Support the development of a range of sustainable industries in Byron Shire

Delivery Program Actions

EC1.1.1	Support innovative pathways to social enterprise and sustainable business development
✓	Implement Social Innovation Action Plan
✓	Develop, initiate and pilot Youth Innovation Strategy
EC1.1.2	Facilitate growth and development through a transparent and efficient development assessment process
●	Ensure development is regulated within the Shire in accordance with Council's statutory instruments and controls
●	Continue to provide consultation and engagement programs with the local development and building industry
●	Continue to provide pre lodgement advice and a development advisory panel service to applicants

Sustainable Development



During the 2017/18 period Council processed 710 Development Applications (DAs) with a construction value of \$196.7 million.

Compliance Planning and effect of Planning Agreement

Environmental Planning and Assessment Act 1979 Section 93(G)(5)

During the reporting period 1 July 2017 to 30 June 2018 there were no Voluntary Planning Agreements as defined by the Environmental Planning and Assessment Act 1979 Section 7.5 (5) entered into.

Strategy EC1.2 Support and strengthen local businesses and local business networks

Delivery Program Actions

EC1.2.1	Facilitate growth and development of our business community including increasing access to new and existing markets
✓	Continue to strengthen partnerships between Council and the business community
✓	Continue to provide support to local business
✓	Promote Byron as the place to invest and do business via targeted promotions
●	Review and implement the Economic Development Strategy and Action Plan



Byron Business Events Bureau

In its first year, the Byron Business Events Bureau helped the local industry gain more than 5,005 conferencing nights, generating nearly \$5.5million worth of revenue. It also helped create 66 full-time equivalent jobs and contributed to more than \$2.6million worth of conferencing and events bookings from March 2017 to February 2019.

Strategy EC1.3 Support new avenues of research and vocational and tertiary learning

Delivery Program Actions

	Refer to Economy Action EC1.2.1
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Strategy EC1.4 Support sporting and cultural events in Byron Shire

Delivery Program Actions

EC1.4.1	Identify and support the development and hosting of a range of new, emerging and major events
✓	Continue to support event organisers in the delivery of a range of inclusive events
✓	Secure new inclusive events in targeted areas



Calendar of Events 2017/18



July

NAIDOC Week
Byron Bay Night of Fights
RUKKUS Skate Competition
Mullum
Brunswick Heads Hot Rod Show
Splendour in the Grass

Byron Writers Festival
Bangalow Bluegrass Festival
Bangalow Music Festival
War on Waste Day

August



September

Sample Food Festival
Brazilian Jui Jitsu Australian Open
Mullum Skate Park event
AFL Magpies Grand Final
Chincogan Charge

Suffolk Park Skate Park event
Byron International Film Festival
Music in the Valley
South Golden Beach Community Open Day
Byron Lighthouse Run
AFL 9s Invitational

October



November

Australian Indonesian Hub Forum
Byron Guitar Festival
Byron Bay High School Formal
Mullum Music Festival
Schoolies
Byron Bay Japan Festival

Byron Bay Carols by the Sea
Bruns Twilight Market and Fireworks
Bruns Woodchop / Festival Fish & Chips
Christmas Eve in Bangalow
Falls Festival
Soul Street - New Years Eve

December



January

First Sun New Years Day
Byron Bay Summerlife
Starlight Festival
Tommy Franklin Dances Across Australia
Brunswick Fireworks
Far North Coast Junior Branch SLS
Carnival
Australia Day Paddle
Ultimate Frisbee .

1 Billion Rising V Day event
Byron Bay Popup Library
Cupid's Undie Run
Byron Bay Surf Festival
Waterlily Community Celebration

February



March

Brazilian Jui Jitsu Australian Open
Diabuddies Day
Indent Tour
Blues Festival

Byron Spirit Festival
Byron Malibu Club Annual Classic
ANZAC Day - 4 events
Harmony Day

April



May

Bruns Blade Battle (NSW Titles)
Byron Bay Craft Beer Festival
Winter Whales Swim
Byron Bay Triathlon
Renew Fest
BYS Skate Comp - Battle @ Bruns
Bangalow Billycart Derby
Mullum to Bruns Paddle
Ballina to Byron Bay Coastal Charity Walk

Byron Bay Boardriders BK Surf Classic
Festival of the Stone
Brunswick Heads Old and Gold Festival
Shell Questacon Science Circus

June





A sustainable tourism industry that respects and preserves our natural environment and community values



Strategy EC2.1 Build a tourism industry that delivers local and regional benefits in harmony with the community's values

Delivery Program Actions

EC2.1.1	Ensure completion of review of actions from the Byron Shire Tourism Management Plan 2008-2018 to ensure Byron Shire is a socially, environmentally sustainable inclusive community that is able to effectively manage Byron Shire as a tourism destination.
✓	Continue to implement Byron Shire Tourism Management Plan
✓	Continue to build and strengthen strategic tourism partnerships
✓	Identify and implement key tourism strategies

Strategy EC2.2 Develop Byron Shire as a leader in responsible and sustainable tourism and encourage sustainable business practices within the tourism industry

Delivery Program Actions

Refer to Economy Action EC1.2.1

Strategy EC2.3 Support and promote a collaborative Shire-wide approach to managing tourism

Delivery Program Actions

Refer to Economy Action EC1.2.1

Byron Visitors Centre reopened after renovations

Council officially opened the newly refurbished Byron Visitor Centre (BVC), with the facility now using the latest technology to provide a wide range of information, as well as showcasing the area's cultural history.

The upgrade of the BVC was a part of the first stage of the redevelopment of the Byron Bay Railway Park precinct, which was funded by Byron Shire Council (\$210,000) and the Commonwealth-funded Tourism Demand Driver Infrastructure program (\$260,000) which is administered by the NSW Government to support tourism projects that drive demand and increase local expenditure. The members of the Byron Visitor Centre also contributed \$50,000 towards the refurbishment project.

The refurbished BVC has also provided an opportunity for Council to deliver services to residents and ratepayers, with Council staff now manning a desk to help people with Council-related inquiries.



There were over **2 million** visitors to Byron Shire in the year ending June 2018. Domestic overnight visitors accounted for **818,000** and domestic day visitors to Byron Shire were **1.024 million**.



The development of a diverse range of arts and creative industries

Strategy EC3.1 Support cultural and arts-based industries

Delivery Program Actions

Refer to Economy Action EC1.2.1

Strategy EC3.2 Develop Byron Shire as a leader in arts and creative industries

Delivery Program Actions

Refer to Economy Action EC1.2.1

Strategy EC3.3 Strengthen regional partnerships with peak arts organisations

Delivery Program Actions

Refer to Economy Action EC1.2.1





SOCIETY AND CULTURE (SC)
Resilient, creative and active
communities with a strong sense of
local identity and place

Support communities to achieve equitable access to an appropriate range and level of whole of life services such as healthcare, education and housing



Strategy SC1.1 Advocate and lobby State and Federal Government for the needs of all members of the Byron Shire community to have access to required services, infrastructure and facilities

Delivery Program Actions

SC1.1.1	Develop and maintain collaborative relationships with government, sector and community
✓	Facilitate network development to improve collaboration
✓	Establish, develop and maintain communication with identified stakeholders in the region
●	Develop online capabilities to provide and support regional collaboration
✓	Participate in and inform regional planning in community services sector
✓	Undertake strategic advocacy for increased and improved and inclusive service delivery

Strategy SC1.2 Provide accessible facilities that support leisure, learning and recreation for people of all ages

Delivery Program Actions

SC1.2.1	Increase accessibility of facilities
✗ Recreation needs still in draft and implementation needs to be budgeted	Implement identified access and inclusion strategies from Byron Shire Recreational Needs Assessment
✓	Engagement with Access Consultative Working Group
SC1.2.2	Ensure effective management of Council halls
✓	Develop and implement building maintenance and major work schedule that is informed by access requirements
●	Implement inclusive leasing and licensing arrangements
✓	Improve information and promotion of community halls as venues
SC1.2.3	Provide high quality library services
✓	Develop and manage service level agreement with Richmond Tweed Regional Library

Disability Inclusion Action Plan

Disability Inclusion Act 2014

Council is committed to an inclusive Byron Shire where everyone, including people with disability, can live, work, play, and belong. We understand that inclusion benefits everybody and we are working towards removing barriers faced by people with disability. We are building on what works well already as well as creating opportunities to improve and do things differently.

