

# Byron Shire Council Draft Meeting Minutes

**Name of Group: Place Planning Collective**

Doc #E2021/46652

<b>Date:</b> Tues 27 April 2021	<b>Time:</b> 2pm – 4pm	<b>Venue:</b> Conference Room or Zoom
<b>Chairperson:</b> Jenny		<b>Minutes:</b> Isabelle/AF
<b>Purpose of Meeting: Federal Update and Other Actions</b>		

<b>Invitees:</b>	<p><u>Community Members:</u> David Brown, Sasha Mainsbridge, Madeleine Faught, Jack Dods, Natalie Eggenberger, Alan Goldstein, Jenna Reed Burns, Clare Hopkins, Jenny Bird</p> <p><u>Councillor Members:</u> Cr Basil Cameron Cr Sarah Ndaiye</p> <p><u>BSC Staff:</u> Phil Holloway (Director Infrastructure Services), James Flockton (Infrastructure Planning Coordinator), Rob van Iersel (Major Projects), Andrew FitzGibbon (Place Liaison), Isabelle Hawton (Place Liaison)</p>
<b>Apologies:</b>	<p><u>Councillor Members:</u> Cr Michael Lyon, Cr Jan Hackett</p> <p><u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy), Sharyn French (Manager Environmental and Economic Planning), Michael Matthews (Manager Open Spaces)</p>

No.	Item and Action Required	Who	Timing
<b>1.</b>	<b>Meeting Opened</b>	Chair	2pm
	<ul style="list-style-type: none"> <li>Acknowledgment of Country</li> <li>Temporary zoom recording – noted</li> <li>Any pecuniary interests noted – Jack noted potential conflict of interest as landowner in Federal. This was not considered to be an issue for this meeting given level of Federal information being presented.</li> </ul>		
<b>2.</b>	<b>Actions from Previous Meeting</b>		
	<ul style="list-style-type: none"> <li>Review of any outstanding actions – need to add to next agenda: white board activity for purpose of the meeting and what needs to come to the PPC meetings</li> <li>Agreement that previous minutes can be posted online – Jenny moved, David second, all voted yes.</li> </ul>	AF  AF to post minutes	Include on next agenda  1 week
<b>3.</b>	<b>Main Discussion Items</b>		
	<ul style="list-style-type: none"> <li>Welcome to new members – Alan and Jenna from Federal</li> <li>Collective Membership EOI – Open until 14 May 2021. EOIs will then be presented to Council for their selection. Members of PPC encouraged to share EOI invitation to potential candidates.</li> <li>Update on Stuart Street Greenspine – waiting on revised design from the consultant. Collective spoke through important elements such as no net loss of car parking; safer bike lanes; policing or designing for lower speeds; potential use of stencils.</li> <li>Update on Talking Street – there will be a Talking Street meeting 28 April. Rob advised on key elements which are currently being budgeted.</li> <li>Federal Village Masterplan update – Alan presented a slide show presentation as per attachment. <ul style="list-style-type: none"> <li>Suggestion</li> <li>How does a community led survey provide a good basis for</li> </ul> </li> </ul>	PPC Members	By 14 May
		Include on next agenda	
		Include on next agenda	

