

Byron Shire Council DRAFT Meeting Minutes

Name of Group: Place Planning Collective

Doc #E2021/39182

Date: Tues 23 February 2021	Time: 2pm – 4pm	Venue: Conference Room or Zoom
Chairperson: Jenny		Minutes: Isabelle
Purpose of Meeting: Budget Input, Membership and Meeting Times		

Invitees:	<p><u>Community Members:</u> David Brown, Madeleine Faught, Clare Hopkins, Jenny Bird, Jack Dods, <u>Councillor Members:</u> Cr Basil Cameron <u>Councillor Non-Members:</u> Cr Simon Richardson <u>BSC Staff:</u> Rob van Iersel (Place Activation Coordinator), Andrew FitzGibbon (Place Liaison), Isabelle Hawton (Place Liaison), James Flockton (Infrastructure Planning Coordinator, Infrastructure Services)</p>
Apologies:	<p><u>Community Members:</u> Sasha Mainsbridge, Natalie Eggenberger <u>Councillor Members:</u> Cr Michael Lyon, Cr Jan Hackett <u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy), Sharyn French (Manager Environmental and Economic Planning), Evan Elford (Manager Works, Infrastructure Services)</p>

No.	Item and Action Required	Who	By When
1.	Meeting Opened		
	<ul style="list-style-type: none"> Acknowledgment of Country Temporary zoom recording noted Any pecuniary interests – none noted 		
2.	Actions from Previous Meeting		
	<ul style="list-style-type: none"> Reviewed outstanding actions Agreed that previous minutes (Nov 2020) can be posted online 	Andrew	1 week
3.	Main Discussion Items		
	<ul style="list-style-type: none"> Reminder of PPC Objectives <p>The key objectives of the Place Planning Collective are to:</p> <ul style="list-style-type: none"> Take an informed, innovative and holistic approach to place planning that considers both common Shire wide issues and the diverse aspirations and needs of individual communities articulated in their place plans. Prioritise projects both within and across place plans according to criteria developed and endorsed by the Collective. Liaise and communicate with relevant community groups and other connections to test ideas and project priorities and identify needs and concerns. Make timely recommendations to inform Council's strategic decision-making processes for budgets, Operational Plans, Delivery Programs and Community Strategic Plans. Champion, support and monitor the implementation of priority projects through to their completion by encouraging and facilitating partnerships between Council, community groups and others. 	All to note	

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	<ul style="list-style-type: none"> Understanding of current Place Plan priorities <p>We did some work early in the year to discuss priorities. Sheets passed around for feedback (and attached). Collective members to review and provide feedback. Appropriate table to also be created for BAIE.</p>	All	Next Meeting
	<ul style="list-style-type: none"> Collective Membership next steps (including Federal representative) <p>We had more members at the beginning. Issues with the timing of the meetings for full time members. Maybe more buy in from people that live in the communities.</p> <p>Agreed to invite one or two people from Federal Steering Group to be on the Collective. Andrew to contact Alan.</p> <p>Agreed to undertake EOI for the following additional members:</p> <ul style="list-style-type: none"> - 1 person who lives or works in the BAIE - 1 Bangalow person (younger ideally) - 1 Mullum person TBC depending on Sasha's ongoing involvement 	Andrew	By next meeting
	<ul style="list-style-type: none"> Proposed meeting dates and times for 2021 <p>Agreed as per schedule below</p>	All please note schedule of meetings	
	<ul style="list-style-type: none"> Riffle Range Road Shared Path <p>Jenny - New project alongside Lismore road in Bangalow. Stretches from one end of Bangalow to another. Some existing paths and some new paths linking up. Ignores the rail corridor that was the preference in the Village Plan. Grant application has been submitted. Called a meeting of Bangalow representatives – none had heard of it. Chamber, progress association are aligned in their views. Issues with the plan from a community perspective. Very disappointing from a process point of view.</p> <p>James – we are trying to retrofit which is really difficult. If we did get the grant there is some wriggle room for further discussion.</p> <p>Jenny -would like to have a meeting urgently.</p>	James to set up a meeting with Jenny.	ASAP
	<ul style="list-style-type: none"> New footpath in Bangalow <p>James presented overview of footpath design options from Ferros to the village centre.</p>	James to discuss further with Jenny	
	<ul style="list-style-type: none"> Mullumbimby Green Spine Project <p>James – following a meeting with consultants and staff, some solutions have emerged that are being drawn up this week, and updated in the drawings next week.</p> <p>Another round of consultation is planned based on these 'amended' drawings. We think we can mould it to address issues and meet expectations.</p>	David	15min