Our focus is on four important areas:

Building Positive Attitudes

Increasing awareness and recognition of “invisible” disability, such as where people may experience hearing impairment or mental health issues.

- Customer service standards for all
- Training for staff on disability inclusion and access considerations
- Giving people with disability opportunities to have their say on Council projects, plans and policies
- Seeking social outcomes, such as inclusion, through our organisational Partnerships Policy
- Supported events that encouraged broad community participation and inclusion (e.g. Seniors Festival)

Creating Liveable Communities

Liveable communities have more accessible infrastructure, public spaces, and activities / events, enabling greater participation in community life. It includes accessible business, recreational, and cultural opportunities for all members of our community.

Inclusion and accessibility were fundamental aspects of how we developed:

- Planning for footpaths, cycleways, and bus shelters in our Transport Asset Management Plan
- Halls committees induction and handbook
- Council buildings and venues
- Council and large community events
- Draft Residential Strategy, planning for accessible housing
- Creating inclusive outdoor playspaces for kids and communities
- Parking management strategies, with more accessible parking than required
- Our asset maintenance

As a service provider we also ensured that:

- Provision of Early Childhood Education and Care was consistent with National Quality Framework access standards
- We partnered with Byron Shire Access Consultative Working Group (ACWG) across a range of project planning and implementation e.g. Recreation Needs Analysis
- We provided support and training to Council volunteers of differing abilities
- Our environmental and sustainability programs supported inclusive community activities and groups, such as local community gardens



Supporting Access to Meaningful Employment

Increasing inclusive employment opportunities with Council by:

- Implementing social procurement plan, including social procurement objectives (disability employment)
- Developed Council's inclusive recruitment process
- Made accessing the Employee Assistance Program (EAP) easier for all staff
- Work station modification to suit needs and abilities as required
- Return to work rehabilitation
- Programs to improve management of all staff health and wellbeing, including social, emotional, physical and psychological wellbeing
- Guidelines for plain English, accessible language in drafting policies and documents



Accessible Systems, Information and Processes

- Billing and payments are online and more accessible
- 70% of Council's website compliant with Web Content Accessibility Guidelines (WCAG) 2.0
- Online engagement platform for all
- Improved capture of customer requests, including access requests
- Foyer redesign to maximise access and use for all
- Access audit of all open space assets is ongoing

Strategy SC1.3 Research, analyse, update and distribute information regarding the Byron Shire community's needs

Delivery Program Actions

SC1.3.1	Identify and collate relevant information to inform community planning and action
✓	Undertake research, consultation and engagement
●	Initiate and develop service mapping in the Shire
✓	Identify and communicate local priorities

Strategy SC1.4 Coordinate communication forums between regional and local community service organisations, the community and business

Delivery Program Actions

	Refer to Society and Culture Action SC1.3.2
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Achieve active and inclusive participation in local and regional community life

Strategy SC2.1 Provide a range of accessible recreational, cultural and community opportunities

Delivery Program Actions

SC2.1.1	Support a range of events that encourage broad community participation and promote social inclusion
✓	Participate in, promote or enable a range of community events
SC2.1.2	Provide meaningful and inclusive opportunities for volunteering
✓	Provide accessible training, inclusive support and capacity building to Council volunteers of differing abilities



Strategy SC2.2 Recognise the importance of, and promote community safety

Delivery Program Actions

SC2.2.1	Support community driven safety initiatives
●	Implement Council's Safe Community Compact
✓	Support the Safe Summer in the Bay initiative
✓	Support harm minimization initiatives
SC2.2.2	Implement community regulation and enforcement activities
●	Continue to monitor, inspect, enforce and investigate complaints in relation to community safety and the environment
✓	Continue to deliver education programs regarding regulatory and compliance issues
✓	Undertake regular and frequent parking patrols to increase availability and turnover in the Town and Village centres
✓	Continue to monitor, inspect, enforce and investigate complaints in relation to public and environmental health
✓	Undertake regular food inspections of premises under the Scores on Doors program
✓	Undertake regular on-site sewage management inspections to ensure protection of the environment and public health
✓	Continue to deliver education programs regarding environmental and public health issues

On site Sewage Management System Inspections

The Environmental Health team has implemented initiatives attracting funding of close to \$30,000 to facilitate inspections of septic systems in the Rous County Council drinking water catchment in our Shire at Upper Coopers Creek. The program was able to risk classify the catchment above Repentance Creek bridge as low, but under pressure. Inspections in the catchment below Repentance Creek bridge will continue this year.

The team regularly inspect septic systems as part of Council's fee for service. They recently inspected 152 properties in the Simpsons Creek catchment within the built up area of Ewingsdale (a septic system density 10 times greater than our upper catchments). The inspections have led to improved compliance (71% of inspected properties had defects) and increased ownership awareness. The catchment could be classified as Low to Medium Risk, but under pressure.

Pressures in both catchments include unapproved development and low owner/user awareness.

The Environmental Health Services team is developing new tools and methods to improve how we engage with owners of septic systems.

During the period Environmental Health Services officers inspected approximately 250 septic systems across the Shire with dedicated programs in the Upper Coopers Creek drinking water catchment and the high density Ewingsdale catchment.

The inspection program also involved undergraduate students from Griffith University who enjoyed working in our beautiful upper catchments.

Food Shop Inspections

Food safety practices are essential for the health and safety of our community.

The Environmental Health Team completed food shop inspections throughout the whole Shire for 2017/2018:



Swimming Pool Inspections

Swimming Pools Act 1992, s22F(2)

Swimming Pools Regulation 2008 (SP Reg) cl 18BC

Number of inspections of tourist and visitor accommodation	26
Number of inspections of premises with more than 2 dwellings	10
Number of inspections that resulted in issuance a certificate of compliance under section 22D of the Act	92
Number of inspections that resulted in issuance a certificate of non-compliance under clause 18BA of the Regulation	10



**Strategy
SC2.3**

Facilitate positive family and community influences on child development

Delivery Program Actions

SC2.3.1	Support and facilitate accessible, high quality early childhood education and activities
✓	Improve direct service provision to provide quality accredited early childhood education
✓	Improve regional collaboration

**Strategy
SC2.4**

Create vibrant liveable places and spaces within towns and villages for people of all ages and abilities

Delivery Program Actions

SC2.4.1	Enhance opportunities for interaction with art in public spaces
✓	Implement public art program
SC2.4.2	Develop town and village Masterplans that promote placemaking, access and inclusion
✓	Continue to implement Byron Bay Town Centre Masterplan
●	Develop Mullumbimby Place Activation Masterplan
●	Develop Bangalow Place Activation Masterplan
SC 2.4.3	Ensure the heritage of the Shire is protected, managed and utilised
✓	Coordinate the Heritage Advisory Panel and associated projects from the Heritage Strategy
✓	Conduct the Local Heritage Places Grants Program
✓	Coordinate the free Heritage Advisory Service



Respect and understanding of Aboriginal heritage and wider cultural diversity



Strategy SC3.1 Work in partnership with the community to facilitate access to a range of cultural places, spaces, opportunities and activities for all in the community

Delivery Program Actions

SC3.1.1	Develop strong and productive relationships between the Aboriginal community and Council
✓	Deliver outcomes from the Arakwal Memorandum of Understanding
✓	Formalise relationships with identified stakeholder groups in the Shire and undertake appropriate, meaningful consultation
✓	Support cultural restoration processes in the Bundjalung community
SC3.1.2	Ensure Aboriginal and broader cultural heritage management reflects legislative requirements as well as community expectations and values
●	Undertake Aboriginal Cultural Heritage Study
●	Develop protocols for Aboriginal Cultural Heritage consideration for inclusion in the Development Assessment process
✓	Coordinate the Heritage Advisory Panel and associated projects from the Heritage Strategy
✓	Conduct the Local Heritage Places Grants Program
✓	Coordinate the free Heritage Advisory Service

Strategy SC3.2 Acknowledge, foster and celebrate Aboriginal culture

Delivery Program Actions

SC3.2.1	Support Aboriginal cultural vibrancy within the Shire
✓	Support cultural revitalisation projects, events and celebrations
✓	Support opportunities for Aboriginal Public Art

**Strategy
SC3.3**

Encourage and support residents from cultural and linguistically diverse backgrounds to participate in all aspects of community

Delivery Program Actions

SC3.3.1	Enhance Council's relationships with culturally and linguistically diverse community stakeholders
x	Develop Cultural and linguistically diverse (CALD) network and activity directory
●	Initiate identification of local CALD priorities
✓	Support opportunities for CALD communities to express cultural diversity within the Shire





