



BYRON SHIRE COUNCIL

POLICY NO. 10/006

EVENTS ON PUBLIC AND PRIVATE LAND

**INFORMATION ABOUT THIS DOCUMENT
(INTERNAL USE ONLY)**

Date Adopted by Council	7 October 2010	Resolution No.	10-774
Policy Responsibility	Corporate Management – Environmental Health		
Review Timeframe	Every two years		
Last Review Date:		Next Scheduled Review Date	7 October 2012

Document History

Doc No.	Date Amended	Details Comments e.g. Resolution No.
#634874	12 December 2006	06-796 – Refer back to staff
Res 08 - 592	14 October 2008	08-592 - Resolved that the Draft Policy Events on Public and Private Land and event guidelines be deferred for a Councillor workshop as a matter of urgency.
Res 08 - 696	20 November 2008	08-696 - LEP amendment for the proposed regional cultural event facilities in Ocean Shores/Wooyung be deferred pending the acceptance of the proposed festival and events policy.
Res 09 - 856	15 October 2009	09-856 – Resolved that council defer placing the draft Policy 'Events on Public and Private Land' on exhibition to allow for consultation with the industry to be coordinated by ArtsNR in their role as convener of the Events Northern Rivers coordinating group and to be reported back to the November Ordinary Meeting.
Res 09 – 1001	3 December 2009	09-1001 – Resolved 1. That Council place the Draft Policy on 'Events on Public and Private land' on public exhibition for a period of not less than 60 days to seek public comment. 2. That a report incorporating a review in response to the submissions be brought back to Council after the completion of the exhibition so that a final Policy can be considered by Council. 3. That community and industry consultation meetings occur during the exhibition period and the submission from ArtsNR regarding the draft policy be considered in the review of the policy after the completion of the exhibition. 4. That the draft 'Byron Shire Events Guidelines' be developed as part of the community and industry consultation process. 5. That the policy include a reference, under a heading "Relevant Council Plans" to the Cultural Plan and the Tourism Management Plan.
	15 January – 19 March 2010	Public exhibition of the draft policy held.
Res 10-774	7 October 2010	1. That Council adopt the policy subject to amendments and any further amendments that Council resolves to make. A. Clauses 1 and 2 of the draft policy as publicly exhibited be deleted and replaced. B. Part 5 of the Policy Other Relevant Council Policies include Policy 5.58 Social Impact Assessment Policy; and Part 6 Relevant Council Plans include Social Impact Assessment DCP. 2. That the proposed BLEP (1988) amendments on Events be brought back to Council at the next Ordinary Meeting of Council.

Further Document Information and Relationships

Related Legislation	Various
Related Policies	Various
Related Procedures/ Protocols, Documents	Byron Shire Events Guidelines

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POLICY TITLE EVENTS ON PUBLIC AND PRIVATE LAND

FILE REFERENCE BLD050500

1. OBJECTIVE

The objective of this policy is to recognise the contribution that events make to the diverse character and culture of the Shire, and to encourage event organisers to promote events that recognise and contribute to the evolution of this character and culture, and to manage events so that they do not adversely impact on this existing on character and culture.

2. POLICY STATEMENT

2.1. Events in Byron Shire should:

- 2.1.1. Be inclusive of the broad community and contribute to the cultural vibrancy and diversity of the Byron Shire community.
- 2.1.2. Respect and publicly acknowledge the local indigenous heritage and traditions.
- 2.1.3. Be sensitive to the interest of local residents.
- 2.1.4. Encourage the engagement of local artists and local employment generally and the use of local resources.

2.2. In order to limit impacts on community infrastructure and amenity, persons intending to organise an event, and Council in its role as an approvals authority, should take the timing of other events and their impacts on community infrastructure and amenity into account when considering the appropriate time and location of a proposed event.

2.3. Event organisers should advise Council at least six months in advance of an intention to hold a large and/or high impact event.

2.4. Event organisers are encouraged to investigate the availability and suitability of the Byron Regional Sport and Cultural complex site for the proposed event.

2.5. All events should be conducted to ensure that minimal environmental harm is caused during the course of setting up, holding and cleaning up after an event.

2.6. Council is to develop Event Guidelines that provide comprehensive assistance and guidance to event organisers.

2.7. There be a restriction of no more than two major music events to be held within the Byron Shire in any calendar year. In this clause, major event means any outdoor music event of any duration that exceeds 6,000 patrons, participants and staff per day.

3. APPLICATION OF THE POLICY

3.1. For the purpose of this policy;

Events are defined as organised activities open to attendance by members of the general public (whether by payment or not) on private or public land (or a combination of the two).

Policy – Events on Public and Private Land

Events include cultural celebration, public rally, street parade, street march, fun run, cycling race, community festival, music festival, sporting event, open air theatre, concert, charitable ball, dance party, carnival, circus, or memorial service

3.2. A review of the performance of events and this policy is to be undertaken every two years.

4. GETTING MORE INFORMATION ON EVENTS

- 4.1. Council has its own guide to help event organisers with understanding the legislation and technical requirements of organising an event. This is available by request and is also available at Council's web site www.byron.nsw.gov.au
- 4.2. The Office of Protocol and Special Events in the NSW Premiers office has produced an "Event Starter Guide" which is essential reading for anyone undertaking an event for the first time. It is available at www.events.gov.au
- 4.3. The NSW Police have produced a "Safe Party Pack – Safe Party Tips Checklist and Safe Party Notification Form" which is available at www.police.nsw.gov.au
- 4.4. Creative ways to use and encourage the use of public transport for events is available at www.travelsmart.gov.au
- 4.5. Steps to a waste wise event can be found at the Resource NSW website at www.wastewiseevents.resource.nsw.gov.au
- 4.6. The Federal Attorney Generals Department have produced a document entitled "Planning a Safe Public Event: Practical Guidelines" (November 2004) that is available at www.crimeprevention.gov.au
- 4.7. Council fees and charges are set by the annual 'Management Plan Fees and Charges'. Additional bonds and charges may also be levied as part of any license or approval issued by council. No automatic exemptions, except those specifically identified in the annual 'Management Plan Fees and Charges' for fees or charges can be given by council. The only option available for the refunding of fees and charges are by way of an application under Draft Policy 3.13.

5. OTHER RELEVANT COUNCIL POLICIES

Policy 3.13	"Donations to Community Organisations, Other Groups and Persons" (#592806)
Policy 3.41	"Filming on Council owned and Controlled Land in Byron Shire" (#360841)
Policy 3.42	"Cultural Policy" (#801769)
Policy 4.15	"Assistance for Festivals and Community Functions" (#631978)
Policy 5.2	"Waiving fees for Building and Development Applications" (#633975)
Policy 5.46	"Temporary Use of land" (#657544)
Policy 5.51	"Markets within Byron Shire" (#826617)
Policy 5.52	"Commercial Activities on Coastal and Riparian Crown Reserves" (#456736)
Policy 5.55	"Circuses, which include the use or display of exotic, wild or native Australian animals within Byron Shire"
Policy 5.57	"Busking" (#409214)
Policy 5.58	"Social Impact Assessment: Policy" (#906183)

6. RELEVANT COUNCIL PLANS

1. Byron Shire Council 2008-2013 'Cultural Plan' ([#790600](#))
2. 2008-2018 Tourism Management Plan ([#852249](#))
3. Social Impact Assessment DCP. ([#658016](#))