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> <li>• Peripheral car parks in each town and village. Jenny noted that each of our villages and towns have a desire for better peripheral car parking. Suggestion for PPC to put forward suggestions for peripheral car parking investigation areas, and assessment criteria.</li> <li>• David added that this is an absolute need and there are some areas that are obvious in Mullumbimby.</li> <li>• Sasha asked if Council already has plans for this type of thing. Rob advised that there are different individual projects or studies but no consolidated collective mapping.</li> <li>• Jenny proposed that we have an hour session where community reps bring along their ideas and Council staff bring together their relevant project plans.</li> <li>• Phil noted that the challenge is looking more holistically at how to reduce the number of vehicle trips and how to reduce illegal parking.</li> <li>• Circulate some blank maps.</li> </ul>	<p>Include on next agenda – 1hr session on parking</p> <p>Community reps and staff to prepare for this</p>	Next meeting
	<ul style="list-style-type: none"> <li>• Bike and PAMP Plans - Priority A projects in each town and village.</li> <li>• Jenny noted the importance of having a clear list of PAMP/Bike Plan priorities. The priorities list that the Mullum and Bangalow groups are developing to be forwarded to Infrastructure Services by Andrew by end of April.</li> <li>• James to forward the running grant funding priority list to the Collective after it has been to the Executive Team.</li> </ul>	Andrew and James as indicated	As noted in action
	<ul style="list-style-type: none"> <li>• Bangalow community's draft rail corridor shared path</li> <li>• Jenny presented draft community concept for Rifle Range Road to Rankin Drive shared path as per attached PDF.</li> <li>• James noted that he and another staff member are walking this path and will then report back to Council.</li> <li>• Phil – challenge is that we need a licence for this land and that to get that licence we would need to decontaminate the land. This has been a large challenge to date.</li> </ul>		
<b>4.</b>	<b>Other Projects on Exhibition / Going to Council Meeting</b>		
	<ul style="list-style-type: none"> <li>• Lot 12 Bayshore Drive intending to go to Council 13 May meeting</li> <li>• Centennial Circuit trial aim to start May 2021</li> <li>• Current opportunity to comment on bus stop locations through your say</li> </ul>		
<b>5.</b>	<b>Informal Discussion Time</b>		
<b>6.</b>	<b>Meeting Closed</b>	Chair	4pm

## Actions Outstanding or Ongoing

Actions	Who	Timing
<ul style="list-style-type: none"> <li>Following up meetings between Bangalow reps and James Flockton regarding Rifle Range Road Shared Path and new footpath in Bangalow</li> </ul>		Complete

## Meeting Schedule 2021

Date	Time	Notes	Chair
18 May 2021, Tuesday	2-4pm	Peripheral Car Parking	David
22 June 2021, Tuesday	2-4pm	TBC	David
20 July 2021, Tuesday	2-4pm	TBC	Jack
21 September 2021, Tuesday	2-4pm	TBC	Jack
26 October 2021, Tuesday	2-4pm	David an apology	Madeleine
23 November 2021, Tuesday	2-4pm	TBC	Madeleine

Chair rotation list: David, Jack, Madeleine, Sasha, Jenny

## Active Projects List

<ul style="list-style-type: none"> <li>Mullumbimby: Stuart Street Greenspine – Refer Action 7</li> </ul>		
<ul style="list-style-type: none"> <li>Mullumbimby: Talking Street Trial – Refer Action 6</li> </ul>		
<ul style="list-style-type: none"> <li>Mullumbimby: Lot 22, Saltwater Creek Precinct – Refer Action 26</li> </ul>		
<ul style="list-style-type: none"> <li>Mullumbimby: Hospital Site – Refer Action 28</li> </ul>		
<ul style="list-style-type: none"> <li>Mullumbimby: Heritage Park upgrades – Refer Action 14</li> </ul>		
<ul style="list-style-type: none"> <li>Bagalow: DCP and Triangle Structure Plan Review – Refer Page 5 of Implementation Plan</li> </ul>		
<ul style="list-style-type: none"> <li>Bagalow: Deacon Street and Byron Street Shared Paths – Refer Initiative 3.1.5</li> </ul>		
<ul style="list-style-type: none"> <li>BA&amp;IE: Lot 12, Bayshore Drive – Refer Action CE2</li> </ul>		
<ul style="list-style-type: none"> <li>BA&amp;IE: Shared path on drainage corridor – Refer Action LU1</li> </ul>		
<ul style="list-style-type: none"> <li>BA&amp;IE: Pocket Park, Bayshore Drive – Refer Action EC1</li> </ul>		
<ul style="list-style-type: none"> <li>BA&amp;IE: One Way Trial, Centennial Circuit – Refer Action MA3</li> </ul>		
<ul style="list-style-type: none"> <li>Federal Community-led Masterplan</li> </ul>		