ENVIRONMENT (EN)

Our natural and built environment is improved for each generation



Protect and enhance the natural environment

Strategy EN1.1 Protect, restore and maintain the biodiversity values, ecosystems and ecological processes of the Byron Shire

Delivery Program Actions

EN1.1.1	Protect and enhance our natural environment and biodiversity
●	Continue to develop partnerships with NSW Local Lands Services, State and Federal Government to facilitate investment in Biodiversity Programs
●	Continue to undertake the Biodiversity Strategy review
●	Maintain the currency of the Shire wide vegetation mapping in line with legislation
●	Undertake the E zone review
●	Prepare a Shire Wide Integrated Weed Management Strategy
✓	Prepare a Shire wide Plan of Management for Bat Colonies
●	Prepare a Shire wide Plan/Strategy to improve the resilience of koala population
EN1.1.2	Restore degraded areas and habitats that have or provide significant or high environmental and or community value
●	Review and improve programs for each adopted site - establish measurable performance indicators
●	Develop a targeted Grant strategy for regeneration work
●	Site Hierarchy matrix schedule established



Steam Team reducing chemical use in the community

Council purchased a steam weeder to eliminate the use of herbicides on all high use public lands.

The steam weeder is a mobile unit operated by the Open Space team in public areas such as children's playgrounds, retail areas of our towns and villages, and other popular spaces such as picnic areas.

E-zone review

Environmental Zones or 'E Zones' are designed to protect or manage land that is of important environmental value. The E zone review is a 'staged' program to apply environmental zones in accordance with the State government's 'Northern Councils E-zone Review Final Recommendations Report'. Approximately 3,000 properties in the Shire are potentially affected by E zones, with Council receiving feedback from more than 700 of these properties as at 30 June 2018. A first stage planning proposal (to amend Byron LEP 2014) was submitted to the Department of Planning & Environment in late June 2018 and included 63 properties. Stage 1 reflects early agreements reached between landowners and Council staff on how environmental zones and non-environmental zones will be applied.

The key E-zone facts are:

- An E-zone does not impose any obligation on landowners to fence off important vegetation, undertake weed removal or actively plant more native vegetation
- An E-zone does not prevent lawful uses from continuing, including agricultural activities and other approved developments
- Land that has been voluntarily revegetated by the current landowner, without public funding, will not have an E2 or E3 zone applied without agreement
- Where environmental mapping occurs on land in an existing residential zone, these areas will most likely retain a residential zoning



Strategy
EN1.2

Sustainably manage significant urban and peri-urban bushland areas

Delivery Program Actions

EN1.2.1	Develop and maintain strategies and plans which provide for our community's lifestyle changes and diverse needs
●	Finalise Residential Lands Strategy
●	Finalise Rural Land Use Strategy
●	Scope and implement a comprehensive Employment Lands Strategy
EN1.2.2	Maintain, update and deliver accessible communication on planning information and issues
●	Review housing, land supply and demographics and communicate changes and issues
●	Continue to participate in state and regional planning forums and environmental reviews and report on and communicate issues relating to strategic planning



Flying Fox Management Plan

The Byron Shire Flying Fox Camp Management Plan outlines issues and concerns raised by the community and the measures Council will take to reduce impacts on residents living or working in close proximity to specific camps. Flying foxes are a native species and are protected under NSW and Commonwealth Threatened Species legislation.

Pest Management Program

Council undertook a program of trapping pest animals, with foxes, wild dogs, and feral cats being targeted in Clunes, Booyong, Nashua, and Goonengerry. The program was designed to minimise the impact of pest animals on livestock and wildlife. These pests can destroy populations of native species and vegetation and they also compete for food. Council is reviewing how it will manage pests into the future and a draft Pest Animal Management Plan is being prepared by Council.



Strategy
EN1.3

Manage coastal processes, hazards and development so that the diversity, amenity and accessibility of the Shire's coastline is maintained

Delivery Program Actions

EN1.3.1	Implement Coastal Zone Management Program
●	Finalise and implement Coastal Zone Management Plan Byron Bay Embayment
●	Scope and prepare Coastal Zone Management Study and Plan New Brighton



Coastal Zone Management Plan for the eastern precincts of the Byron Bay Embayment submitted to Minister for certification

Council developed a new draft Coastal Zone Management Plan (CZMP) for some of Australia's most iconic beaches from Cape Byron to Main Beach at Byron Bay. The Eastern Precincts CZMP includes Main Beach, Clarkes Beach, The Pass, Wategos, Little Wategos and Cape Byron.

While these beaches are famous tourist drawcards, they are also in an area that has a history of coastal erosion and large coastal storms and has been identified as undergoing long-term coastal recession. As a result of pressures from population growth, development and tourism, a plan is needed to manage coastal hazards, maintain beach amenity and access, the natural environment and the social and cultural values of this much loved area of Byron's coast.

CIGGIE LITTER LOWDOWN



For every Australian there are 5 pieces of litter on beaches.



7.2 BILLION cigarette butts are littered annually in Australia.



Cigarette butts are toxic, contain 43 known carcinogens and leach chemicals into waterways within an hour.



Cigarette butts can take up to 12 months to break down in freshwater and up to 5 years to break down in seawater.



Birds and aquatic animals can mistake the butts as food, resulting in serious digestive problems that may lead to death.

Butts have been found in the stomachs of young birds, sea turtles and other marine creatures.



Butt Free Byron Shire

Council's 'Smoke Free Byron Beaches' campaign was boosted by a \$100,000 grant from the NSW Environment Protection Authority (EPA) to build on its work targeting cigarette butt littering in the 'Butt Free Byron Shire' initiative.

The initiative includes installation of 100 Enviropole Butt Bins across the Shire. The cigarette butts will be sent to a special recycling plant where they are turned into things like park benches, office equipment, and building materials.

Coastal Protection Services Levy

Local Government (General) Regulation 2005 Section 217(1)(f)

Council did not levy an annual charge for coastal protection services during 2017-2018.



Beach scraping to improve New Brighton sand dunes

A beach scraping program at New Brighton beach was undertaken to help protect the dune system against short to medium term erosion and inundation. The beach at New Brighton is particularly prone to erosion and beach scraping has been shown to improve the width of the beach, size, and volume of the dunes.

A combination of bull dozers and excavators were brought in to do the work along approximately 1.3km of beach north and south of Strand Avenue.

It is not a long-term solution to the coastal erosion problem and on-going shoreline recession, but it helps increase the size of the dunes and provides a buffer. Native vegetation was also planted and fencing certain sections to minimise damage to the dunes and plants will help stabilise the dunes.

Delivery Program Actions

EN1.4.1	Implement Estuary Management Program
<p>x</p> <p>Council resolved (17-641) that work on the on the CZMP Eastern Precincts BBE is the highest priority project</p>	<p>Scope and prepare Coastal Zone Management Plan Belongil Estuary</p>



‘Bringing Back the Bruns’ (Brunswick River) causeway improvement program launched

This is one of the most significant environmental projects ever undertaken in the Byron Shire, with Council receiving grant funding from the NSW Department of Primary Industries (DPI) to reinstate fish passage in the Brunswick River.

The \$274,600 grant under the NSW DPI Flagship Fish Habitat Grants Program, will be matched with funding (\$274,600) from Byron Shire Council to upgrade two causeways in the mid-reaches of the Brunswick River. It complements another grant from the DPI Habitat Action program which will see the removal of three other low-level fish barriers in the river.

The grants will fund restoration works that will open up 7km of upstream habitat and allow 27.4km of fish passage to the estuary mouth. The restoration works will benefit fish species including the iconic Australian Bass, which live in the upper freshwater reaches of the river and migrate to the lower Brunswick Estuary for breeding. Local residents will also benefit from safer vehicle access.