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	<p>Madeleine – can we look at them first? So we're privy to the information before people ask us in the street.</p> <p>David – issues are perceived loss of carparking and loss of loading space. Some businesses don't want blisters in the Talking Street and don't want areas of congregation.</p> <p>Rob – A good deal of misinformation before Christmas. Some businesses told us that they were told that Council was taking out carparking and putting trees in the middle of the street. Council has met with businesses several times and explained this is not the case.</p> <p>Loading issue= very real. Lack of loading space.</p> <p>Some businesses more reliant on conveniently located, short term parking than others.</p> <p>Improving public realm improves economic activity – studies support this.</p> <p>Basil – A lot of the feedback is driven by the drawings. Hard to read, not clear and detailed. Access to some businesses was through rear lanes – not always possible.</p> <p>James/Rob- further detail now possible. New set of drawings will be able to shed more light on it.</p> <p>James – 3 funding sources for Stuart Street Green Spine – Developer contributions, 1 Local Roads and Community Infrastructure Grant, Election commitment grant.</p> <p>David -Real lessons in communication – Start with the idea and figure out how to best communicate that to your audience. Co-ordinated multi-pronged progression of a clear message.</p> <p>Basil – Bigger lesson – More placemaking needed. More emphasis on this placemaking, including resource allocation. Perhaps project template needed.</p> <p>Simon – Agrees. Process issue. Feels there should be more depth – to look at projects more deeply and e.g a sub group would be able to do this. Perhaps the PPC, though a great forum, has too much breadth to look at these things deeply. Concerns with the brief that we gave to the consultant. Need clear budget, clear list of non-negotiables. Need to commit the timing, resources. Some community members are always going to be opposed to change.</p> <p>Jenny – Issues with interface between PPC and projects.</p> <p>David -Time major critical issue. Upfront support and engagement is key.</p> <p>Jenny - We need to focus more on aligning with the project, not just aligning with the grant criteria. At the front end – needs more community engagement.</p> <p>Basil – Lots of creative community capital that has been built up</p>		

No.	Item and Action Required	Who	By When
	through the Masterplan process.		
	<ul style="list-style-type: none"> Federal Village Masterplan Update <p>Going great guns. Holding strong meetings. Emails went out last week to seek further members. They have been tracking movement – traffic and people.</p>	Andrew/Basil	
4.	Other Projects on Exhibition / Going to Council Meeting	Staff	5 min
5.	Informal Discussion Time	All	3:30pm
	<ul style="list-style-type: none"> Placemaking principles and a clear pathway/ for projects. Whiteboard/diagram process for future meeting. Troubleshooting and brainstorming. 		
6.	Meeting Closed	Chair	4:05pm

Actions Outstanding or Ongoing

Actions	Who	Timing
<ul style="list-style-type: none"> No major actions outstanding from last meeting 		

Meeting Schedule 2021

Date	Time	Notes	Chair
23 February 2021, Tuesday	2-4pm	Refining Priorities and Practicalities	Jenny
23 March 2021, Tuesday	2-4pm	TBC	David
27 April 2021, Tuesday	2-4pm	TBC	Jenny
18 May 2021, Tuesday	2-4pm	TBC	David
22 June 2021, Tuesday	2-4pm	TBC	Jack
20 July 2021, Tuesday	2-4pm	TBC	Jack
21 September 2021, Tuesday	2-4pm	TBC	Madeleine
26 October 2021, Tuesday	2-4pm	TBC	Sasha
23 November 2021, Tuesday	2-4pm	TBC	Sasha

Chair rotation list: David, Jack, Madeleine, Sasha, Jenny

Active Projects List

<ul style="list-style-type: none"> Mullumbimby: Stuart Street Greenspine – Refer Action 7 		
<ul style="list-style-type: none"> Mullumbimby: Talking Street Trial – Refer Action 6 		
<ul style="list-style-type: none"> Mullumbimby: Lot 22, Saltwater Creek Precinct – Refer Action 26 		
<ul style="list-style-type: none"> Mullumbimby: Hospital Site – Refer Action 28 		
<ul style="list-style-type: none"> Mullumbimby: Heritage Park upgrades – Refer Action 14 		
<ul style="list-style-type: none"> Bangalow: DCP and Triangle Structure Plan Review – Refer Page 5 of Implementation Plan 		
<ul style="list-style-type: none"> Bangalow: Deacon Street and Byron Street Shared Paths – Refer Initiative 3.1.5 		

• BA&IE: Lot 12, Bayshore Drive – Refer Action CE2		
• BA&IE: Shared path on drainage corridor – Refer Action LU1		
• BA&IE: Pocket Park, Bayshore Drive – Refer Action EC1		
• BA&IE: One Way Trial, Centennial Circuit – Refer Action MA3		
• Federal Community-led Masterplan		