Sustainable towns, villages and rural settlements that:



respect our natural environment;
create an inclusive social environment; and
integrate harmoniously with the character of local areas

Strategy EN2.1

Implement innovative and sustainable urban design to: enhance the distinctive qualities of towns and villages; reduce urban development impacts on the environment; encourage developments with reduced reliance on cars; provide for sustainability outcomes in the development of private lands; and provide more inclusive social environments

Delivery Program Actions

EN2.1.1	Maintain, revitalise and strengthen special qualities of towns and villages to enhance inclusion and enjoyment
✓	Scope and prepare a comprehensive Development Control Plan (DCP) review
●	Scope and prepare Byron Town Centre Local Environmental Plan (LEP) and Development Control Plan (DCP) review
EN2.1.2	Establish planning for and provision of inclusive and accessible housing that can meet the needs of our community
●	Investigate and implement planning controls to encourage an increase in the supply of affordable and inclusive housing stock
●	Identify opportunities and partners to facilitate the provision of affordable housing in the Shire





A low carbon community that integrates:

food security; renewable energy; climate change; non-renewable resource constraints, including peak oil; and economic and social prosperity and resilience

Strategy EN3.1 Implement initiatives that address climate change

Delivery Program Actions

EN3.1.1	Reduce Council's environmental footprint
✓	Implement and review actions in the Low Carbon Strategy
●	Support Zero Emissions Byron initiatives
EN3.1.2	Support inclusive community environmental and sustainability projects
●	Provide inclusive environmental and sustainability advice and education
●	Encourage and support inclusive community activities and groups such as Landcare, Dunecare and community gardens

Actions delivered under the Low Carbon Strategy

The **Low Carbon Strategy 2014** had **87 action items** that were to be completed over the life of the strategy (ending on 30 June 2018). As of 30 June 2018, **82%** (or 71) of the action items were complete or in progress.

14 actions items were to be delivered in the 2017-18 financial year, of which **50%** were complete or in progress. The action items yet to be commenced are being considered as part of Council's new

Emissions Reduction Strategy, which is currently in development.

As part of its commitment to transition to **100% renewable energy by 2027**, Council continued to install rooftop solar systems on its assets (in 2017-18, a total of 87kw was installed on the Byron Bay Library, the Myocum Landfill and the Sandhills Childcare Centre).

Council continued to monitor and report on its operational emissions annually through the Planet Footprint Program, and track community emissions through the Ironbark Sustainability Profiling Tool.

Council continued to work with community sustainability groups Zero Emissions Byron (ZEB), Community-Owned Renewable Energy Mullumbimby (COREM) and Mullum S.E.E.D. to support various different initiatives run by the groups e.g. Mullumbimby and Ocean Shores Community Gardens, RePower Byron and Renew Fest (held in May 2018).

Strategy EN3.2 Promote water and waste minimization – avoid, reduce and reuse waste

Delivery Program Actions

Refer to Environment Action EN3.1.1 and EN3.1.2

Strategy EN3.3 Encourage low consumption lifestyles and environmentally aware practices

Delivery Program Actions

Refer to Environment Action EN3.1.1 and EN3.1.2

Northern Rivers Electric Vehicle Strategy

Electric cars are a great choice for environmentally-conscious people, because they have zero greenhouse emissions and low operating costs. The Northern Rivers Electric Vehicle Strategy, called 'Power Up' provides more fast charge points around the region. Power Up has been prepared by the regional collaboration, Sustain Northern Rivers, and led by Byron and Tweed Shire Councils, to create a plan for sustainable electric vehicle use into the future. Councils in the Northern Rivers are incorporating electric vehicles into their fleets and the Power Up strategy will allow informed work to start on building the charging infrastructure needed to make a true transition to more sustainable transport options.



Strategy EN3.4 Implement initiatives to prepare Council assets for climate change and peak oil impacts

Delivery Program Actions

Refer to Environment Action EN3.1.1 and EN3.1.2

Strategy EN3.5 Promote reduced energy consumption, increased energy efficiency and the local provision of renewable energy

Delivery Program Actions

Refer to Environment Action EN3.1.1 and EN3.1.2

Strategy EN3.6 Support initiatives that enhance socio-economic prosperity and resilience

Delivery Program Actions

Refer to Environment Action EN2.1.2



COMMUNITY INFRASTRUCTURE (CI)
Services and infrastructure that
sustains, connects and integrates our
communities and environment



Planning for the future

Strategy CII.1 Provide a network of accessible cycleways and walkways that link with public transport

Delivery Program Actions

CII.1.1	Ensure an integrated and accessible transport network
●	Update Bike Plan
✓	Apply annually to NSW State Government through RMS for Bike Facilities Grants
●	Plan and deliver prioritized Pedestrian and Access Mobility (PAMP) facilities
✗ No budget provided in 17/18	Prepare an Integrated Transport and Movement Plan (ITMP)
●	Update key road traffic plans to manage future traffic demands.
●	Finalise report on review of intermodal use of the Byron Rail Corridor

**WALK
ROLL
RIDE**
BYRON SHIRE



**Strategy
CI1.2**

**Encourage sustainable and accessible transport solutions
between towns and villages**

Delivery Program Actions

CI1.2.1	Implement road and related projects
●	Implementation of approved and funded projects
✘ No budget provided in 17/18	Review inter township corridors



A new rainbow gateway to Byron Bay

There's a bright new entrance to Byron Bay with the Belongil Creek Bridge repainted in rainbow colours.

The colours on this bridge show Council's support for equity and inclusion and is a statement for the gateway to Byron Bay, a town known for tolerance and acceptance. The bridge demonstrates a welcoming message to everyone.

The Northern Rivers is also known as the Rainbow Region for its weather so the paint work on the bridge is a natural fit for the area.

Strategy Plan for the provision of community facilities

CI1.3

Delivery Program Actions

CI1.3.1	Enhance water and energy efficiency in Council buildings
●	For facilities that have not yet been audited, conduct energy and water audits to develop plans for efficiency improvements
CI1.3.2	Develop further Asset Management Systems capability
✓	Improve the Integrated Asset Management System by implementing improvement actions detailed in key audit reports
CI1.3.3	Undertake needs assessment

Strategy Plan for future traffic demands

CI1.4

Delivery Program Actions

CI1.4.1	Implement review of parking management
✓	Implement Parking Management Strategies for Bangalow, Belongil, Mullumbimby and Brunswick Heads, incorporating accessible parking requirements based on community need (which may exceed legislative requirements).
CI1.4.2	Ensure future traffic demand and alternative solutions are addressed in major infrastructure plans
●	Review and update of S94 Plan
●	Byron Bay town centre traffic and movement study
●	Bangalow town Centre traffic and movement study
●	Mullumbimby town centre traffic and movement study
●	Brunswick Heads town centre traffic and movement study

Strategy CI1.5 Provide water, sewerage and stormwater infrastructure and capacity for future generations

Delivery Program Actions

CI1.5.1	Ensure stormwater infrastructure to improve flood management, social and environmental outcomes
✓	Enhance Butler Street Reserve stormwater capacity
✓	Investigate use of Byron Arts and Industry Park stormwater infrastructure to deliver improved social, environmental and integrated water management opportunities
CI1.5.2	Implement the Sewerage Strategic Business Plan
✓	Complete feasibility plan for the preferred option for the Ocean Shores Sewerage System Upgrade
✓	Progress investigation of alternative flow paths for Byron Bay Sewerage Treatment Plant
✓	Complete the Plan of Management for the Vallances Road property

Strategy CI1.6 Plan for the future of waste and recycling management

Delivery Program Actions

CI1.6.1	Implement Integrated Waste Management and Resource Recovery Strategy
●	Implement 2017/18 strategy actions

Strategy CI1.7 Infrastructure and land use planning are integrated

Delivery Program Actions

CI1.7.1	Identify future use options for former Sewage Treatment Plant sites
●	Remediation and integrated future use of South Byron Sewage Treatment Plant (STP)
✓	Remediation and integrated future use of Brunswick Heads Byron STP
✘	Remediation and integrated future use of Mullumbimby STP
Commencing 2018/19	
CI1.7.2	Develop further Strategic Asset Management Capability
✓	Implement asset modelling in accordance with Special Rate Variation requirements
✓	Review annually integration of asset management plans, capital works program, s94 Plan, s64 Plan and Long Term Financial Plan



Provision of essential services

Strategy CI2.1 **Maintain continuous water and sewerage services within the Shire**

Delivery Program Actions

CI2.1.1	Increase the energy efficiency of Sewerage treatment Plants
✓	Investigate opportunities for further Wastewater Treatment Facilities emissions reductions
CI2.1.2	Increase the energy efficiency of Water Operations
●	Implement renewable energy projects in water operations
CI2.1.3	Ensure Wastewater Treatment Plants are maintained in accordance with operating licences
✓	Submit annual licence returns
CI2.1.4	Ensure Water Supply is maintained in accordance with regulatory standards
●	Develop a database system to enable submission of annual reporting data to DPI Water

Strategy CI2.2 **Provide waste removal and recycling services within the Shire**

Delivery Program Actions

CI2.2.1	Provide waste and resource recovery services
●	Maintain Contract Management Plan for Waste and Resource Recovery Collection Contract 2014-0011
●	Implement Byron Resource Recovery Master Plan
●	Implementation of approved and funded capital projects

Strategy
CI2.3

Provide roads and drainage infrastructure within the Shire

Delivery Program Actions

CI2.3.1	Deliver the approved Capital Works Program
●	Implementation of approved and funded capital projects
CI2.3.2	Deliver road and drainage maintenance services to meet community need
●	Develop a program of preventative maintenance for sealed roads
●	Develop a program of preventative maintenance for drainage infrastructure
CI2.3.3	Develop community based levels of service for infrastructure services
✘ Continuing in 18/19 following adoption of the TAMP	Engage with the community to determine the Customer Levels of Service for accessible transport
CI2.3.4	Enhance access and availability of information to the community on road and drainage works programs
✓	Develop and enhance available information on work programs and activities to the community

Council maintains
A 605km
OF ROADS

42km of regional roads
468km of sealed roads
95km of unsealed roads





Road Works & Projects

Rehabilitated Roads

- Coomburra Crescent, Ocean Shores – Warrambool Road to Naomi Glen
- The Terrace, Brunswick Heads – Mullumbimby Street to Fingal Street
- Pine Avenue, Mullumbimby – Garden Ave to Riverside Drive
- Broken Head Road, Broken Head – From Midgen Flat Road intersection north for 800m
- Bangalow Road, Hayters Hill
- Bangalow Dip Site - Car Park started with completion in 2018/19 FY
- Broken Head Road, Broken Head - South of Midgen Flat Road intersection for 700m started with completion in 2018/19 FY

Resealed Roads

- Coolamon Scenic Drive 1km
- Federal Drive 2km
- Possum Creek Road 1.5km
- Friday Hut Road 1.7km
- The Pocket Road 650m
- Tyagarah Road 1.65km
- Bangalow Rd 1.3km

Drainage Works

- 8 Jubilee Ave, Mullumbimby – Car Park and Drainage
- Ivory Curl, Bangalow - Overland Flow Path
- South Golden Beach Street Drainage Upgrade - Helen Street (east) – infiltration pits

Footpaths, Kerb and Gutter, and Concrete Program

- Ferros Village Footpath – Byron Road - Bangalow
- Marine Parade – footpath extension and boardwalk at Wategos
- Jonson Street Footpath works – between Byron Street and Railway Park

Causeway / Bridge Program

- Left Bank Rd # 4 Causeway Replacement
- Durrumbul Rd #2 Causeway Replacement with Bridge
- Construction of 5 bridges were started last financial year and completion this financial year

Other

- Sunrise Roundabout

Strategy CI2.4 **Have effective processes and systems to respond to natural disasters for the protection of life and the management of property and infrastructure**

Delivery Program Actions

CI2.4.1	Provide and facilitate local emergency management
✓	Ensure there is a current Tweed Byron Local Emergency Management Committee (TBLEMC) Emergency Management Plan (EMP) by reviewing and keeping up to date the EMP, Consequence Management Guides (CMGs) and sub plans.
✓	Attend TBLEMC and Regional Emergency Management Committee (REMC) meetings.
✓	Undertake exercises of EMP and CMG's as decided by TBLEMC.
●	Ensure sufficient staff are trained to undertake EM roles in and outside business hours.
✓	Deploy technology to improve disaster response and recovery by preparing field devices and staff trained in readiness to respond to a natural disaster, including Asset Edge Recover software.
●	Enhance communication to community during Natural Disasters

Strategy CI2.5 **Pursue strategic regional resource sharing initiatives**

Delivery Program Actions

CI2.5.1	Participate in regional waste management programs and initiatives
●	Continue membership and staff attendance and active participation at North East Waste regional waste management meetings and events.
●	Implementation of NEW 2017/18 regional programs and initiatives

Works on Private Land

Local Government General Regulation 2005 cl 217(1)(a4)

During the reporting period 1 July 2017 to 30 June 2018, Council did not carry out any work on private land that was fully or partly subsidised by Council.

Further, Council did not make any resolutions during the reporting period, under Section 67(2b) of the Local Government Act 1993, to carry out works on private land at a charge less than the adopted fee.

Renew and maintain existing infrastructure



Strategy CI3.1 Maintain roads and drainage in a safe and accessible operational condition

Delivery Program Actions

CI3.1.1	Deliver high priority works to provide accessible road network and drainage system
●	Improve the capture of request in the CRM module
✘	Review of Infrastructure Services Risk Management Plan to include access considerations
✓	Highest priority works undertaken within approved budgets.
✓	Refine risk based methodologies and predictive modelling to strategically prioritize maintenance and renewal of infrastructure: - Report risk matrix for high risk assets - Review risk matrix for high risk assets annually
CI3.1.2	Implement asset renewal projects
●	Implementation of approved and funded capital asset renewal projects including Special Rate Variation projects
CI3.1.3	Provide ongoing road bridge maintenance to ensure continued accessibility for the community
✓	Implement replacement of high priority road bridges across the Shire
●	Undertake general inspection to replace and renew scheduled bridge components

A fresh, new look for The Terrace at Brunswick Heads

The Terrace, between Mullumbimbi Street and Fingal Street in Brunswick Heads, was completely rebuilt and a new road surface laid. The Terrace is one of the busiest roads in Brunswick Heads and this project was a priority for Council.

The cost of the project was \$380,000, which was funded via money raised from the Special Rate Variation.

Business owners in the area were very pleased with the result and Council worked to minimise the impact of the roadworks on businesses, with works commencing at 10am and finishing at 6pm each day to reduce the disruption and impact on businesses in the area.



Special Variation Expenditure

Local Government Act 1993 Section 508(2), 508A)

Council has complied with all the reporting obligations of historical Special Rate Variations prior to the 2017/2018 Special Rate Variation Approval.

The reporting obligations have either expired due to the conditions attached to the Special Rate Variation approval or on the advice provided by the Office of Local Government in 2015 that it is no longer required to annually report after a period of ten years.

2017-2018 Special Rate Variation

Council received approval from the Independent Pricing and Regulatory Tribunal (IPART) on 9 May 2017, to increase general rates by 7.50% per annum (inclusive of any rate pegging announcement) per year for four financial years commencing on 1 July 2017. This rate increase will then become a permanent addition to Council's general rates revenue.

It is expected this Special Rate Variation will generate the following additional revenue that Council will apply consistent with its application and in accordance with the IPART approval:

SRV	• 2017-2018 \$1,185,100
	• 2018-2019 \$2,276,400
	• 2019-2020 \$3,474,700
	• 2020-2021 \$4,788,600

Council in determining the 2017-2018 Budget Estimates resolved, in addition to other funds, to allocate the additional \$1,185,100 for the 2017-2018 financial year as indicated in the table below. The table also identified the expenditure achieved.

Byron Shire Council					
Special Rate Variation Expenditure as at 30 June 2018					
Expenditure Item	Budget \$	Actual Expenditure \$	2017/2018 SRV Funding \$	Other Funding \$	Total Funding \$
Capital Works Expenditure					
Byron Bay Pool Renewals - Works to be Determined	219,100	0	219,100	0	219,100
Broken Head Road	950,000	926,105	300,000	650,000	950,000
Station Street, Bangalow	46,600	11,324	46,600	0	46,600
Pine Avenue (Garden to Riverside)	425,400	413,897	22,500	402,900	425,400
The Terrace, Brunswick Heads	432,400	428,443	432,400	0	432,400
Byron Bay Town Centre Renewals - Landscape/Precinct Plan	88,400	62,727	60,900	27,500	88,400
Total Capital Works Expenditure	2,161,900	1,842,496	1,081,500	1,080,400	2,161,900
Maintenance Expenditure					
Rural Drainage	251,300	197,974	36,900	214,400	251,300
North - Urban Drainage Maintenance	233,900	297,204	21,100	212,800	233,900
South - Urban Drainage Maintenance	155,200	95,975	21,100	134,100	155,200
Byron Bay Pool – Maintenance	40,900	36,761	12,200	28,700	40,900
Mullumbimby Bay Pool – Maintenance	40,800	16,586	12,200	28,600	40,800
Total Maintenance Expenditure	722,100	644,500	103,500	618,600	722,100
Total Expenditure	2,884,000	2,486,996	1,185,000	1,699,000	2,884,000

Strategy CI3.2 Maintain waste and recycling facilities in accordance with operating licences

Delivery Program Actions

Refer to Community Infrastructure Action CI2.1.3 and CI2.1.4

Strategy CI3.3 Maintain water and sewerage infrastructure in accordance with operating licences and regulatory standards

Delivery Program Actions

CI3.3.1	Ensure facilities and services meet statutory requirements
✓	Maintain compliance with Environmental Protection Licenses 13127 and 6057 for the Byron Resource Recovery Centre and Myocum Landfill
●	Maintain compliance with the Federal Government's Emissions Reduction Fund contract conditions for the Myocum Landfill Gas Carbon Farming Initiative Project

Strategy CI3.4 Ensure all public parks and open spaces are accessible, maintained and managed to meet the recreational needs of current and future residents

Delivery Program Actions

CI3.4.1	Ensure Council's public spaces will be accessible and inclusive for all
●	Review all current public spaces and map key access and inclusion barriers to develop priority schedule of works
●	Deploy field based computer technology to improve efficiency in the management of parks and open space
CI3.4.2	Ensure agreed levels of service across Open Space assets are maintained
●	Review all Levels of Service of outdoor open space assets against high public use criteria
✘ Commencing next quarter	Publish adopted maintenance programs for open space assets
CI3.4.3	Deliver Capital and Renewal Program
●	Establish renewal programs against annual condition inspection program reports
●	Develop and enhance available information on work programs and activities to the community

Strategy **Improve stormwater management through stormwater levy**
CI3.5 **funding**

Delivery Program Actions

CI3.5.1	Increase the level of storm water works
✓	10 year stormwater levy program reviewed annually
●	Implementation of approved and funded stormwater levy projects

Stormwater Management Services

Local Government (General) Regulations 2005 Clause 217(1)(e)

For the reporting period 1 July 2017 to 30 June 2018 the following information is provided regarding Stormwater Management Services Income and Projects.

Stormwater Management Services Income

Type of Charge	Annual Charge	Number of Properties	Yield \$
Stormwater Management Charge (Residential)	25.00	7,507	185,950
Stormwater Management Charge (Residential Strata Units)	12.50	2,414	30,025
Stormwater Management Charge (Business Strata Units – not within a mixed development)**		508	11,878
Stormwater Management Charge (Business Strata Units)	12.50	125	1,562
Stormwater Management Charge (Business Properties – Not Strata Titled)**		567	67,044
Totals		11,121	296,459

** Varying Amounts - A single annual flat charge does not apply to Business Properties and Business Strata Units (not within a mixed development). The amount shown is a minimum charge.

Stormwater Management Projects 2017/2018

Project	Funded from Stormwater Management Charge \$	Funded from Other Sources \$*	Total \$	Actual \$	Variance \$
Urban Drainage Maintenance	0	401,500	401,500	434,197	-32,697
Rural Drainage Maintenance	0	251,300	251,300	197,974	53,326
Urban Capital Drainage Works **	391,800	28,800	420,600	390,303	30,297
Total	391,800	681,600	1,073,400	1,022,474	50,926

* Includes General Revenue, Grants and Reserve Funds.

** Includes funding from the Stormwater Management Charge raised in 2017/2018 plus unexpended funds held from previous years.

Stormwater Management Services revenue received that remains unexpended at the end of a financial year is restricted and carried forward for expenditure in future years.

**Strategy
CI3.6**

Maintain safe and legislative compliant community buildings and swimming pools

Delivery Program Actions

CI3.6.1	Ensure ongoing maintenance and upgrade of inclusive community buildings and swimming pools
✓	Suffolk Park Community Hall S94 Funded Upgrade Works Procure construction contractor & commence the works on site
✓	Ocean Shore Community Centre Upgrade Scope of Works confirmed and draft project plan completed
✓	BSC Administration Centre Customer Service Front Foyer Renovation accessible and inclusive
✗ Funded in 18/19	Complete condition and access audit inspections of community buildings
✗ Commencing next Quarter	Develop and prioritise business and asset management plans for open space facilities
✓	Develop and enhance available information on work programs and activities to the community



Develop new infrastructure

79% of \$16.1M Capital Works Program completed including:

- Commence the bridges program in the Nashua – Booyong area
- South Golden Beach Playground
- Capping the dipsite at Bangalow Parklands
- Stage one of Railway Park, Byron Bay
- Causeways at Durrumbul and Fowlers Lane
- Upgrade of fire mains across the Shire



Strategy **Determine and construct future infrastructure needs to**
CI4.1 **serve the community**

Delivery Program Actions

CI4.1.1	Implement approved works programs
✘ Waiting for funding in 18/19	Commence construction of the Byron Bay Bypass works
✓	Finalise Construction of the Sunrise/Ewingsdale Road Roundabout
●	Finalise construction of the Bayshore Drive/Ewingsdale Road Roundabout
CI4.1.2	Implement the property development sites included in the Financial Sustainability Plan and in accordance with the Special Rate Variation Application
✓	Progress nominated sites including Lot 12 Byron Bay and Lot 22 Mullumbimby
CI4.1.3	Ensure Shire wide assessment of the current and future needs of the community for active and passive recreation
●	Recreational Needs (both passive and active) assessment for whole of the shire informed by inclusion and access
CI4.1.4	Implement identified projects of the Byron Bay Town Centre Master Plan
✓	Railway Park concept designs endorsed
✘ Waiting for DCP outcome	Design Endorsement and building approvals for the redevelopment of the property ion the corner of Lawson and Fletcher Street, Byron Bay
✘ Surf club progressing their own works	Concept Design Endorsement for Byron Bay Surf club
✓	Byron Rail Corridor activation project commenced
CI4.1.5	Implement future options for Tyagarah Airfield
✘ Resolution to investigate Food Hub progressing	Develop a Master plan for the Facility
✘ Pending food hub investigation	Progress the subdivision proposal under BLEP 2014



Railway Park and Rail Corridor catalyst site projects have commenced

The first stage of Byron Bay's Railway Park makeover has been completed, creating a more inviting entry into the Park from Jonson Street and paving the way for the full upgrade over the next 12 months. The upgrade has seen the north-eastern corner of the Park converted into a 'plaza' area, designed as the first step in recapturing the Park's role as the community meeting and gathering space. The upgraded entryway includes new plantings, custom seating elements, bike racks and paths that will connect to future park features.



Strategy **Incorporate proposed new infrastructure works in the long term financial plans of Council**
CI4.2

Delivery Program Actions

CI4.2.1	Provide reporting on key Infrastructure expenditure and the associated State Government measures
✓	Complete the annual infrastructure report (special schedule 7 of the financial statements)
✓	Enhance infrastructure expenditure data capture and modelling

Condition of Assets

Section 428 of the Local Government Act requires Council to prepare a report on the conditions of public works (including public buildings, public roads and water, sewerage and drainage works) under the control of the Council as at the end of that year, together with:

1. an estimate (at current value) of the amount of money required to bring the works up to satisfactory standard;
2. an estimate (at current values) of the annual expense of maintaining the works at that standard; and
3. the Council's program of maintenance for that year in respect of the works.

In assessing the condition of Public Assets, Council has had regard to the condition, function and location of each asset. Proposed or potential enhancements to the existing asset have been ignored. Assets within each Asset Category have been assessed on an overall basis, recognising that an average valuation may be assessed even though certain assets may be above or below that standard on an individual basis. Councils will adopt different intervention levels for their assets determined by the current condition and their financial capacity to maintain assets at a predetermined level.

Council recognises that the assessed condition may be different from that determined by other Councils for public works under their control.

This information is detailed at **Section 3** in Council's Financial Statements in Special Schedule No 7 - Condition of Public Works as at 30 June 2018.

In terms of asset condition rating also disclosed in the table below, the number disclosed has the following meaning:

- 1 = Near perfect – ranges from New or Good
- 2 = Superficial deterioration – ranges from Generally Good to Fair
- 3 = Deterioration evident – ranges from Fair to Marginal
- 4 = Requires major reconstruction - ranges from Poor to Critical
- 5 = Asset unserviceable - Critical, Beyond Repair

APPENDICES

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Appendix 1 - Public Interest Disclosures

Public Interest Disclosures Act 1994 Section 31

Under s31 of the Public Interest Disclosures Act 1994 Council is required to report annually on its Public Interest Disclosure (PID) obligations. This is Council's Annual Report and is for the period July 2017 to June 2018.

Statistical Information - clauses 4(2)(a)-(c) of the PID Regulations 2011	
Number of public officials who made Public Interest Disclosures (PIDs)	0
Number of PIDs received	0
Number of PIDs finalised (during reporting period)	1

Internal Reporting Policy

Clause 4(2)(d)

Council has established an Internal Reporting Policy.

Staff Awareness

Clause 4(2)(e) of the PID Regulations

During the reporting period, Council undertook the following actions to meet staff awareness obligations:

- Training provided to new staff during induction
- Links on internet site
- Messages in staff newsletters
- Messages on bulletin boards/staff kitchens
- Staff undertaking that they have read and understood the organisation's internal reporting policy
- Training provided by a private sector organisation

Appendix 2 - Legal Proceedings

Local Government (General) Regulation 2005 cl 217(1)(a3)

The following schedule provides details of legal costs associated with proceeding during the reporting period 1 July 2017 to 30 June 2018.

Nature of Proceedings		Legal Costs Expended in reporting period (\$)		Legal Costs Recovered in reporting period
A.	Land & Environment Court Applications and appeals from Land and Environment Court decisions	Matters settled in reporting period	10	0
		Matters current as at 30/06/2018	5	0
		Matters settled prior to 01/07/15 for which costs incurred/recovered during reporting period	0	0
	Sub-Total		15	0
B.	Local Court Prosecutions and Penalty Infringement Notices matters, and appeals from Local Court decisions	Matters settled in reporting Period	39	0
		Matters current as at 30/06/2017	11	0
		Matters settled prior to 01/07/16 for which costs incurred/recovered during reporting period	0	0
	Sub-Total		50	0
Nett Legal Costs Expenditure on Court Proceedings in 2015/6*				

*Costs are predominantly recovered by Revenue NSW



A. Land and Environment Court Applications and appeals to other Courts from Land and Environment Court decisions

10 matters were finalised during the reporting period. All matters were commenced against Council.

Methods of finalisation during reporting period of matters commenced against Council	
Upheld (Appeal allowed by Court) on original application	0
Upheld (Appeal allowed by Court) after application amended	0
Consent Orders on original application	0
Consent Orders after application amended	6
Dismissed (Appeal disallowed by Court)	3
Discontinued (Appeal withdrawn by Applicant)	1

Matters settled 1 July 2017 to 30 June 2018

Name	Brief description of matter	Address/Type	Court No where applicable	Expenditure 2017/2018	Status as at 30 June 18
BSC ats Glassington	Class 1 Application – Appeal against refusal of Development Application 10.2016.423.1 for construction of multi dwelling housing containing either (8) town houses	4 & 6 Roundhouse Place, Ocean Shores	LEC 2017/110775	\$10,827.78	Finalised
BSC ats Hunter	Class 1 application- appeal against refusal of Development Consent- 10.2016.486.1 (DA for use of three farm buildings as storage premises and addition of 12 self-storage units relocated from transport terminal).	31 Pinegroves Road, Myocum	LEC 2017/64945	\$69,254.82	Finalised
BSC ats Hunter	Class 1 Application appeal against Council's deemed refusal of the Applicants' application to modify consent no. 10.2013.559 under s96(2) of the Environmental Planning and Assessment Act 1979 lodged with Council on 13 March 2017.	31 Pinegroves Road, Myocum	LEC 2017/125755		Finalised
BSC ats Ardill Payne & Partners	Class 2 Application appeal against Council's deemed refusal of application 70.2016.1017.1 (Approval for onsite sewerage management system)	Lot 2 Broken Head Road	LEC 2017/135534	\$92,075.05	Finalised
BSC ats Singleton and Connelly	Class 1 Application- Appeal against refusal of Development Application 10.2015.405.1 for the	139 Broken Head Reserve Road Broken Head	LEC 2017/204048	\$8,757.92	Finalised

Matters settled 1 July 2017 to 30 June 2018

Name	Brief description of matter	Address/Type	Court No where applicable	Expenditure 2017/2018	Status as at 30 June 18
	use of the property for the purposes of "eco-tourism" facility				
BSC & Jones ats Deyris	Class 4 judicial review seeking that DA 10.2016.622.1 for additions and alterations solar loft attic extensions	61 Alcorn street, Suffolk Park.	LEC 2017/291599	\$3,576.1	Finalised
BSC ats Koresoft Pty Ltd	Class 1 Application - "Direction to Take Preventative Action" issued under the Protection of the Environment Operations Act 1997	219 The Saddle Road, Brunswick Heads	LEC 2017/325334	\$9,696.53	Finalised
BSC ats Meineke	Class 1 Application – Appeal against refusal of DA 10.2017.126.1. Consent for the conversion of an existing dwelling to a dual occupancy (attached)	829 Bangalow Road, Talofa	LEC 2018/43891	Nil	Finalised
BSC ats Dromore Properties Pty Ltd	Class 1 Application – Appeal against deemed refusal of DA 10.2017.686.1. Alterations and additions to existing dwelling and strata	57 Carlyle Street, Byron Bay	LEC 2018/72546	\$4,151.40	Finalised
BSC ats Butler Street Community Network	Notice of Motion by Council for costs of motion.	Butler Street, Byron Bay	LEC 2016/227775	\$13,777.75	Finalised

Matters Current as at 30 June 2018

Name	Brief description of matter	Address/Type	Court No where applicable	Expenditure 2017/2018	Status as at 30 June 18
BSC ats Ardill Payne & Partners	Class 1 Application – Appeal against deemed refusal of Development application 10.2017.639.1	33 Kallaroo Circuit, Ocean Shores	LEC 2016/10170	\$1,367.85	Conciliation Conference 6-7 August 2018
BSC ats Ardill Payne & Partners	Class 1 Application – Appeal against deemed refusal of DA 10.2017.588.1 Demolition of existing building and construction of a three storey building with basement parking for the purpose of mixed use development	4 Marvell Street, Byron Bay	LEC 2016/188023	\$1,884.30	Conciliation Conference 23 August 2018
BSC ats Joe Davidson Town Planning	Class 1 Application – Appeal against deemed refusal of DA 10.2017.712.1 – Relocation of (and alterations and additions to) Existing Dwelling	25 Strand Avenue, New Brighton	LEC 2016/227775	Nil	Section 34AA Conciliation Conference 24 - 25 October 2018
BSC ats Ardill Payne & Partners	Class 1 Application Appeal against refusal of DA 10.2017.602.1 Conversion of existing shed (including Alterations and Additions) to create Dwelling House, In-ground Swimming Pool, Change of use of Shed to Dual Occupancy, Change of use of Studio to Holiday Cabin, Change of use of House to Holiday Cabin and Construction of four (4) new Holiday Cabins	541 Friday Hut Road, Possum Creek	LEC 2016/259355	\$23,516.14	Further Telephone Directions Hearing 9 July 2018
BSC ats Gordon Highlands Pty Ltd	Class 1 Application – Appeal against deemed refusal of DA 10.2017.198.1 for a three storey mixed use development comprising three ground level commercial tenancies and six shop top housing dwellings on land	9 Station Street, Bangalow	LEC 2016/266825	\$15,137.87	Directions 10 July 2018

B. Local Court Prosecutions and Appeals Against Penalty Notices, and appeals from Local Court decisions

39 matters were finalised during the reporting period. Of these 31 were matters commenced against Council and 8 were commenced by Council.

Methods of finalisation during reporting period of matters commenced against Council	
Withdrawn by Council	15
Withdrawn on basis of undertakings given to Council/Court	0
Dismissed by Court	0
Section 10 Dismissal by Court	6
Convicted	18

Matters Settled 01/07/17 to 30/06/18				
Matter BSC v	Brief Description of Matter	Status	Next step/ milestone due date	Costs and expenses 2017/18 YTD
Penfold	Disobey no stopping sign (Byron street)	Section 10a discharge	Finalised	Nil
Asaadi	Disobey no stopping sign (Brownell Drive)	Convicted Fined \$100	Finalised	Nil
Turnbull-Biggs	Development no development consent (16B Coomburra Crescent)	Withdrawn	Finalised	Nil
Vargas	Fail to comply with terms of notice erected by Council (Border Street)	Withdrawn	Finalised	Nil
Smith	Stop within 10m of an intersection (no traffic lights) (Ewingsdale Road)	Withdrawn	Finalised	Nil
Berkec	Stop in restricted parking area (Lawson Street)	Withdrawn	Finalised	Nil
RouPELL	Disobey no parking sign (South Beach Road)	Section 10 Ordered to pay Council's costs of \$200	Finalised	\$200
Whitaker-Coghlan	Fail to comply with menacing dog control requirements	Convicted. Ordered to pay Council's costs of \$200	Finalised	\$200
Whitaker	In charge of menacing dog which attacks and bites animal	Convicted. Fined \$1000 and ordered to pay Council's costs of \$500 and veterinary expenses of \$450.90.	Finalised	\$500
Ennis	Disobey no parking sign (Marine Parade)	Convicted Fined \$150	Finalised	Nil
Dattler	Disobey no parking	Withdrawn	Finalised	Nil

Matters Settled 01/07/17 to 30/06/18

Matter BSC v	Brief Description of Matter	Status	Next step/ milestone due date	Costs and expenses 2017/18 YTD
	sign (South Beach Road)			
Gower	Stop on path/strip in built up area (Ewingsdale Road)	Withdrawn	Finalised	Nil
Gower	Stop on path/strip in built up area (Tweed Street)	Withdrawn	Finalised	Nil
Kolcze	Disobey no stopping sign (Tennyson Street)	Withdrawn	Finalised	Nil
Disley	Aggravated deposit litter from vehicle (Fawcett Street)	Convicted Fined \$600,	Finalised	\$1,500
Magnabosco	Stop in loading zone (Massinger Street)	Convicted Fined \$400	Finalised	Nil
Lewis	Fail to comply with terms of notice erected by Council (Milton street)	Convicted Fined \$400	Finalised	Nil
Khazander	Disobey no parking sign (Gilmore Crescent)	Convicted Fined \$110	Finalised	Nil
See	Not angle park as on parking control sign (Main Beach Car Park)	Convicted Fined \$300	Finalised	\$300
Bond	Disobey no parking sign (South Beach Road)	Withdrawn	Finalised	Nil
Stewart	Disobey no parking sign (Gilmore Crescent)	Convicted Fined \$150	Finalised	Nil
Vyner	Disobey no stopping sign (South Beach Lane)	Section 10 discharge	Finalised	Nil
Davies	Fail to comply with terms of notice erected by Council (Cavanbah Street)	Convicted Fined \$600	Finalised	Nil
Millward	Stop at side of road with continuous yellow line (Marine Parade)	Convicted Fined \$257	Finalised	Nil
Moon	Abandon a motor vehicle in a public place (Lismore Road)	Section 10a discharge	Finalised	Nil
Aitchison	Stop in a loading zone (Massinger Street)	Convicted Fined \$150	Finalised	Nil
Cameron	Disobey no parking sign	Withdrawn	Finalised	Nil

Matters Settled 01/07/17 to 30/06/18

Matter BSC v	Brief Description of Matter	Status	Next step/ milestone due date	Costs and expenses 2017/18 YTD
	(South Beach Road)			
Kemp	Disobey no stopping sign (Paterson Street)	Withdrawn	Finalised	Nil
Devine	Not parallel park in direction of travel (Marine Parade)	Section 10a discharge	Finalised	Nil
Anton	Disobey no stopping sign (Jonson Street)	Withdrawn	Finalised	Nil
Monthule	Stop within 10m of an intersection (no traffic lights) (Banksia Drive)	Section 10 discharge	Finalised	Nil
Blum	Not angle park as on parking control sign (Tennyson Street)	Withdrawn	Finalised	Nil
Nabors	Owner of menacing dog which attacks and bites an animal (Jonson Street)	Warrant issued for arrest of defendant Professional & Witness Expenses \$7,600	Finalised	\$5,200
Main Street Burger Bar Pty Ltd	Aggravated deposit litter excluding cigarette and from vehicle (Lawson Street South Carpark)	Convicted Fined \$2,000	Finalised	\$500
Davis	Park for longer than allowed by metered signs (Lawson Street)	Convicted Fined \$100	Finalised	\$100
Kinzel	Disobey no stopping sign (South Beach Lane)	Withdrawn	Finalised	Nil
Zimmermann	Disobey no stopping sign (Ewingsdale Road)	Withdrawn	Finalised	Nil
Moreira	Park for longer than allowed by metered signs (Jonson Street)	Convicted Fined \$110	Finalised	Nil
Chen	Park for longer than allowed by metered signs (Lawson Street)	Convicted Fined \$110	Finalised	Nil

Matters Current as at 30/06/2018

Matter BSC v	Brief Description of Matter	Status	Next step/ milestone due date	Costs and expenses 2017/18 YTD
Tindiani	Fail to comply with terms of notice erected by Council (Butler Street)	Court Elected Penalty Notice Mention	13 July 2018	Nil
Shahar	Park continuously for longer than permitted (Fletcher Street)	Court Elected Penalty Notice Mention	19 July 2018	Nil
Fricano	Disobey no stopping sign (Middleton Street)	Court Elected Penalty Notice Mention	19 July 2018	Nil
Vanroo	Park continuously longer than permitted (Byron Street)	Court Elected Penalty Notice Mention	19 July 2018	Nil
Greenbank	Fail to comply with Order No. 27 (remove article) (17 Peter Street)	Court Attendance Notice Mention	23 July 2018	Nil
Fidler	Statement of Claim	Hearing	23 July 2018	Nil
Bennett	Disobey no stopping sign (Main Beach Car Park)	Court Elected Penalty Notice Mention	26 July 2018	Nil
Burr	Fail to comply with notice erected by Council (Intersection of Bangalow Road and Broken Head Road)	Court Attendance Notice Mention	26 July 2018	Nil
Burr	Fail to comply with notice erected by Council (Intersection of Bangalow Road and Broken Head Road)	Court Attendance Notice Mention	26 July 2018	Nil
Burr	Fail to comply with notice erected by Council (Intersection of Bangalow Road and Broken Head Road)	Court Attendance Notice Mention	26 July 2018	Nil
Muchada	Fail to comply with terms of notice erected by Council (Gilmore Crescent)	Court Attendance Notice Hearing	28 September 2018	Nil

Appendix 3 - Rates and Charges Written Off

Local Government (General) Regulation 2005 Clause 132

This table details the rates and charges written off, reduced or waived by Council during the reporting period 1 July 2017 to 30 June 2018.

Item	Local Government Act 1993	Amount \$
Rates	Section 595	0
Interest	Section 595	0
Interest	Section 564	0
Pensioner Abandonment	Section 582	791,789
Total		791,789

Appendix 4 - Freedom of Information

Government Information Public Access Act 2009 Section 125

The GIPA Act provided widespread reform for the public sector in the way community members access Government Information. There are now four ways in which government information can be released:

- Open access information
- Proactive release
- Informal release of information
- Formal access application for release of information

Appendix 5 - Government Information (Public Access) Act

Clause 7A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency	Information made publicly available by the agency
Yes	Yes

During this reporting period Byron Shire Council went live with our new website which allows for easy publishing of mandatory and proactive release of information held within our EDRMS to the community. Council has proactively published information on the new website in relation to major capital works, projects, services, activities, studies and policy and planning documents. The publication of information in relation to these areas has occurred to ensure that decisions and reporting in regards to the related matters is both transparent and provides accountability to the community. The website is a key tool in delivering information and engaging with the community in relation to town master planning currently under development for Byron Bay, Bangalow, Brunswick Heads and Mullumbimby.

Clause 7B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received
12

Clause 7C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total	0	0	

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	0	0	0	0	0	0	1	1	5%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	1	4	0	0	0	0	0	1	6	27%
Members of the public (other)	4	9	0	0	0	0	0	2	15	68%
Total	5	13	0	0	0	0	0	4	22	
% of Total	23%	59%	0%	0%	0%	0%	0%	18%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Personal information applications*	0	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	5	12	0	0	0	0	0	4	21	95%
Access applications that are partly personal information applications and partly other	0	1	0	0	0	0	0	0	1	5%
Total	5	13	0	0	0	0	0	4	22	
% of Total	23%	59%	0%	0%	0%	0%	0%	18%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became valid applications	0	0%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Total	0	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	0	0%
Law enforcement and security	6	29%
Individual rights, judicial processes and natural justice	11	52%
Business interests of agencies and other persons	4	19%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	21	

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	18	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	18	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	1	0	1	33%
Review by Information Commissioner*	0	1	1	33%
Internal review following recommendation under section 93 of Act	0	1	1	33%
Review by NCAT	0	0	0	0%
Total	1	2	3	
% of Total	33%	67%		

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	0	

Table I: Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	0	

